

MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL HELD ON THURSDAY 3rd NOVEMBER 2022 AT BAWDESWELL VILLAGE HALL STARTING AT 7.00PM.

Present: J. Mallen (Chair) A. Hartley-Walder (Vice Chair), A. Toomey and R. Reed

Mrs J Boxall (Clerk)

Members of the public – 3

1. To receive and note apologies for absence.

Apologies for absence were received from Cllr Lilwall. Following the resignation of Cllr Coles and Cllr Ewing, the Notice of Vacancy was displayed. The due date for receipt of requests to hold an election was confirmed as 09/11/2022, and Breckland will notify the Council after that date as to whether any requests have been received for an election to fill the vacancy.

2. To record declarations of interest from members in any item to be discussed.

No declarations of interest were received.

3. To approve the minutes of the Parish Council meeting held on Thursday 6TH October 2022.

It was unanimously **AGREED** to approve the minutes of the Parish Council meeting held on Thursday 6th October 2022, as a true and accurate record as proposed by Cllr Reed, seconded by Cllr Hartley-Walder. Minutes were duly signed.

4. To adjourn the meeting to allow members of the public to speak on agenda items.

Concern was raised about disruption to the village hall and recreation ground during works to repair the Village Hall roof, and the potential damage to the drive from commercial vehicles accessing the site.

5. To receive reports from District Councillor, County Councillor & Police. To receive report from Village Hall & Primary School

District Councillor Gordon Bambridge, County Councillor Borrett and the Police were not in attendance. Cllr Lilwall sent an email report on behalf of the Village Hall for consideration. The school report was given in item 'correspondence'

6. To receive update on matters arising from previous minutes for information only – Breckland Call for Sites update

The closing date for the call for sites was December so no further update available. It was agreed to keep on the agenda for further consideration.

7. To review decision regarding Parish Partnership Scheme application – Village Gates / SAM2

Following discussion and consideration of the views of residents received, it was unanimously **AGREED** to delay the speed reduction project (Village gates and SAM2) until the appointment of the new Council in May due to the present lack of volunteers, as proposed by Cllr Mallen and seconded by Cllr Reed. It was agreed that the Clerk would confirm with Highways, the cost of Village Gates. As a result of this decision, no application for Parish Partnership funding would be made this year.

8. To approve further action / form working group regarding wind farm development on matters affecting Bawdeswell – & approve registration as an interested party - Equinor's SEP/DEP.

Following discussion it was **AGREED** unanimously that the Council would take no further action at the present time with regards to the pylons unless there is a change in plans which affected Bawdeswell and the area more directly as proposed by Cllr Toomey, seconded by Cllr Mallen.

As details of the scheme are unknown, it was unanimously **AGREED** that the Council would register as an interested party for Equinor's SEP/DEP as proposed by Cllr Hartley-Walder, seconded by Cllr Toomey.

Cllr Toomey volunteered to attend meetings as required and advise the Parish Council / seek approval on any further action necessary with regards to the windfarm projects. It was agreed that the Clerk would ensure that all correspondence received from windfarm companies was circulated to all Councillors for consideration and ensure that the Parish Council are registered for updates.

It was unanimously **AGREED** that due to the change in Councillors, future meetings regarding the windfarms will need to be deferred until new Councillors can be recruited, as proposed by Cllr Mallen, seconded by Cllr Toomey.

9. To approve further action / appoint working group - HGV traffic census following Councillor resignations

Following discussion it was unanimously **AGREED** that as a HGV traffic survey had recently be carried out and that had highlighted a less than expected number of HGVs on the Reepham Road, another survey be postponed until Spring 2023 and carried out as necessary in light of other matters e.g. windfarm construction traffic, as proposed by Cllr Hartley-Walder, seconded by Cllr Reed.

10. To receive Village maintenance update and consider / approve further action

A list of village maintenance outstanding was compiled and circulated.

The BT telephone box is in need of refurbishment. As the telephone box belongs to BT it was agreed to send an email to BT and request attention.

Highways to be contacted to carry out works under their jurisdiction.

It was agreed to ask the Village Volunteers to replace / refurbish the white stones on the village green, cost of materials to be met by the Parish Council.

Adams Pit – Councillors to visit site and review the work outstanding. It was agreed to seek quotes for reducing hedge at Adams Pit to 1.5metres.

Cllr Mallen agreed to treat the weeds around the edge of the Village Hall car park during the growing season.

11. To approve Travel & expenses Policy following redraft.

It was unanimously **AGREED** to approve the amended Travel & Expenses Policy as proposed by Cllr Hartley- Walder, seconded by Cllr Reed.

