

**MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL  
HELD ON THURSDAY 4th NOVEMBER 2021  
STARTING AT 7.30PM.**

**Present: B. Cunliffe (Chair), J. Mallen, A. Hartley-Walder, K. Ewing, A. Toomey and R. Reed**

**Mrs J Boxall (Clerk)**

**Members of the public – 1**

**1. To receive and note apologies for absence.**

Apologies for absence were received and noted from Cllr Lilwall who was away on business

**2. To record declarations of interest from members in any item to be discussed.**

None were received.

**3. To approve the minutes of the Bawdeswell Parish Council meeting held on Thursday 7th October 2021**

It was unanimously **AGREED** to approve the minutes of the Parish Council meeting held on Thursday 7<sup>th</sup> October 2021 as a true and accurate record as proposed by Cllr Cunliffe, seconded by Cllr Mallen. Minutes were duly signed.

**4. To adjourn the meeting to allow members of the public to speak on agenda items.**

No comments were received.

**5. To receive reports from District Councillor, County Councillor & Police. To receive reports from Village Hall**

County Councillor B. Borrett and the Police were not in attendance. The Police report was circulated and it was confirmed that they had attended another community hub.

In his absence, Cllr Lilwall sent a brief update on matters relating to the Village Hall.

District Councillor G. Bambridge gave an update on matters at Breckland District Council and confirmed that, senior officers are planning to meet with village representatives to give communities the opportunity to raise concerns and highlight achievements. Flooding was raised as a concern and further questions asked. The Council were advised that Breckland would be offering a £500 grant to communities for Queens Jubilee celebrations.

**6. To receive update on matters arising from previous minutes for information only – Public open space, speeding issues, Tree survey**

The Clerk reported that as additional costs (from surveys) had been identified, the Solicitor was once again seeking those costs from the developer.

The Clerk had contacted Highways regarding verge cutting at Adams Pit. A further email was sent requesting details of when the verges were last cut but no response yet received.

A quote was received from Ravenscroft of £255 to carry out the tree survey, in accordance with the financial standing orders, it was agreed to accept the quote and ratify at the next meeting.

**7. To receive update / approve further action regarding play equipment**

The Clerk circulated a report on the play area for consideration and confirmed that only £68.99 of the £2500 2021/22 budget allocation had been used. A quote for £1928 for the replacement of the toddler swings was recommended as the constant attempts to secure the swings was proving unsuccessful. It was suggested that the toddler swings be removed until the unit could be replaced. Cllr Mallen proposed to remove the toddler swings and accept the quote from NGF play for a replacement, seconded by Cllr Cunliffe, and approved unanimously. The Clerk confirmed the other expense to be considered would be the replacement of the rotobounce seats at a cost of £566.29. Clerk to check if this includes installation.

**To consider projects / expenses for precept budget**

Projects put forward for consideration included; the play area – replacement of surfacing under the play equipment and the repair / replacement of equipment as necessary. Queens Jubilee – as it was understood Breckland were offering grants of up to £500 to cover celebrations it may not be necessary to budget for this. The installation of a noticeboard at Bluebell Rise and potential resurfacing of the village hall driveway were also raised for consideration.

## **9. Planning**

### **(a) To consider planning applications**

No new planning applications were received.

### **(b) To receive decisions from Breckland District Council**

No planning decisions were reported

### **(c) To consider any late planning applications**

No late planning applications were received.

## **12. Finance**

### **To receive financial update and bank statements for consideration**

The balance of the Community account as at end of October 2021 was confirmed as £27656.54, Business Money Manager was £2259.00 and the Project Bawdeswell account (earmarked reserves) was confirmed as £6655.96. The Community Car Scheme balance confirmed as £1169.86 as the Community Car Scheme grant of £750 was received. The Public Works Loan repayment of £2090.82 was due to be paid by direct debit. A payment of £71.27 to Eon Energy for street lighting electricity was paid by Direct Debit on 12<sup>th</sup> October.

### **To approve payments made, to be made and approve late payments as necessary**

All payments made and to be made were approved as proposed by Cllr Cunliffe, seconded by Cllr Ewing.

### **Payments made by Bank Transfer 25<sup>th</sup> October 2021**

CGM Grounds Maintenance September £92.10

Bawdeswell Heath donation insurance £109.00

K&M Lighting - 13th October - 12th November 2021 £7.74

### **Payments to be made by Bank transfer 5<sup>th</sup> November 2021**

CGM Grounds Maintenance October £92.10

P Builders – Fencing for church Boundary – £1130.00

Bawdeswell Village Hall – Hall Hire October £10

### **Payment to be made by Bank Transfer 30th November 2021**

Mrs Jo Boxall November salary & exps - £469.02

## **11. Correspondence**

All correspondence received was circulated.

## **12. To receive items for information and receive items for the next agenda**

Future agenda items to include precept considerations and the tree survey report.

## **13. To approve the date of the next Parish Council Meeting December 2nd 2021**

Cllr Cunliffe tendered his resignation and thanked fellow Councillors for their support. It was hoped that a volunteer had been found to take over the Community Car Scheme role. Thanks were extended to Cllr Cunliffe for his dedication to the community and his role as Chairman. It was **AGREED** that the next meeting would be held on Thursday December 2nd 2021 7.30pm in the Village Hall subject to social distancing measures.

## **15. To close the meeting.**

There being no further business the meeting was closed at 20.28pm

Minutes confirmed ..... 2<sup>nd</sup> December 2021