

**MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL
HELD ON THURSDAY 7th APRIL 2022
STARTING AT 7.00PM.**

Present: J. Mallen (Chair), A. Hartley-Walder, K. Ewing, D. Coles, A. Toomey and R. Reed

Mrs J Boxall (Clerk)

Members of the public – 1

1. To receive and note apologies for absence.

Apologies for absence were received and noted from Cllr Lilwall.

2. To record declarations of interest from members in any item to be discussed.

None were received. Cllr Toomey declared an interest in the grant application as husband of the applicant.

3. To approve the minutes of the Parish Council meeting held on Thursday 3rd March 2022

It was unanimously **AGREED** to approve the minutes of the Parish Council meeting held on Thursday 3rd March 2022 as a true and accurate record as proposed by Cllr Ewing, seconded by Cllr Coles. Minutes were duly signed.

4. To adjourn the meeting to allow members of the public to speak on agenda items.

No comments were received.

5. To receive reports from District Councillor, County Councillor & Police. To receive report from Village Hall and Primary School.

District Councillor G Bambridge and County Councillor Borrett were not in attendance.

The Police were not in attendance but the Police report was circulated electronically.

Cllr Lilwall circulated an email update on village hall matters and confirmed that the PC will be kept informed on the situation regarding the roof.

The representative from the Primary School gave a brief report later in the meeting and confirmed that the school would be involved with the Queens Jubilee celebrations.

6. To receive update on matters arising from previous minutes for information only

The Clerk reported that Breckland was inviting applications for a Queens Jubilee grant but Parish Councils were not eligible to apply. It was agreed to circulate the information to 'BEG' for consideration. The Clerk was chasing the driveway contractor for a date. It was agreed to wait until May and review the situation as necessary. It was confirmed that the village sign has been removed for repair and restoration.

7. To receive update and approve further action regarding HGV traffic on the Reepham Road

Although it was acknowledged that the volume of HGV traffic seems to have reduced over the past few weeks, it was agreed that there was still concern over the level of HGV traffic in general on the Reepham Road. Cllr Coles circulated a report via email updating the Council and recommending that a traffic survey be carried out to evidence the issue. Following discussion with Reepham Town Council it was hoped that they would recruit volunteers for the Reepham end of B1145 traffic survey.

It was unanimously **AGREED** for Councillor Coles to arrange for the traffic survey to be carried out subject to an appropriate risk assessment being in place and confirmation that the data collection meets data protection requirements, as proposed by Cllr Reed, seconded by Cllr Ewing. It was hoped that the results of the survey would be available for consideration at the May meeting.

8. To receive update on Adams Pit and approve repairs to walkway.

A site visit had been carried out and it was confirmed that a small piece of board needs replacing.

Highways were suspected to have felled trees and whilst this was not aesthetically pleasing, it was acknowledged that this has opened the area up. Cllr Mallen agreed to speak to a contractor to repair the board and also to repair the posts holding the trellis in the Jubilee garden which had broken in the recent high winds. Any work to clear the moss and reseed in the jubilee garden would now take place in the autumn following review.

9. To consider / approve further action following complaint about public open space.

Concern was expressed by a resident affected by ball games being played on the public open space. Whilst the Council sympathised with the issues, it was acknowledged that it was necessary to encourage children to get out of the house and exercise and as the land was designated as an open public space it would not be appropriate to restrict its use.

It was agreed to respond to the resident confirming that the Council will consider planting additional trees at that end of the play area, in the hope of providing some screening from footballs.

10. Planning

(a) To consider planning applications

3OB/2022/0007/OB - Application to discharge the planning obligation on 3PL/2018/0993/F

To confirm that the Open Space has been transferred to the Nominated Body together with the associated commuted sum. At Land off Hall Road Bawdeswell – An email was sent to Breckland confirming the transfer was complete and the commuted sum was received.

(b) To receive decisions from Breckland District Council

The above application was **APPROVED**

(c) To consider any late planning applications

No late planning applications were received.

11. Finance

To receive financial update and bank statements for consideration

The balance of the Community account as at 31st March 2022 was confirmed as £43,123.96, Business Money Manager was £8899.18. The Project Bawdeswell account has been closed. The Community Car Scheme balance was £1466.21. Bank charges of £8 were taken on 6th March 2022. It was unanimously **AGREED** that the £2258.86 in the business money manager account (prior to the transfer of earmarked reserves) would go into earmarked reserves for the play area as proposed by Cllr Hartley-Walder, seconded by Cllr Reed. The balance of general reserves was therefore confirmed as £15881.27.

To approve payments made, to be made and approve late payments as necessary

All payments made and to be made were **AGREED** proposed by Cllr Ewing, seconded by Cllr Hartley-Walder

To consider / approve grant application from Reeves Tale – laptop

Following discussion it was unanimously **AGREED** to award a grant of £500 minimum, subject to funding being available from other sources for the remaining balance, for the purpose of purchasing a laptop, housed at the village hall, as proposed by Cllr Ewing, seconded by Cllr Hartley-Walder. Cllr Mallen agreed to make further enquiries regarding responsibility for the Reeves Tale, and try to get all parties involved in the conversation.

Payment made by Bank Transfer 4th March 2022

CBR business solutions - DBS checks £14.40
Bawdeswell Village Hall Hire – February £10.00

Payments made by Bank Transfer 23rd March 2022

K&M Lighting 13th March – 12th April 2022 - £7.74

Payments made by Bank Transfer 29th March 2022

Playdale Playgrounds - rotobounce seats £654.00
Playdale Playgrounds - basket swing replacement pymt 1 £1500

Payment made by Bank Transfer 30th March 2022

Playdale Playgrounds - basket swing replacement pymt 2 £1008.30

Payment made by Bank Transfer 31st March 2022

Mrs Jo Boxall – Salary & Exps £472.98

12. Correspondence -

A quote was received for the replacement of planters on the village green. Following discussion it was agreed to defer to the next agenda, seek alternative quotes for comparison and investigate if volunteers were willing to help. Cllr Mallen agreed to re-inspect and report back.

Clerk to chase Highways on concerns raised re tarmac on Reepham Road. The issue of potholes on The Street was raised. Clerk to circulate links for reporting concerns to Norfolk County Council Highways.

13. To receive items for information and receive items for the next agenda

Items for the next agenda to include an update on Reeves Tale enquiries, traffic survey report and AGAR, end of year finance.

14. To approve the date of Annual Parish Meeting and Annual Council Meeting -5th May 2022

It was unanimously **AGREED** that the Annual Parish meeting would be held on Thursday May 5th 2022 at 7.00pm in the Village Hall followed by the Annual Parish Council meeting at 7.30pm.

15. To close the meeting.

There being no further business the meeting was closed at 20.47pm

Minutes confirmed 5th May 2022