

**MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL HELD ON THURSDAY 2nd FEBRUARY 2023
AT BAWDESWELL VILLAGE HALL STARTING AT 7.00PM.**

Present: J. Mallen (Chair) A. Hartley-Walder (Vice Chair), J. Lilwall, A. Toomey and R. Reed
County Councillor B. Borrett

Mrs J Boxall (Clerk)

Members of the public – 4

1. To receive and note apologies for absence.

No apologies for absence were received as all Councillors were in attendance.

2. To record declarations of interest from members in any item to be discussed.

No declarations of interest were received.

3. To approve the minutes of the Parish Council meeting held on Thursday 1st December 2022.

It was unanimously **AGREED** to approve the minutes of the Parish Council meeting held on Thursday 1st December 2022, as a true and accurate record as proposed by Cllr Hartley-Walder, seconded by Cllr Reed. Minutes were duly signed.

4. To adjourn the meeting to allow members of the public to speak on agenda items.

Concern was raised about the level of maintenance on the village green. The Clerk confirmed that a new company had been contracted to carry out the work this year with additional focus on the village green / planters but it was agreed to monitor and review as necessary. County Cllr Borrett agreed to raise the issue of the overgrown footpath from the school to Foxley with Highways as it was becoming restricted. It was confirmed that the overgrown hedge on the recreation ground would be cut back following concerns raised by a resident.

5. To receive reports from District Councillor, County Councillor & Police. To receive report from Village Hall & Primary School

Cllr Bambridge sent his apologies. The Police were not in attendance.

County Councillor Borrett highlighted the importance of responding to the current Breckland Local Plan policy consultation that would form the basis for consideration of proposed sites (draft plan expected October) and confirmed his support for the Bawdeswell community group application for a grant from Breckland for the Kings Coronation.

Cllr Hartley-Walder gave an update on behalf of the Village Hall and confirmed Mr Lilwall had stood down as Chair of Trustees. She raised the need for the village hall to increase hiring fees due to the large increase in electricity charges.

Cllr Lilwall confirmed that he had agreed to oversee the completion of the roof project with work starting on 1st March. Positive meetings had taken place with the contractor and Trustees. A 6 week window had been allocated for the works. It was confirmed that over £37000 had been raised from donations and grants so the need to draw on the PWLB loan was reducing.

David Taylor, Chair of the Primary school governors was not in attendance

6. To receive update on matters arising from previous minutes for information only – BT phone box / Councillor co-option

Photos were forwarded to BT and they have agreed to add the phone box to 2023 repainting list – they get painted between April and October but no firm date can be given. It was confirmed that a new card phone had recently been installed.

An advert for new Councillors was placed on the noticeboard, highlighted in the Reeves Tale and on the Parish Council website. No applications had yet been received. Local Council elections will be held May 4th and Norfolk ALC have offered to support Councils with a 'recruitment drive', Clerk to circulate details once received.

It was agreed to wait until after May elections to nominate Village Hall representatives.

Cllr Mallen confirmed that the A frame climber on the play area will be removed as soon as weather allows and that no update had yet been received regarding Bawdeswell Heath.

7. To receive update in respect of the PWLB loan application and approve further action

Norfolk ALC confirmed that the loan application (and associated documents) had been sent off 29th December. Further information had been requested and provided 2nd February. It was unanimously **AGREED** to accept the £40000 loan (if approved by the PWLB) via email to avoid any further delay as proposed by Cllr Lilwall, seconded by Cllr Mallen.

8. Grounds Maintenance – To receive update and approve further action re maintenance of Adams Pit.

The Grounds Maintenance report was updated and published on the website for consideration. It was confirmed that the Handyman has repaired the walkway at Adams Pit. It was agreed to seek quotes for the maintenance of the verge / hedge at Adams Pit for consideration. Cllr Mallen confirmed that the handyman was intending to remove the broken gatepost and acknowledged that the replacement of the coping stones in the jubilee garden was outstanding.

