

**MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL
HELD ON THURSDAY 7th OCTOBER 2021
STARTING AT 7.30PM.**

Present: B. Cunliffe (Chair), J. Mallen, A. Hartley-Walder, K. Ewing, A. Toomey and R. Reed

Mrs J Boxall (Clerk)

Members of the public – 2

1. To receive and note apologies for absence.

Apologies for absence were received and noted from Cllr Lilwall who had business commitments.

2. To record declarations of interest from members in any item to be discussed.

None were received.

3. To approve the minutes of the Bawdeswell Parish Council meeting held on Thursday 2nd September 2021

It was unanimously **AGREED** to approve the minutes of the Parish Council meeting held on Thursday 2nd September 2021 as a true and accurate record as proposed by Cllr Cunliffe, seconded by Cllr Mallen. Minutes were duly signed.

4. To adjourn the meeting to allow members of the public to speak on agenda items.

A resident from The Street, Bawdeswell raised concern about the tree in the Jubilee garden as branches are starting to overhang neighbours roof. It was confirmed that the trees were last inspected in November 2018. Clerk to arrange tree survey and obtain quotes for any work required.

5. To receive reports from District Councillor, County Councillor & Police. To receive reports from Village Hall and approve Council representative.

District Councillor G. Bambridge sent his apologies as urgent matters had arisen at Breckland. County Councillor B. Borrett and the Police were not in attendance. It was reported that two uniformed Officers had attended The Hub at the Village Hall and dealt with concerns from residents. It was suggested that they be invited to attend on a regular basis. The monthly Police report was circulated electronically. Cllr Lilwall sent his apologies but sent a brief update on matters relating to Village Hall. Following discussion about the Village Hall, as Cllr Mallen had resigned as a Village Hall Trustee, it was **AGREED** that Cllr Hartley-Walder would represent the Council on the Village Hall Trustees along with Cllr Lilwall as proposed by Cllr Cunliffe, seconded by Cllr Ewing.

6. To receive update on matters arising from previous minutes for information only – Public open space, speeding issues

No update was received for the transfer of public open space as matters were still in the hands of the solicitors. Thanks extended to Councillors attending the unveiling of the Chaucer bench. Support was confirmed for the draft letter for submission to the EDP regarding speeding issues as agreed at the September meeting. Cllr Cunliffe to draft and circulate.

7. To approve further action / Council's response to windfarm proposals

The Parish Council had confirmed their support for proposals to find an alternative way of bringing the huge quantities of power being generated from wind turbines in the North Sea on shore without devastating the local area with removal of trees and hedges and increased traffic movements. It was **AGREED** to support the project and take further action as appropriate as proposed by Cllr Cunliffe, seconded Cllr Read. Cllr Toomey abstain from the vote due to uncertainty about the proposal.

8. To consider / approve further action regarding repair or replacement of play equipment

It was agreed that the Clerk /Chairman would make further enquiries and arrange a site meeting with a contractor who could carry repairs to the play area.

9. To consider / approve further actions regarding Queens Jubilee Celebration

A group of volunteers from the village hall have proposed a picnic in the park style event on Saturday afternoon / evening which the Parish Council would offer support for which left the Sunday for consideration with an event planned for the Jubilee garden.

10. Planning

(a) To consider planning applications

No new planning applications were received.

(b) To receive decisions from Breckland District Council

First floor side and rear extension above existing kitchen and living rooms. Existing front porch to be rebuilt at 36 Reepham Road Bawdeswell – Approval

(c) To consider any late planning applications

No late planning applications were received.

11. Finance

To receive financial update and bank statements for consideration

The balance of the Community account as at end of September 2021 was confirmed as £28,735.67, Business Money Manager was £2258.98 and the Project Bawdeswell account (earmarked reserves) was confirmed as £6655.96. The Community Car Scheme balance confirmed as £419.86. The second precept instalment was received on 30th September.

To approve payments made, to be made and approve late payments as necessary

All payments made and to be made were approved as proposed by Cllr Cunliffe, seconded by Cllr Ewing.

Payments made by Bank Transfer 20th September 2021

CGM Grounds Maintenance 31st July 2021	£184.20
CGM Grounds Maintenance 31st August 2021	£184.20
K&M Lighting 13th September - 12th October 2021	£7.74
TMA Bark - Jubilee Garden	£372.00

Payments made by Bank Transfer 28th September 2021

Bawdeswell Village Hall	£10.00
CBR Business solutions DBS checks	£14.40
Mr W Cunliffe - refund wine / refreshments	£86.55

Payment made by Bank Transfer 30th September 2021

Mrs Jo Boxall September salary & exps	£535.77
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Payments to be made by cheque 8th October 2021

Citizens Advice Bureau – donation – cheque number 101071	£50.00
Bawdeswell PCC - PO heating donation – cheque number 101072	£100.00
Norfolk ARS donation – cheque number 101073	£50.00
The Reeves Tale – cheque number 101074	£330.00

Payment to be made by Bank Transfer 29th October 2021

Mrs Jo Boxall October salary & exps	- £469.02
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To approve Parish Council contribution towards Bawdeswell Heath insurance

Cllr Cunliffe confirmed that although he would longer be a Trustee, Cllr Toomey remained a Trustee. Following discussion it was **AGREED** by majority that the Parish Council would contribute 50% towards the cost of the insurance as proposed by Cllr Mallen, seconded by Cllr Reed, Cllr Ewing and Cllr Toomey abstained from the vote.

12. Correspondence

All correspondence received was circulated. An email was received from Norfolk ALC requesting Council details for the HM Lord Lieutenant's Plaque in recognition of efforts made during the Covid crisis. It was agreed to accept the plaque and await further information / details of presentation.

It was confirmed that a letter was sent to the Garden Centre raising concern over the parking of delivery vehicles but no reply yet received.

13. To receive items for information and receive items for the next agenda

Future agenda items to include the play equipment, thoughts about precept.

It was reported that there was a broken footboard on Adams Pit walkway which would need repair.

Clerk to contact Highways regarding verge maintenance.

14. To approve the date of the next Parish Council Meeting November 4th 2021

It was **AGREED** that the next meeting would be held on Thursday November 4th 2021 in the Village Hall subject to social distancing measures.

15. To close the meeting.

There being no further business the meeting was closed at 20.47pm

Minutes confirmed 4th November 2021