

**MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL HELD ON WEDNESDAY
1st JUNE 2022 STARTING AT 7.00PM.**

Present: J. Mallen (Chair), J. Lilwall, K. Ewing, D. Coles, A. Toomey and R. Reed

Mrs J Boxall (Clerk)

Members of the public – 4

1. To receive and note apologies for absence.

Apologies for absence were received and noted from Cllr Hartley- Walder.

2. To record declarations of interest from members in any item to be discussed.

None were received.

3. To approve the minutes of the Annual Parish Meeting and the Annual Parish Council meeting held on Thursday 5th May 2022

It was unanimously **AGREED** to approve the minutes of the Annual Parish Meeting held on Thursday 5th May 2022 as a true and accurate record as proposed by Cllr Reed, seconded by Cllr Ewing. It was unanimously **AGREED** to approve the minutes of the Annual Parish Council Meeting held on Thursday 5th May 2022 as a true and accurate record as proposed by Cllr Lilwall, seconded by Cllr Reed. Minutes were duly signed.

4. To adjourn the meeting to allow members of the public to speak on agenda items.

A resident raised concern about the lack of maintenance at Adams Pit and highlighted again the missing coping stones at the Jubilee Garden. The Parish Council were encouraged to be comprehensive in their consideration of grounds maintenance matters. The issue of overgrown verges was raised. Cllr Coles confirmed that Highways had suggested the Parish Council consider a delegated contract to take over management of verge cutting.

5. To receive reports from District Councillor, County Councillor & Police. To receive report from Village Hall and Primary School.

County Councillor Borrett was not in attendance. District Cllr Bambridge arrived late to the meeting.

The Police were not in attendance but the Police report was circulated electronically.

The Primary School representative gave a brief update confirming that the school were keen to investigate the possibility of using village hall.

Cllr Lilwall confirmed he had nothing further to add from the previous month's Village Hall report and would address the roofing concerns later in the meeting as per agenda.

6. To receive update on matters arising from previous minutes for information only – timber planters

Cllr Coles confirmed that the work had been carried out to replace the timber planters with support from volunteers and that there had been a significant saving over the quotes received. The Village sign has been repaired and repainted and is due to be put back in place on Thursday. Thanks were extended to all those volunteers who contributed.

7. To receive update and approve further action on traffic issues on B1145

Cllr Coles circulated reports on his meetings with Dereham Police Beat Manager, Highway Engineer and Westcotec Manager. A summary of conclusions was presented to Council.

Following discussion, it was unanimously **AGREED** that Cllr Coles would formulate a proposal for the purchase of SAM2 units / Parish Partnership Funding application approval at the July meeting as proposed by Cllr Lilwall. Cllr Coles to provide update to residents in Reeves Tale. County Councillor Bill Borrett to be approached for any additional funding.

Highways had raised concern with regards to resident's overgrown hedges and it was agreed that a piece should be put in the Reeves Tale in the first instance encouraging residents to manage their hedges and review this if unsuccessful.

8. To receive update and approve further action on implications from increased HGV traffic from onshore wind farm development and receive update following Vattenfall's Norfolk Offshore Wind Zone Community Benefit Fund.

Cllr Coles gave a report following the Vattenfall Community Benefit Fund meeting. A report was circulated for consideration.

As 1000 HGVs per week anticipated on B1145 as a result of the work to install the cables, and concern was expressed about the impact the onshore cabling would have on the landscape, it was unanimously **AGREED** that the Parish Council should actively participate in the opposition of the onshore cabling and write to various bodies as recommended by the Norfolk Parish Movement for an OTN as proposed by Cllr Lilwall, seconded by Cllr Ewing. District Cllr Bambridge confirmed that no electricity generated from this scheme was going to be available in Norfolk despite a there being a need and it was agreed to include this point in any letters sent.

9. To receive information from Village Hall Trustees regarding roof repairs and consider / approve in principle application for Public Works Board Loan

Cllr Lilwall gave an update on the situation and confirmed that the Village Hall Trustees were looking to put £10000 of reserves into the roof fund, set up a crowd funding initiative and look for any grant opportunities to reduce the liability. It was confirmed there was a need to go to tender to understand the full cost therefore the Village Hall Trustees were asking the Parish Council to support this by agreeing in principle to borrowings of up to a maximum of £75000. The Trustees confirmed that a sub-committee will be looking to come back to the Parish Council with recommendations, and would look at what terms the loan could be repaid without jeopardising the running of the hall. An open public meeting has been arranged for 21st June to inform residents on the situation and consult on the plans for funding the repairs and carrying out the work.