9. Kings Coronation – To approve further action.

It was unanimously **AGREED** that the Parish Council would support the Village's Coronation celebrations organised by Bawdeswell Entertainment Group and contribute £500 towards the event as proposed by Cllr Mallen, seconded by Cllr Lilwall.

10. Breckland Call for Sites – to receive update and approve further action

It was agreed to consider / prepare the Councils response to the Breckland Call for sites policy consultation for approval in March. Clerk to circulate consultation for consideration.

11. Planning

a) To consider planning applications

No planning applications were received.

b) To receive decisions from Breckland District Council

No planning decisions were received

c) To consider any late planning applications

No late planning applications were received.

12. Finance

a) To receive income / expenditure budget figures for end November for consideration

The balance of the Community account as at 31st January was confirmed as £20415.48. Business Money Manager was £34894.88 including £27.15 interest credited 28th January 2023.

b) To approve payments made, to be made and approve late payments as necessary

All payments made and to be made as per schedule of payments were **AGREED** as proposed by Cllr Mallen, seconded by Cllr Lilwall. The list of payments was duly signed.

Payments made

Mrs Jo Boxall – November salary & Exps - £483.02 paid 30th November 2022
K&M Lighting 13th November – 12th December £9.42 paid 1st December 2022
Bank charges 13th October– 12th November - £8.00 taken 3rd December 2022
Bawdeswell Village Hall – November Hall hire - £5.00 paid 7th December 2022
Garden Guardian – Grounds Maintenance - £1734.00 paid 10th December 2022
Garden Guardian - Bluebell Rise (payment transferred to main a/c from reserve account) - £1344.00 paid 11th December 2022
Mrs Jo Boxall – December salary & exps - £483.02 paid 31st December 2022
Bank charges 13th November – 12th December £8.00 taken 3rd January 2023
Bawdeswell Village Hall – December Hire £5.00 paid 14th January 2023
Bawdeswell PCC – post office heating – £150 (cheque cancelled) paid 14th January 2023
Community Car Scheme payments;
Angela Shannon – Community Car Scheme £ 9.00
Ruth Whitmore – Community Care Scheme £11.75
Christine Wheeler - Community Car Scheme £2.50
Alan Gardner - Community Car £13.25
Chris Leppard - Community Car Scheme £13.75
Jo Porter – Community Car Scheme £20.00
Linda Rose Community Car Scheme £17.00
K&M Lighting 13th January – 12th February 2023 £9.42 paid 15th January 2023
Npower – street lighting electricity £68.36 by direct debit 19th January 2023
K&M Lighting 13th December – 12th January 2023 £9.42 paid 22nd January 2023
Mrs Jo Boxall – January salary & exps. £483.02 paid 31st January 2023

Payments to be made

Bank charges 13th December – 12th January £9.00 to be taken 3rd February 2023
Mrs Jo Boxall – February salary & exps. £483.02 to be paid 28th February 2023
Peter Andrews – Community Car Scheme £3.00

13. Correspondence – Election information / Resident query PC procedures

Clerks report circulated detailing all correspondence including; Windfarm updates, Parish Council Elections May 2023 – nomination pack and supporting information circulated to Councillors. Information has been published on the website for any interested residents. Await further information from Breckland and Norfolk ALC. Letter re grounds maintenance village green – previously discussed, Email re overgrown hedge on recreation ground – previously discussed.

Resident concerned about lack of gritting on Foxley Road, it was agreed given Highways position on additional gritting routes, not to pursue with NCC.

Email received from resident with proposals for improving Council performance / engagement. The matter was considered but the Parish Council agreed that they did not feel that any action was appropriate at the current time.

14. To receive items for information and receive items for the next agenda

Items to include Breckland call for sites policy and PWLB update

15. To approve the date of next Parish Council Meeting Thursday 2nd March 2023

The next meeting of the Parish Council was confirmed as Thursday 2nd March 2023 at 7pm

16. To close the meeting

There being no further business, the meeting was closed at 20.09pm