

MINUTES OF THE PARISH COUNCIL MEETING OF BAWDESWELL PARISH COUNCIL HELD ON THURSDAY 4th JUNE 2026 AT BAWDESWELL VILLAGE HALL STARTING AT 7.00PM.

Present: C. Good (Acting Chair), R. Hannent, M. Bailey and A. Hartley-Walder.

J. Boxall – Parish Clerk, District Councillor G. Bambridge

Members of the public – 1

1. To receive and note apologies for absence.

Apologies for absence were received from Cllr D. Shannon and Cllr P. Craven.

2. To record declarations of interest from members in any item to be discussed

Declaration of interest received from Cllr Good and Cllr Hartley-Walder in matters relating to the Breckland Local Plan.

3. To approve the minutes of the Annual Parish Meeting & Annual Parish Council Meeting held on Thursday 7th May 2026

It was unanimously **AGREED** to approve the minutes of the Annual Parish Meeting and the Annual Parish Council Meeting held on Thursday 7th May 2026, as true and accurate records as proposed by Cllr Hannent, seconded by Cllr Good. Minutes were duly signed.

4. To adjourn the meeting to allow members of the public to speak on agenda items

No comments were received.

5. To receive reports from District Councillor, County Councillor & Police. To receive report from Village Hall & Primary School

County Councillor P. Carr was invited to attend the Parish Council meeting but was not in attendance. District Cllr G. Bambridge was not in attendance

Cllr Good gave a brief update on village hall matters including confirmation that work on roof was to start soon as the windows were allowing water to ingress. The afternoon café will start 20th July for the summer holidays.

6. To receive update on matters arising from previous minutes for information only – LGR, co-option of new Councillor, insurance for storage container

There was no further update regarding the Local Government Reorganisation. Unfortunately, no applications were received for the Councillor vacancy so the Council would continue to advertise the vacancy. The football container had been added to the insurance schedule at no additional charge for the remainder of the current insurance term (26th September).

7. Play equipment – To receive update

An update was chased from Creative Play UK and it is understood that a proposal should be received ahead of the next meeting. Thanks were extended to Mr Williamson who had cleaned the toddlers climbing frame and to Cllr Hannent who had carried out a play inspection on 15th May. Mr Williamson would be carrying out repairs to the tractor roof at a cost of £150. The replacement seats had arrived for replacement on the roto bounce and air rider.

Cllr Bailey's meeting with another play company was postponed due to the consultant's ill health.

8. Recreation Ground - To receive update (ash trees / drug concerns) & consider / approve quotes in respect of tree surrounds.

The Clerk contacted Easton College to offer arboriculture students the opportunity to take down the ash trees as it was understood the college were looking for trees, no response was received. Cllr Shannon confirmed that he liaised with someone regarding the felling and removal of the 2 dead ash trees adjacent to the basketball court. They were hopeful / confident that their contact would undertake the work on the usual basis of removing the wood for their own purposes but if not then they would make other arrangements or contact Cllr Shannon. The importance of Health and Safety / Public liability was stressed.

Tree surrounds

Following discussion, it was unanimously **AGREED** that Cllr Shannon would purchase two metal tree surrounds (without seating) up to a value of £100 each, with fitting by Muddy Badger as proposed by Cllr Good, seconded by Cllr Bailey. Cllr Bailey confirmed that he has the tree and it is ready to be planted at the earliest opportunity.

9. Street Lighting – to receive update on review and approve further action

Despite several follow up emails to Northern Gas and Power, no response has yet been received regarding the review of street lighting electricity. Authorisation was given to allow them to review the supply / costs (acknowledged receipt 8th May).

10. Breckland Local Plan – To receive update

No update was received.

11. Highway matters – To receive update

Cllr Shannon raised concern via email confirming that NCC Highways had re-surfaced the Street in Bawdeswell with a tar and chipping dressing rather than repairs. It was noted that the one seriously worn-out section of the tarmac, at the T junction of the Street with Norwich/Reepham Road, was the one section that has not been repaired or dressed. It is hoped that this means that Highways are going to undertake a full repair and re-surface of this area. Clerk to contact NCC Highways, copied to both the District and County Councillors, to appraise them of the above and to enquire what exactly are they going to do about the junction area of the Street and enquire about the time scale for replacing the white lining / highlighting parking restrictions.

12. Planning

(a) To consider planning applications received

No planning applications were received. An application for the removal of a leylandii hedge and willow at Robinia House, 6, Meadow Loke, The Street, Bawdeswell, Dereham, Norfolk, NR20 4TG was received for information.

