

**MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL  
HELD ON THURSDAY 3rd JUNE 2021  
STARTING AT 7.30PM.**

**Present: B. Cunliffe (Chair), J. Mallen, J. Lilwall, A. Hartley-Walder, K. Ewing, A. Toomey and R. Reed**

**District Councillor G. Bambridge**

**Mrs J Boxall (Clerk)**

**Members of the public – 0**

Thanks were extended to the Parish Clerk for arranging zoom meetings whilst physical meetings were not possible and thanked Councillors for their attendance.

**1. To receive and note apologies for absence.**

No apologies for absence were received as all Councillors were present.

**2. To record declarations of interest from members in any item to be discussed.**

None were received.

**3. To approve the minutes of the Annual Parish Meeting & Annual Parish Council meeting held on Thursday 6th May 2021**

It was unanimously **AGREED** to approve the minutes of the Annual Parish meeting held on Thursday 6<sup>th</sup> June 2021, and the minutes from the Annual Parish Council meeting held on Thursday 6<sup>th</sup> May 2021 as true and accurate records as proposed by Cllr Cunliffe, seconded by Cllr Hartley-Walder. Minutes were duly signed.

**4. To adjourn the meeting to allow members of the public to speak on agenda items.**

No comments were received as there were no members of the public in attendance.

**5. To receive reports from District Councillor, County Councillor & Police. To receive reports from Village Hall**

District Councillor B. Borrett and the Police were not in attendance. The monthly Police report was circulated electronically.

District Councillor G. Bambridge gave a brief report on district matters and answered questions from Cllr Ewing on historical matters relating to a change of use at District Cllr Bambridge's property, a former agricultural dwelling.

Cllr Lilwall gave a brief update on matters relating to Village Hall and confirmed that the hall remained in a good position, both financially and in terms of activities resuming. Trustees were relieved to see building being used again. The Trustees had agreed to put in new CCTV system.

**6. To receive update on matters arising from previous minutes for information only**

All matters were covered elsewhere on the agenda

**7. To approve further action regarding commemorative event**

Cllr Cunliffe contacted Abel homes who confirmed that they did not expect the Chaucer bench to be installed before July. Following discussion, it was agreed that the Parish Council would attend the unveiling of the bench to ensure that the Parish Council was represented. The upcoming BBQ at the Village Hall was felt to be a good opportunity to engage with residents, especially those on the new estate.

The Clerk would make enquires regarding the future responsibility and maintenance of the bench / insurance responsibility.

### **8. To approve further action regarding request for wildflower meadow**

Following discussion, it was agreed that the resident who had offered to create and maintain the wild flower meadow would be invited to attend the next Parish Council meeting to discuss further before agreeing to the proposal.

### **9. To approve further action regarding maintenance of village sign**

Following discussion it was agreed to clean the sign and then the Council would reassess the condition and seek support from a contractor / resident to repair and restore as appropriate. Cllr Reed kindly offered to clean the sign.

### **10. To receive update regarding Highways – speeding concerns**

Several emails were sent to Highways inviting a representative to attend the next Parish Council meeting or arrange a site visit to discuss resident's concerns with regards to speeding in the village. and a follow up email sent when no reply was received. Cllr Cunliffe agreed to speak to County Cllr B. Borrett expressing the Council's frustration about the lack of contact and send a letter to the Chief Executive of Norfolk County Council should no response be received

## **11. Planning**

### **(a) To consider planning applications**

No planning applications were received

### **(b) To receive decisions from Breckland District Council**

No decisions were received from Breckland

### **(c) To consider any late planning applications**

No late planning application were received. District Cllr G. Bambridge confirmed that Breckland had requested clarity from the Government on planning matters following the publication of the Governments planning paper. There was discussion about the possible benefits of a Neighbourhood Plan.

## **12. Finance**

### **To receive financial update and bank statements for consideration**

The balance of the Community account as at end of May 2021 was confirmed as £26,140.14, Business Money Manager was £2258.90 and the Project Bawdeswell account (earmarked reserves) was confirmed as £5006.64. (£1649.32 to be transferred from Community Account into Project Bawdeswell Account). The Community Car Scheme balance confirmed as £590.26 following a late medical examination charge of £40. Cllr Cunliffe confirmed that all CCS drivers required medicals to confirm that drivers were fit to drive.

### **To approve payments made, to be made and approve late payments as necessary**

All payments made and to be made for May/ June approved as proposed by Cllr Cunliffe, seconded by Cllr Ewing

#### **Payments made by Bank Transfer 9<sup>th</sup> May 2021**

CGM Group – Grounds Maintenance	£276.30
Bawdeswell Village Hall – Hall Hire – planning	£10.00

#### **Payments made by Bank Transfer 15<sup>th</sup> May 2021**

CBR Business Solutions – DBS checks	£84.00
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#### **Payments to be made by Bank Transfer 30<sup>th</sup> June 2021**

Mrs Jo Boxall – June salary & expenses	£366.07
HMRC – PAYE June	£ 89.60

### **To renew membership to NPFA- Norfolk Playing Fields Association**

It was unanimously agreed to renew membership to NPFA as proposed by Cllr Cunliffe, seconded by Cllr Mallen. The £20 membership fee would be paid by BACS.

**13. Correspondence**

All correspondence received was circulated.

**14. To receive items for information and receive items for the next agenda**

Items for the next agenda to include consideration of proposal for a wildflower meadow.

Cllr Cunliffe received an email suggesting a litter pick in the village. It was confirmed that Breckland were not currently offering litter picking equipment. Before any decision was taken to purchase the equipment, District Cllr G. Bambridge was asked to make enquiries at Breckland regarding the existing equipment.

Thanks were extended to the ‘Saga Lout volunteers’ who had repaired and reset the fencing along the edge of the Village Hall drive.

Concern was expressed about future Council meetings when it was understood that the adjoining room would be used for an exercise class. Cllr Lilwall (as a Village Hall Trustee) agreed to feedback these concerns to the Booking Clerk /Trustees to ensure that the noise level is controlled.

Following discussion it was agreed that the Clerk would check the glass bins whilst carrying out the play inspections and report any full bin as necessary.

It was confirmed that the sunken manhole outside 49 Reepham Road had still not been repaired.

Cllr Ewing questioned if the Council should make any comment about the proposed Western Link and was encouraged to submit his thoughts to Council for consideration.

**15. To approve the date of the next Parish Council Meeting July 1st 2021**

It was **AGREED** that the next meeting would be held on Thursday July 1<sup>st</sup> 2021 in the Village Hall subject to social distancing measures.

**16. To close the meeting.**

There being no further business the meeting was closed at 9.04pm

Minutes confirmed ..... 1<sup>st</sup> July 2021