12. To consider / approve quote for repair of climbing frame surround and replacement bark

Following receipt of a quote for bark, edging and labour, it was unanimously **AGREED** to purchase 24m³ Hardwood Play Grade Chips at a cost of £1962.00 inclusive of vat & delivery from TMA bark, half round rails for the surround and associated labour costs as proposed by Cllr Mallen, seconded by Cllr Toomey. It was agreed to request that the edging rails be screwed together for durability. It was agreed to remove the A Frame climber and recycle any solid posts as necessary.

13. To receive quotes for grounds maintenance and approve contract for 2023 and receive / approve quotes for tree work

Despite attempts to secure another quote only one quote was received. As there were health and safety concerns with the tree in the jubilee garden it was unanimously **AGREED** to accept the quote from Ravenscroft to carry out all tree works as per tree survey report as proposed by Cllr Mallen, seconded by Cllr Hartley-Walder.

Five companies were approached and sent the grounds maintenance schedule, three quotes were received. Following consideration it was unanimously **AGREED** to accept the quote from the third contractor – Excite Solutions as proposed by Cllr Mallen, seconded by Cllr Reed.

14. Planning

a) To consider planning applications

3PL/2022/1126/LU - Installation of 8no. Solar Panels to Existing Garage Roof - Certificate of Lawfulness (Proposed Use) at Church Farmhouse, The Street, Bawdeswell (Not seeking Councils views)

b) To receive decisions from Breckland District Council

Demolition of existing garage & link replacement side extension, new side extension and alterations & extension to roof profile of dwelling to create new first floor accommodation including rear/front dormers & rooflights & external/internal refurbishment at Meadowbank, Dereham Road, Bawdeswell – Approval

Discharge the planning obligation on 3PL/2018/0993/F - Confirmation of compliance with all conditions imposed by the S106 agreement at Land Off Hall Road - Withdrawn

c) To consider any late planning applications

No late planning applications were received.

15. Finance

a) To receive income / expenditure budget figures for end October for consideration

The balance of the Community account as at 31st October 2022 was confirmed as £29,158.71. Business Money Manager was £36172.65 with £11 interest received 28th October.

b) To approve payments made, to be made and approve late payments as necessary

All payments made and to be made as per schedule of payments were **AGREED**. As only one signatory was present it was agreed to suspend Financial Standing Orders to approve the payments. The list of payments was duly signed.

List of payments made since the last meeting

D.Coles – refund mileage claim £40.05 paid 9th October 202

CGM Group Grounds Maintenance – August £184.20 paid 13th October 2022

Mrs Jo Boxall- printer ink refund £39.40 paid 13th October 2022

Npower Street Lighting electricity £84.55 paid by Direct Debit 19th October 2022

Bawdeswell Village Hall – September hall hire £10.00 paid 20th October 2022

K&M Lighting 12th October – 13th November £7.74 to be paid

Mrs Jo Boxall – October salary and expenses £483.02 paid 31st October 2022

c) To approve annual donations to NARS, Citizens Advice, PCC (Post office heating) and Reeves Tale.

As previously agreed in the budget, donations of £50 are to be made to NARS and Citizens Advice Bureau.

It was unanimously **AGREED** to donate £410 to the Reeves Tale in light of the increase in houses in the village (roughly £10 per house) as proposed by Cllr Mallen, seconded by Cllr Hartley-Walder.

It was unanimously **AGREED** to increase the donation to Bawdeswell PCC towards Post Office heating in light of rising energy costs to £150 as proposed by Cllr Mallen, seconded by Cllr Hartley-Walder.

16. Correspondence –

To approve request to use recreation ground for family theatre event – request withdrawn

David Taylor, Chair of the Primary school governors gave a brief report on school matters and confirmed that the school were seeking donations for their woodland learning project. Further consideration to be given to the proposal for coronation mugs for Bawdeswell pupils.

17. To receive items for information and receive items for the next agenda

The December meeting was confirmed as the Precept meeting. Following discussion about the future recruitment of Councillors in light of the May elections, it was agreed to advertise any vacancies (subject to no call for election) in the Reeves Tale for applications to be considered at the February meeting.

Concern was raised about the damaged village hall gate post. Cllr Mallen to talk to the handyman regarding possible removal and replacement at a later date.

18. To approve the date of next Parish Council Meeting Thursday 1st December 2022

The next meeting of the Parish Council was confirmed as Thursday 1st December 2022

19. To close the meeting

There being no further business, the meeting was closed at 21.08pm