(b) To receive decisions from Breckland District Council

No decisions were received from Breckland District Council.

(c) To consider any late planning applications

No late planning applications were received.

13. Finance

a) To receive income / expenditure budget figures to 31st May 2026 for consideration and bank reconciliation

The balance of the Community account as at 31st May 2026 was confirmed as £29170.62, Business Money Manager (Earmarked reserves) was £43989.58. budget figures were circulated to Council for consideration.

b) To approve payments made, to be made and approve late payments as necessary

All payments made and to be made as per schedule of payments were **AGREED** as proposed by Cllr Hannent, seconded by Cllr Bailey. The list of payments and receipts were signed by the approved signatories. The Clerk reported that she was gathering the information from Councillors necessary for the mandate change and once received would submit to HSBC. A late payment includes an invoice from Muddy Badger for grounds maintenance £115.00

PAYMENTS				
8th May 2026		Grounds Maintenance April		354.22
8th May 2026		Norfolk ALC Annual Membership		229.58
8th May 2026		Bawdeswell Village Hall - Hall Hire April		28.80
8th May 2026		Community Car Scheme April		171.50
8th May 2026		Bawdeswell PCC - 50% church bin		32.00
29th May 2026		HMRC Employers NI May (paid early in error)		26.81
13th May 2026		PWLB - repayment loan Village Hall		2,090.82
27th May 2026		Norfolk ALC website hosting		111.72
29th May 2026		Mrs Jo Boxall - May salary & exps		606.62
RECEIPTS				
28th May 2026		Business Money Manager - interest	46.13	
FUTURE PAYMENTS				
		Bawdeswell Village Hall – Hire May		28.80
		Community Car Scheme May with backdated arrears – increase mileage rate		
		Grounds Maintenance May		342.52
		Repairs Tractor roof		150.00
30th June 2026		Clerk June salary & exps		605.75
		HMRC Employers NI		26.81

c) To receive update regarding Community Car Scheme- increase in milage rates

An email was received from Breckland confirming that 'Community car schemes (CCS) can now reimburse their volunteer drivers 55p per mile. The Government announced the increase to the Approved Mileage Allowance Payment (AMAP) on 21 May 2026, and it's been backdated to 6 April 2026.' Breckland has been asked to confirm if the additional 10p will be met from the PC & Breckland grant. The Parish Council acknowledged that arrears will need to be met from the PC & Breckland as there was no

way of requesting additional monies from the passengers and until Breckland confirm otherwise, payments of £0.35p will be paid to the drivers from the Parish Council CCS funds and not by passengers.

14. Correspondence

The Clerk contacted Norfolk Police regarding the complaints regarding noisy bikes on The Street and on the Reepham Road. A response received confirmed that concerns have been forwarded to the Safer Neighbourhood Team and that moving forward there are option for police assistance but encouraging residents to report incidences at the time it happens to assist the Police to catch and deal with offenders along with gaining as much evidence as possible including registrations of vehicles involved, descriptions and if possible digital evidence such as CCTV or pictures to enable a targeted response.

An email was received from a resident raising concern about the lorries cutting across the verge on the junction with A1067 / Dereham Road. The resident has chosen to cut the grass between their property and the junction to improve visibility. Questions raised included querying why the Dereham Road does not have a 7.5 tonne weight limit and if it would be possible to move the 40mph signage nearer to the A1067 to encourage lorries to slow prior to turning. Following discussion, it was acknowledged that this was a Highways matter and to respond to the resident explaining the limited powers of the Parish Council on Highways matters.

15. To receive items for information and receive items for the next agenda

A quote was received for tree work as highlighted in the report January 2025 £1240 + VAT. Concern was expressed over the ownership of trees highlighted in the initial survey. Councillors to review the trees / location ahead of the next meeting. It was agreed to ask the grounds maintenance team if they could remove ivy from the oak on the recreation ground.

Future agenda items to include – Review of dog signage / dog poo bags dispenser, Play equipment, Breckland Local Plan and Highways.

Cllr Bailey forwarded a grant funding opportunity from Norfolk Community Foundation for projects with clear environmental benefits. Following discussion, acknowledging that the deadline for applications was 9th July, it was agreed that there were currently no suitable projects for either the Parish Council or Trustee (Adams Pit).

16. To approve the date of the next Parish Council Meeting as Thursday 2nd July 2026

It was agreed that the next meeting of the Parish Council would be held on Thursday 2nd July 2026, starting at 7pm.

17. To close the meeting

There being no further business, the meeting was closed at 7.59pm.