

MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL HELD ON THURSDAY 6th OCTOBER 2022 AT BAWDESWELL VILLAGE HALL STARTING AT 7.00PM.

Present: A. Hartley-Walder (Chair), J. Lilwall, K. Ewing, A. Toomey, D. Coles and R. Reed

Mrs J Boxall (Clerk)

Members of the public – 2

District Councillor G Bambridge

1. To receive and note apologies for absence.

Apologies for absence were received from Cllr Mallen.

2. To record declarations of interest from members in any item to be discussed.

A declaration of interest was received from Cllr Lilwall as the applicant of planning application 3PL/2022/1033/F. It was agreed to move this item to the end of the agenda.

3. To approve the minutes of the Parish Council meeting held on Thursday 1st September 2022.

It was unanimously **AGREED** to approve the minutes of the Parish Council meeting held on Thursday 1st September 2022, as a true and accurate record as proposed by Cllr Reed, seconded by Cllr Lilwall. Minutes were duly signed.

4. To adjourn the meeting to allow members of the public to speak on agenda items.

It was suggested that the Council include a regular agenda item regarding village maintenance issues and the status of any work.

5. To receive reports from District Councillor, County Councillor & Police. To receive report from Village Hall & Primary School

County Councillor Borrett and the Police were not in attendance. District Cllr Bambridge gave an update on District Council matters including Breckland call for sites. He confirmed that it would be too premature for the Parish Council to start discussion as it is a long process and some sites may not be put forward for consideration. It was agreed to keep this as a regular agenda item and for the Parish Council to consider / identify its priorities and formulate a basis from which to comment on any applications. The Primary School representative was not in attendance.

Village Hall – Cllr Lilwall gave a brief update and confirmed that an interim fix to the roof would prevent water descending onto the suspended ceiling. Work to secure a contractor to carry out the roof repairs was progressing. Details would need to be finalised and agreed by the Village Hall Trustees before seeking assistance from the Parish Council.

6. To receive update on matters arising from previous minutes for information only

All matters were covered elsewhere on the agenda.

7. To receive update on speeding concerns / 20MPH outside school

The Clerk sent an email to County Cllr Borrett. The response received confirmed that he had 'spoken to Highways, and given that there have been no incidents, this site is at the bottom of the long list of sites that are bidding in to the budget for the necessary works. It is therefore not going to succeed.' and he confirmed that 'If there is any change in the area, such as a planning application or other material developments we may be able to come back and ask that this anomaly be sorted as a result.'

8. To review decision regarding Parish Partnership Scheme application for Village Gates

Following discussion it was agreed that the Clerk would draft a piece for the Reeves Tale seeking resident's views on the proposed village gates. It was acknowledged that village gates tend to slow traffic entering a village but as Bawdeswell has several access points there was uncertainty about their location and the cost of installation balanced with their effectiveness.

9. To receive update on wind farm development on matters affecting Bawdeswell – Construction Traffic

Cllr Coles circulated a report via email. He gave a brief update on matters regarding East Anglia Green and proposed that the Parish Council consider making a donation to their fighting fund. Following discussion, with three against, two abstentions and one in favour, it was **AGREED** that no donation would be made.

Concern was expressed about the need to ensure that the views represented at meetings with windfarm developers reflected the views of the Council and were not the views of any individual Councillor. It was agreed that individual Councillors should not express a view (on behalf of the Council) that has not been expressed collectively and that meetings with windfarm developers were an opportunity to gather information for consideration by the Parish Council as required.

Following discussion it was **AGREED** that Cllr Coles and Cllr Ewing would host a meeting with the windfarm developers to gather information and bring back to the Parish Council without expressing opinion, as proposed by Cllr Hartley-Walder, seconded by Cllr Lilwall with one abstention. Volunteers were sought to support the HGV traffic census proposed for w/c 7th November.

10. To receive playground update and consider / approve further action

The Clerk met with the local handyman regarding repairs to the play area. He had advised that the A frame climber be removed as the deterioration was too great to be able to repair it. The focus was on the climbing unit. A quote was expected for the replacement of the surround and for replacement bark. It was agreed to review the quote at the next meeting.

11. To consider / approve Travel and Expenses Policy

A draft policy was circulated by email for consideration. It was agreed not to set a separate allowance for Chairman's expenses and that subsistence should only be claimed in exceptional circumstances with the prior approval of the Council. It was agreed that the Clerk would redraft the policy and resubmit for approval at the next meeting.

12. To receive quotes for grounds maintenance and approve contract for 2023 and consider / approve further action re village maintenance

The Clerk had contacted four companies and forwarded the schedule of works to them for consideration. One company had confirmed that they were unable to quote. As only one quote was received to date for consideration, it was agreed to remind the other companies and defer any decision until the next agenda.

A quote of £1785 + VAT was received to carry out all tree works required as identified in the tree survey report, this included work to the Sweet chestnut in the jubilee garden - remove dead wood of 25mm diameter and greater from over path. Also as requested to crown raise by 2.4m over property entrance and reduce by up to 2m from building fabric. It was agreed that the Clerk would try and obtain another quote for comparison and bring back to the November meeting.

