

**MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL
HELD ON THURSDAY 3rd MARCH 2022
STARTING AT 7.00PM.**

Present: J. Mallen (Chair), J. Lilwall A. Hartley-Walder, K. Ewing, A. Toomey and R. Reed

Mrs J Boxall (Clerk)

Members of the public – 3

District Councillor Gordon Bambridge

1. To receive and note apologies for absence.

No apologies for absence were received.

2. To record declarations of interest from members in any item to be discussed.

None were received.

3. To approve the minutes of the Parish Council meeting held on Thursday 3rd February 2022

It was unanimously **AGREED** to approve the minutes of the Parish Council meeting held on Thursday 3rd February 2022 as a true and accurate record as proposed by Cllr Hartley-Walder, seconded by Cllr Lilwall. Minutes were duly signed.

4. To adjourn the meeting to allow members of the public to speak on agenda items.

No comments were received.

5. To receive reports from District Councillor, County Councillor & Police. To receive report from Village Hall

County Councillor Borrett was not in attendance.

The Police were not in attendance but the Police report was circulated electronically.

District Councillor G. Bambridge gave a brief update on matters at Breckland. It was confirmed that residents affected by the change in bin emptying schedule will be notified, Bawdeswell will be one of three villages that will be visited by a food bus, further details to follow and the Queens Jubilee grant was rejected and a bursary for educational purpose was introduced instead.

Cllr Lilwall gave a brief update on matters relating to the Village Hall, with the main focus on the roof issue. Leading engineers carried out a thorough site inspection and produced an extensive report. There is a systematic failure across the whole roof, this is not a component failure but an installation failure. As building contractor is no longer in business, the cost of works will need to be met by the Village Hall. Although the Village Hall is doing well, it was acknowledged that funding was going to be a key issue and there may be a need to approach the Parish Council to request a loan for the work depending on the costs involved.

6. To receive update on matters arising from previous minutes for information only

Following further queries from the solicitor, the Clerk confirmed the completion of the transfer of Public Open Space. There was discussion regarding the increase in the number of HGV's on the B1145 and suggestions for ways of evidencing the issue with a view to presenting a case to Highways for action to be taken.

7. To approve co-option of new Councillor and receive signed declaration of interest form

One application had been received for the Councillor vacancy. The applicant was asked to leave the room during the Council's deliberation. Cllr Hartley-Walder expressed disappointed that more women had not shown an interest in the role. It was unanimously **AGREED** to approve the co-option of David Coles as proposed by Cllr Mallen, seconded by Cllr Hartley-Walder. The Declaration of Acceptance of Office form was duly signed.

8. To approve Council's contribution to Queens Jubilee celebration

It was unanimously **AGREED** to award a figure up to £500 to BEG as a contribution towards the community event being organised for the Queens Jubilee, as proposed by Cllr Lilwall, seconded by Cllr Hartley-Walder. Evidence of expenditure to be requested for audit purposes.

9. To receive update & approve quote for repair /renovation of driveway.

Three quotes were received for consideration. It was unanimously **AGREED** to accept the Anglian Roadways quotation of £1600 +VAT as proposed by Cllr Lilwall, seconded by Cllr Red. It was agreed to review the state of the driveway in December when setting next year's budget.

10. To receive report and ratify approval of Community Car Scheme Grant application

The Clerk circulated a full report regarding the Community Car Scheme. Following consideration the Council **AGREED** via email to request the usual annual grant figure of £750 to ensure there were sufficient reserves should demand increase to pre-Covid levels. The grant application was duly submitted. An email received from Breckland confirmed that the Council were awarded £375 due to the level of reserves held, but this could be reviewed in October as necessary. It was **AGREED** to accept the grant award as proposed by Cllr Ewing, seconded by Cllr Hartley–Walder.

11. Planning

(a) To consider planning applications

No new planning applications were received.

(b) To receive decisions from Breckland District Council

No decisions received. – DC Bambridge was asked to feedback on the approval of planning at Old Workhouse Paddocks Reepham Road. He confirmed that he had been unable to view the information but would make further enquiries. The Council expressed their frustration at the decision to approve planning and queried why previous planning conditions hadn't been enforced.

