

BAWDESWELL PARISH COUNCIL

Norfolk

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Clerk to the council;
Mrs J E L Boxall
White House
Pettywell
Reepham
NR10 4RN

The Annual Parish Council meeting will be held on Thursday 1st May 2025 at 7.30pm. This meeting will be held in the Village Hall. Members of the Public are warmly invited to attend.

1. To elect the Chair and receive Declaration of Acceptance of Office
2. To elect the Vice Chair
3. To receive and note apologies for absence
4. To record declarations of interest from members in any item to be discussed
5. To approve the minutes of the meeting held on Thursday 3rd April 2025
6. To adjourn the meeting to allow members of the public to speak on agenda items
7. To receive reports from District Councillor, County Councillor & Police. To receive report from Village Hall
8. To receive update on matters arising from previous minutes for information only –
9. To confirm / elect Councillor Representatives for Village Hall & appoint internal control officer
10. To review & approve Financial Regulations and associated policies, Risk Assessment. Standing Orders (no amendment proposed).
To consider / approve asset register policy.
To consider / approve asset register for year end 31st March 2025 following review
To renew approval for the use of variable direct debit for electricity & ICO payments.
11. Bawdeswell Heath – To receive update following Trustee meeting
12. Breckland Local Plan – To receive update a consider formulating a more detailed assessment of the possible Bawdeswell development sites as part of the draft Breckland Plan.
13. Highways – To receive update and approve further action as necessary
14. Trees – To receive update & consider quotes in respect of tree work
15. Planning
 - (a) To consider planning applications
 - (b) To receive decisions from Breckland District Council
 - (c) To consider any late planning applications
16. Finance
 - a) To receive financial update and bank statements for consideration
 - b) To approve payments made, to be made and approve late payments as necessary
 - c) To approve payment in respect of Church brown bin (50% contribution - £31)
 - d) To ratify approval to replace Council laptop and purchase Microsoft Office
 - e) To receive internal audit report and appoint internal auditor 2025/26
 - f) To receive and approve Section 1 Annual Governance Statement 2024/25
 - g) To receive and approve Section 2 – Accounting Statements 2024/25
 - h) To approve period for the exercise of public rights
 - i) To review and approve insurance provision
17. Correspondence
18. To receive items for information and receive items for the next agenda
19. To approve the date of the next Parish Council Meeting – 5th June 2025
20. To close the meeting

Jo Boxall 23rd April 2025