It was agreed that the Clerk would formulate a list of village maintenance and its status and circulate for consideration.

13. Planning

a) To consider planning applications

3PL/2022/0981/HOU - Demolition of existing garage & link replacement side extension, new side extension and alterations & extension to roof profile of dwelling to create new first floor accommodation including rear/front dormers & rooflights & external/internal refurbishment at Meadowbank, Dereham Road, Bawdeswell – The Council had no comment or objection

b) To receive decisions from Breckland District Council

3PL/2022/0943/VAR -Variation of Condition No 3 on **3PL/2021/1554/F** - Change the wording of condition 3 at Old Workhouse Paddocks Reepham Road, Bawdeswell – Approved

3PL/2022/0930/HOU - Change of materials and minor fenestration alterations at Pigmans House, Reepham Road, Bawdeswell - Approved

c) To consider any late planning applications

No late planning applications were received.

14. Finance

a) To receive income / expenditure budget figures for end September for consideration

The balance of the Community account as at 30th September 2022 was confirmed as £ 30,490.95 as the 2nd instalment of the precept was received on 29th September. Business Money Manager was £36161.35. Bank charges of £8 were taken 3rd September 2022 and 4th October.

b) To approve payments made, to be made and approve late payments as necessary

All payments made and to be made as per schedule of payments were **AGREED** proposed by Cllr Ewing, seconded by Cllr Lilwall. The list of payments was duly signed. As only one signatory was present it was agreed to suspend Standing Orders to approve the payments.

List of payments made since the last meeting

CGM Group Grounds Maintenance – August £276.30 paid 4th September 2022

Alan Gardner - Community Car Scheme £8.50 paid 4th September 2022

Liz Ollier – Community Car Scheme £10.00 paid 4th September 2022

C Leppard – Community Car Scheme £15.00 paid 4th September 2022

A Shannon - Community Car Scheme £24.50 paid 4th September 2022

L. Rose – Community Car Scheme £48.50 paid 4th September 2022

CBR Solutions – DBS check £14.40 paid 29th September 2022

K&M Lighting 13th September – 12th October - £7.74 paid 25th September 2022

Mrs Jo Boxall – September salary and expenses £483.02 paid 30th September 2022

c) To approve Councillor expenses

It was unanimously **AGREED** to approve mileage expenses of £40.05 to Cllr Coles in respect of travel on council business as proposed by Cllr Hartley-Walder, seconded by Cllr Lilwall.

d) To review Community Car Scheme finances and consider / approve further action.

A report was circulated confirming that the Community Car Scheme balance to date is £1682.32 having spent £271.90, of which £158.86 came from the grant award of £375 received from Breckland in April. It was unanimously **AGREED** not to seek further grant funding for this financial year as proposed by Cllr Ewing, seconded by Cllr Reed.

15. Correspondence

Breckland – Local Plan call for sites – Breckland published information, as part of the transparent Local Plan process and confirmed that they were not formally seeking consultation on the sites at this stage but invited questions. There was no commentary from the District Council about suitability of any sites, and Breckland confirmed that just because a site has been submitted it does not mean it will form part of their Adopted Local Plan (2019). It was noted that to date four sites have been submitted for consideration.

Highways confirmed the following – Pothole on Norwich Road and Pothole on The Street, the repairs were completed in August, The Potholes on Dereham Road had already been identified and were repaired and the damaged ‘Bawdeswell’ sign is due for replacement imminently having been ordered. It was noted that other potholes have been identified and marked for repair but not yet done.

16. To receive items for information and receive items for the next agenda

Future agenda items to include village maintenance status report, Breckland Call for sites date and Grounds Maintenance and tree quotes.

The Clerk suggested submitting a monthly report annexed to the agenda for consideration by Council which was agreed.

It was noted that the gate post at the entrance to the Village Hall was damaged and needed repair. Concern had been expressed about advertising signage on the Fakenham Road which was blocking the view for drivers going towards Norwich, Cllr Ewing agreed to speak to the businesses concerned.

Cllr Lilwall left the meeting.

To consider planning application 3PL/2022/1033/F - Change of use of the public house and flat above to ancillary accommodation to the main dwelling included internal alterations demolition of internal walls and formation of staircase at Church View The Street, Bawdeswell – full consultation and listed build consent

Following discussion it was **AGREED** to submit the following; As it has been confirmed that it is non-viable as a business, and as sad as it is to see the loss of a village Pub, the Parish Council has no objection to the application as proposed by Cllr Ewing, seconded by Cllr Reed with one objection. District Cllr G Bambridge confirmed that the application would go to the planning committee at Breckland.

17. To approve the date of next Parish Council Meeting Thursday 3rd November 2022

It was agreed that the next meeting of the Parish Council would be held on Thursday 3rd November 2022 at 7pm

18. To close the meeting

There being no further business, the meeting was closed at 8.36 pm