Following discussion it was unanimously **AGREED** in principle to approach the Public Works Loan Board for a loan of up to £75000 to support the Village Hall roof repairs as proposed by Cllr Lilwall, seconded by Cllr Coles

10. To consider / approve further action following complaint about public open space – screening

It was agreed to defer to the next agenda.

11. To consider / approve further action regarding future maintenance / management of green open space

The Clerk circulated a report via email detailing the areas in the village requiring consideration with confirmation of the current contractual Grounds Maintenance obligations. It was agreed that the Parish Council would need a proposal from Highways before considering any delegated contract to manage verges in the village.

It was unanimously **AGREED** that the Council needed to find a regular 'handyman' to carry out smaller maintenance tasks in the village. Cllr Mallen to approach a local volunteer to see if they would be interested in the role as proposed by Cllr Lilwall, seconded by Cllr Ewing.

Following further discussion, it was agreed to consult with volunteers (already carrying out work around the village) and create a schedule of works needed in order to obtain quotes from grounds maintenance contractors. It was unanimously **AGREED** to approach Mr Shannon (volunteer) regarding annual maintenance requirements at Adams Pit and create a schedule of works for consideration at the next meeting as proposed by Cllr Lilwall, seconded by Cllr Reed.

12. Planning

To consider planning applications

No new planning applications were received.

To receive decisions from Breckland District Council

No new decisions were received.

To consider any late planning applications

No late planning applications were received.

13. Finance

To receive income / expenditure budget figures for end May for consideration

The balance of the Community account as at 31st May 2022 was confirmed as £22,879.23, Business Money Manager was £36144.36 after £1.49 interest had been received. The Community Car Scheme balance was £1,429.26. Bank charges of £8 were taken on 4th May 2022. £1671.81 was received on 23rd May from HMRC for the refund of VAT 2021/22.

To approve payments made, to be made and approve late payments as necessary

All payments made and to be made were **AGREED** proposed by Cllr Mallen, seconded by Cllr Toomey. The list of payments was duly signed. Late payment to include payment to David Bracey for annual play inspection £126.00.

Payments made by Bank Transfer since the last meeting

6th May 2022 - Graham Williamson - Village sign repair - £34.00
6th May 2022 - Bawdeswell Village Hall - Hall hire April - £10.00
6th May 2022 - Norfolk ALC - Annual Membership - £209.37
6th May 2022 - CGM Grounds Maintenance – April - £68.90 & £92.10 (Clerk to query duplicate pymt)
6th May 2022 - David Coles - refund printer ink / refreshments traffic survey - £45.90
6th May 2022 - Oak - sleepers for planters on village green - £734.40
7th May 2022 - Anglia Roadways - driveway repairs - £1920.00
29th May 2022 - K&M Lighting - Street lighting 13th May - 12th June - £7.74
29th May 2022 - David Bracey - Annual Play inspection - £126.00
31st May 2022 - Mrs Jo Boxall - May salary & exps. - £483.02

14. Correspondence – complaint re recreation ground.

An email was received from a resident whose property backs onto the recreation ground unhappy about the weeds growing against their fence. It was confirmed that the contractor has since strimmed the area.

A request was received from a student who is working towards their Duke of Edinburgh Award to carry out litter picking in the village. As no objections were received, the Clerk had emailed approval and enquired about a copy of the Duke of Edinburgh Risk Assessment to ensure volunteer's safety has been adequately considered.

15. To receive items for information and receive items for the next agenda

Items for the next agenda to include further action on traffic issues on B1145, Parish Partnership funding application, grounds maintenance schedule and screening on the open play space. It was agreed to keep the cabling project on the agenda as an ongoing item.

16. To approve the date of next Parish Council Meeting Thursday 7th July 2022

It was agreed that the next meeting of the Parish Council would be held on Thursday 7th July 2022 at 7pm.

17. To close the meeting

There being no further business, the meeting was closed at 8.45pm