

**MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL
HELD ON THURSDAY 5th NOVEMBER 2020
STARTING AT 7.30PM.**

The meeting was held under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 via Zoom.

Present: B.Cunliffe (Chair), J. Lilwall, A. Hartley-Walder, K. Ewing, A. Toomey and R. Reed

County Councillor B. Borrett

Mrs J Boxall (Clerk)

Members of the public – 0

1. To receive and note apologies for absence.

Apologies for absence received from Cllr Mallen.

2. To record declarations of interest from members in any item to be discussed.

None received.

3. To approve the minutes of the Parish Council meeting held on Thursday 1st October 2020

It was unanimously resolved to approve the minutes of the Parish Council meeting held on Thursday 1st October 2020, as a true and accurate record as proposed by Cllr Cunliffe, seconded by Cllr Hartley-Walder.

4. To adjourn the meeting to allow public participation.

No comments were received.

5. To receive reports from District Councillor, County Councillor & Police. To receive reports from Village Hall and appoint Councillor Trustees.

District Councillor G. Bambridge and the Police were not in attendance. The monthly Police report was circulated. County Councillor B. Borrett gave an update on the latest lockdown and confirmed he was in support of a match funding bid submitted by Bawdeswell Heath Trustees.

6. To receive update on matters arising from previous minutes for information only -

Highways refused permission for a mirror to be placed opposite Village Hall entrance: 'We do not authorise the placement of mirrors on the highway to assist with visibility as they can dazzle drivers and affect the ability to judge the distance of oncoming traffic. If an unauthorised mirror is found on the public highway it will be treated as an obstruction and removed.' Further delays were expected with the moving of the post box due to the latest lockdown.

7. To receive specification from Engineer re parking Village Hall and approve further action

Drawings and projected costings for work to improve the drainage / extend the car parking area were received and circulated to council for consideration.

It was acknowledged that the project would need to be funded through a loan from Public Works Loan Board (details of which were circulated) which will require full consultation with the community. It was agreed that the Council would form a working group to consider options with a view to progressing the scheme once current restrictions are lifted and consultation can take place.

It was suggested that there may be a temporary solution to the flooding on the car park by extending a pipe to existing drainage channels. Cllr Ewing to approach landowner seeking permission to explore this option further.

8. To receive update on maintenance of PC land and gardens and approve further action.

A meeting with Norfolk Wildlife Trust has been arranged to seek their advice on Adams Pit. A quote has been received for the maintenance of the Churchyard and Jubilee Gardens, further quotes are expected.

9. To approve the following policies following review. Model publication scheme & Equal Opportunities Policy

It was unanimously agreed to approve the policies following review (with minor amendment) as proposed by Cllr Cunliffe, seconded K. Ewing

10. Planning

(a) To consider planning applications

No planning applications were received.

It was acknowledged that planning application 3PL/2020/0378/O - Development of three detached self-build properties with garages at Land adjacent Meadowbank & Loran Dereham Road has gone to appeal. The Parish Council has already submitted strong objections to the application.

(b) To receive decisions from Breckland District Council

Application for Environmental Approval to extend time of permission to 1/5/2021 for application number 3PL/2017/0668/HOU - Business and Planning Act 2020 at Maytree Cottage, 4 Church Close, Bawdeswell - Approved

(c) To consider any late planning applications

No late planning application were received. Breckland Council's response to the Planning for the Future White Paper consultation was circulated.

11. Finance

To receive financial update and bank statements for consideration

The balance of the Community account as at 31st October was confirmed as £22,269.99, Business Money Manager was £2258.76, Project Bawdeswell account (earmarked reserves) was confirmed as £5006.64.

To approve payments made, to be made and approve late payments as necessary

All payments made and to be made for October and November approved as proposed by Cllr Cunliffe.

12. Correspondence

All items received were circulated to Council. An email was received from a resident concerned about anti-social behaviour in the village hall car park. The incident was report to the Police.

13. To receive items for information

The Council confirmed that they were happy for Cllr Lilwall and Cllr Mallen to continue as Council representatives on the Village Hall Committee. The appointment is to be officially recorded at the June 2021 meeting.

14. To receive items for the next agenda December 3rd 2020

Future agenda items to include Precept request 21/22 and driveway improvements.

15. To close the meeting.

There being no further business the meeting was closed at 8.35pm