

**MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL HELD ON
MONDAY 5th OCTOBER 2015 AT 7.30pm AT THE VILLAGE HALL.**

Present: D. Shannon (Chair), W. Mason (Vice Chair), J. Mallen, J. Lilwall, R. Reed and B. Cunliffe
District Councillor G. Bambridge, Mrs. J. Boxall (Clerk)

Members of the public - 2

1. To consider accepting apologies for absence.

Resolved to accept apologies for absence received from Tony Smith who was away on holiday.

2. To record declarations of interest from members in any item to be discussed.

Cllr Reed declared an interest in planning application 3PL/2015/1022/F.

3. To approve the minutes of the meeting held on Monday 7th September 2015.

Resolved to approve the minutes as a true and accurate record of the meetings. Proposed by Cllr Mallen and seconded by Cllr Mason, approved unanimously.

4. To adjourn the meeting to allow public participation and also to allow Councillors with a prejudicial interest to speak on agenda items.

Resolved to suspend the meeting to allow members of the public to speak and Cllr Reed opportunity to inform the meeting. Cllr Reed reported that concern had been expressed regarding planning application 3PL/2015/1022/F.

5. To receive report from District Councillor, County Councillor and Police

CC Bill Borrett and PCSO Hayley Greenhall sent their apologies. DC G Bambridge confirmed that the PC would be receiving LDF consultation documents shortly, where it was understood that Bawdeswell would be put forward as a possible service centre village. Cllr Shannon confirmed the PC would oppose that unless there was some guarantee with regards to improvement in infrastructure and support services.

**6. To receive update on matters arising from previous minutes for information only –
Stopping up order, Highway matters, LDF, electricity supply**

An email from CC Borrett was circulated. Norfolk County Council confirmed that the land opposite the Garden Centre had been valued by NPS in accordance with best practice and sold in accordance with best policy. A deed of covenant was placed on the land. The Council **resolved** to request further information detailing NCC's best practice / policy and competitive tender process. Proposed by Cllr Shannon, seconded by Cllr Lilwall and approved unanimously.

Highways confirmed they are aware of problem of water on Reephams Road and are consulting with Anglian Water to solve the problem. It was reported that there were several overgrown hedges and trees in the village, it was agreed to put a request in Reeves Tale for homeowners to cut them back, if no action taken Clerk to send letters to residents.

7. To receive update regarding recreation ground security / Village Hall matters

It was confirmed that there was an individual prepared to be responsible for unlocking / locking the gate as appropriate. PC requested that the Village Hall Committee introduce a system where hall users / caretakers lock the gate in the evening, after sessions. It was agreed that the current gate rota volunteers would be back up in case of problems.

Cllr Lilwall confirmed that the Village Hall Committee are awaiting final accounts and are chasing them. PC confirmed they wish to see summary of accounts.

8. To receive update on future projects / nominate a scheme to register for open space and play space provision and improvement

Cllr Shannon confirmed that he would be unable to make sense of any major maintenance at Adams Pit until the volunteer's day clearing and tidying at Adams Pit, where he hoped to get an idea of how much the pond is silting up. The Clerk confirmed that Highways had been contacted regarding the siting for a new noticeboard. There was discussion regarding the Church Clock. It was agreed that the PC would

consider supporting repair of the Church Clock at the November meeting. Cllr Lilwall confirmed the working group would be meeting on the 19th October to discuss village hall environs.

9. To approve response to consultation re 50MPH limit between Bawdeswell and Lenwade

The Council **resolved** to support Highways proposals to place warning signs at the turnings to Lyng, Sparham and Nowhere Lane and recognise the need to reduce speed at accident blackspots. Concern was expressed about imposing a 50MPH along the full length of the road in light of limited traffic enforcement. Proposed by Cllr Shannon, seconded by Cllr Mallen and approved unanimously.

10. Planning

(a) To consider planning applications

REFERENCE: 3PL/2015/1022/F

PROPOSAL: Erection of dwelling

LOCATION: Land adjacent to Copperfield Barn Dereham Road NR20 4AA

Cllr Reed left the meeting. Following discussion the Parish Council agreed to object to the application on the grounds that it is outside the settlement boundary with no agricultural connections. If permission was granted then a precedent would be set for further development in that area and previous applications (Heath Cottage) were refused. It was felt that access would pose a serious highway risk as it is on a bend and heavy agricultural machinery use the lane.

(b) To receive decisions from Breckland District Council

Alterations / extensions, conversion of garage to annexe and erection of cart lodge at Acorns, 3 Saxon Meadow, Bawdeswell. Permission was granted with conditions ensuring the annexe would not be sold, leased or occupied separate to the main dwelling.

(c) To consider any late planning applications

No late planning applications were received

11. Finance

To receive financial update and bank statements for consideration

Bank statements were available for inspection. Budget figures were circulated. The balance of the Community account was confirmed as £23866.43 after invoices (as detailed below) are paid and the balance of the business money manager was £2247.27 as at 30th September 2015.

To approve payments made, to be made and approve late payments as necessary

The Council **resolved to approve** the payments made and to be made, proposed by Cllr Lilwall, seconded by Cllr Cunliffe and approved unanimously.

The following payments to be made by bank transfer 6th October 2015

Bawdeswell Village Hall – Hall hire June – September	£ 30.00
K&M Lighting – Street Lighting Maintenance 13 th Sept – 12 th Oct	£ 6.96
Norse – 6mthly grounds maintenance	£1077.73
Fenland Leisure – replacement caps for play equipment	£ 9.00

The following payments to be made by bank transfer on the 30th October 2015

Mrs Jo Boxall – October salary & expenses	£ 276.07
HMRC – PAYE September	£ 65.80

12. Correspondence –

All correspondence circulated electronically. BT cannot confirm when phone box will be painted

13. To receive items for information

Thanks were extended to those involved in producing the Reeves Tale.

14. To receive items for the next agenda

Church Clock, recycling money, preliminary precept discussions

15. To confirm date of next meeting (2nd November 2015)

Meeting was confirmed as 2nd November. Cllr Mason sent his apologies for November meeting.

16. To close meeting to members of the press and public

‘Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it was resolved that, because of the confidential nature of the business to be transacted, the press and public leave the meeting during the Clerk’s appraisal.

The Clerk confirmed that she felt 6 hrs/wk. was appropriate for the day to day running of the Council but stressed PC would need to consider additional hours for any projects. Following a positive appraisal, The Council resolved to approve an increase in the Clerk’s salary to £4116 per annum with effect from 1st April 2016 and approve the immediate payment of the non-consolidated payment (£110) as per NALC salary scales 2014/16, proposed by Cllr Mason, seconded by Cllr Cunliffe and approved unanimously.

17. To close the meeting

There being no further business, the meeting was closed 21.21pm

These minutes remain unconfirmed until approved by full council.