

**MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL
HELD ON THURSDAY 2nd DECEMBER 2021
STARTING AT 7.30PM.**

Present: J. Mallen (Chair), J. Lilwall A. Hartley-Walder, A. Toomey and R. Reed

Mrs J Boxall (Clerk)

Members of the public – 1

1. To receive and note apologies for absence.

Apologies for absence were received and noted from Cllr Ewing. Following the resignation of Cllr Cunliffe, the Notice of Vacancy was displayed. The due date for receipt of requests to hold an election is 03/12/2021, Breckland will notify the Council after that date as to whether any requests for an election to fill the vacancy have been received.

2. To record declarations of interest from members in any item to be discussed.

None were received.

3. To elect a Chair

Following the resignation of Cllr Cunliffe, it was unanimously **AGREED** to appoint Cllr Mallen as Chair until the Annual May meeting as proposed by Cllr Hartley-Walder, seconded by Cllr Reed. Cllr Mallen proposed Cllr Hartley-Walder as Vice Chair, seconded Cllr Reed and **AGREED** unanimously

4. To approve the minutes of the Bawdeswell Parish Council meeting held on Thursday 4th November 2021

It was unanimously **AGREED** to approve the minutes of the Parish Council meeting held on Thursday 4th November 2021 as a true and accurate record as proposed by Cllr Mallen, seconded by Cllr Lilwall. Minutes were duly signed.

5. To adjourn the meeting to allow members of the public to speak on agenda items.

No comments were received.

6. To receive reports from District Councillor, County Councillor & Police. To receive reports from Village Hall

County Councillor B. Borrett and the Police were not in attendance. The Police report was circulated. It was confirmed that the Police have asked to attend a hub meeting in January.

District Councillor G. Bambridge confirmed he would be late.

Cllr Lilwall gave a brief update on matters relating to the Village Hall. Following discussions with the roofing system company, it was hoped that the issues with the leaking roof will be resolved.

7. To receive update on matters arising from previous minutes for information only – Letter to EDP, Toddler swings

No letter regarding speeding concerns had yet been drafted / circulated to Councillors or sent to the EDP.

The Clerk had circulated an email to Councillors regarding the installation of the replacement Toddler swings. As the concrete foundations from the old unit struts would be left buried in the ground, it was necessary to change the position of the new swings. As no objections were received, the replacement unit had been rotated 90 degrees and installed.

The Council **AGREED** to order new seats for the rotobounce and obtain quotes for safety matting. It was acknowledged that the A frame climber would need to be removed / replaced.

8. To approve precept requirements for 2022/23

The Clerk circulated the financial report / budget. Following discussion it was unanimously **AGREED** to keep the precept at the same level as the current year and request a precept of £24000 for 2022/23 as proposed by Cllr Reed, seconded Cllr Lilwall.

9. To receive tree survey report and approve further action

The tree survey report was circulated. No unacceptable risk of harm or significant risk had been identified. As no immediate action was required it was agreed to obtain quotes for any work recommended to be carried out within 6 months.

10. Planning

(a) To consider planning applications

No new planning applications were received.

(b) To receive decisions from Breckland District Council

No planning decisions were reported

(c) To consider any late planning applications

3PL/2021/1554/F - Conversion of outbuilding into holiday accommodation at Old Workhouse Paddocks Reepham Road

The Clerk confirmed the Council's response to the previous application as per minutes March 2019. It was **AGREED** that the Council would object to this application on the grounds that there had been no change from the previous application and this had previously been refused by both Breckland and the Planning Inspectorate. It was acknowledged that the splayed entrance which was a previous planning condition has never been implemented, as proposed by Cllr Mallen, seconded by Cllr Hartley-Walder.

11. Finance

To receive financial update and bank statements for consideration

The balance of the Community account as at end of November 2021 was confirmed as £23,587.35, Business Money Manager was £2259.02 and the Project Bawdeswell account (earmarked reserves) was confirmed as £6655.96. The Community Car Scheme balance confirmed as £1033.12 (following payment as listed below). The Public Works Loan repayment of £2090.82 was paid by direct debit on 15th November. Cllr Toomey carried out an internal control check.

The Clerk confirmed that following the resignation of Cllr Cunliffe, only two bank signatories remain, it was agreed to review this at the February meeting.

To approve payments made, to be made and approve late payments as necessary

All payments made and to be made were **AGREED** and it was **AGREED** to make payments in December / January in accordance with the budget including the balance due for the Toddler Swings as proposed by Cllr Mallen , seconded by Cllr Lilwall

Payments made by Bank Transfer 7th November 2021

Mr D Shannon – refund plants for Jubilee Garden - £212.84

Mrs Jo Boxall – refund printer ink - £39.23

Payment made by Bank Transfer 9th November 2021

NGF Play - toddler swing replacement deposit - £692.28

Payment made by Bank Transfer 23rd November 2021

CGM Grounds Maintenance £68.70

K&M Lighting - 13th November - 12th December 2021 £7.74

Payment made by Bank Transfer 30th November 2021

Mrs Jo Boxall November salary & exps (included postage & stationary) - £475.48

Payments to be made by Bank Transfer 4th December 2021 – bank details have been requested as they have expired in online banking

Mrs Jo Porter - Community Car Scheme June – Nov - £59.25

Mr Roger Fryatt - Community Car Scheme June – Nov - £6.00

Chris Leppard- Community Car Scheme Oct – Nov - £14.24

Linda Rose - Community Car Scheme July – Nov - £16.50

Angela Shannon - Community Car Scheme July – Nov - £20.75

Ruth Whitmore - Community Car Scheme July – Nov - £20.00

Payment to be made by Bank Transfer 30th December 2021

Mrs Jo Boxall – Salary & Exps £ 469.02

12. Correspondence

All correspondence received was circulated including an Offshore windfarm update.
Local Plan Review – was circulated by Clerk, no comments were received from Councillors.

13. To receive items for information and receive items for the next agenda

Future agenda items to include new bank signatories, tree quotes, driveway quotes (resurface / repair).
There was discussion regarding the best way to advertise for a new Councillor as required.

District Cllr Bambridge apologised for being late and gave a brief report on matters at Breckland. It was confirmed that the Queens Jubilee grant had not yet been advertised as there was uncertainty about its availability. The Council asked District Cllr Bambridge to make enquiries about the lack of planning enforcement (visual splay) at Old Workhouse Paddocks.

14. To approve the date of the next Parish Council Meeting February 3rd 2022

It was unanimously **AGREED** that the next meeting would be held on Thursday February 3rd 2022 at 7.00pm in the Village Hall subject to social distancing measures as proposed by Cllr Lilwall.

15. To close the meeting.

There being no further business the meeting was closed at 20.30pm

Minutes confirmed 3rd February 2022