(c) To consider any late planning applications

Cllr Coles left the meeting as he declared a prejudicial interest.

3PL/2022/0180/HOU - Installation of one flue to allow the fitting of one woodburning stove in the sitting room at Mulberry Lodge, 5 Reepham Road, Bawdeswell

The Council agreed unanimously that they have no comments or objections

11. Finance

To receive financial update and bank statements for consideration

The balance of the Community account as at end of February 2022 was confirmed as £20,416.38, Business Money Manager was £2259.08 and the Project Bawdeswell account (earmarked reserves) was confirmed as £6639.96 (bank charges of £8/month were now being taken). The Community Car Scheme balance was recalculated at £1480.61 as 2021/22 balance had not previously been carried forward. Electricity payments were being taken by Npower. A Direct Debit £51.79 was paid 3rd February. Bank charges of £10.33 were taken on 3rd February 2022. £26383 was received from Abel Homes on 1st March for the transfer of Public Open Space. This would go into earmarked reserves for future maintenance.

To approve payments made, to be made and approve late payments as necessary

All payments made and to be made were **AGREED** proposed by Cllr Mallen, seconded by Cllr Lilwall

To approve closing Project Bawdeswell account (earmarked reserves) and transfer into savings account

As bank charges were now being made in respect of the current account and the Project Bawdeswell account, it was unanimously **AGREED** that the Project Bawdeswell Account be closed and the funds transferred into the savings account which did not incur a charge, as proposed by Cllr Lilwall, seconded by Cllr Mallen.

Payment made by Bank Transfer 3rd February 2022

K&M Lighting 13th January – 12th February 2022 - £7.74

Payments made by Bank Transfer 14th February 2022

K&M Lighting 13th February – 12th March 2022 - £7.74

Payments made by Bank Transfer 22nd February 2022

Ruth Whitmore - Community Car Scheme Dec – Feb £3.25

Chris Leppard- Community Car Scheme Dec – Feb £3.25

Linda Rose - Community Car Scheme Dec- Feb £14.00

CBR Business solutions DBS checks £14.40
Norfolk Accident & Rescue donation (cheque 101073 reported as lost) £50.00

Payment made by Bank Transfer 25th February 2022

Liz Ollier - Community Car Scheme Dec- Feb £20.25
Spire Solicitors - public open space purchase £1.00

Payment made by Bank Transfer 28th February 2022

Mrs Jo Boxall – Salary & Exps £ 470.85

12. Correspondence -

All correspondence received was circulated.

13. To receive items for information and receive items for the next agenda

A request was received for a contribution towards the purchase of a community laptop for use by various groups in the village. The applicant was asked to put together a proposal and forward to Council for consideration as it was confirmed that there was money in the recycling fund.

Cllr Coles agreed to produce a report on traffic and HGV's for consideration.

An email was received from a representative of the village volunteers regarding work needed in Jubilee Garden. Two coping stones are missing and it was reported that the grassed areas need anti-moss treatment and re-seeding. It was agreed to purchase the grass seed as required and thank the volunteers for their continued hard work.

Thank to be extended to residents looking after the village green. It was agreed to ask them to look into the costs involved with providing soil, compost and plants to revitalise the tubs and report back to the Council.

It was agreed to follow up on the restoration of the village sign, hopefully in time for the queen's jubilee.

It was reported that the Woodland Trust are offering free trees, and as it was hoped a tree / trees could be planted to provide some shade on the playing field, it was agreed this was a good idea.

The pavement on the Reepham Road outside the village hall is breaking up, Clerk to notify Highways. A representative from the Primary School was warmly welcomed to provide an update to Council. This would be added to the agenda as a regular item.

14. To approve the date of the next Parish Council Meeting April 7th 2022 & confirm date of Annual meetings

It was unanimously **AGREED** that the next meeting would be held on Thursday April 7th 2022 at 7.00pm in the Village Hall subject to social distancing measures. The Annual Parish Council meeting was confirmed for the 5th May 2022 at 7.30pm with the Annual Parish Meeting starting at 7pm.

15. To close the meeting.

There being no further business the meeting was closed at 8.37pm

Minutes confirmed 7th April 2022