

**BAWDESWELL**  
**PARISH COUNCIL**  
**Norfolk**

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Clerk to the council;  
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The Annual Parish Council meeting will be held on Thursday 2<sup>nd</sup> May 2024 at 7.30pm. This meeting will be held in the Village Hall. Members of the Public are warmly invited to attend.

1. To elect the Chair and receive Declaration of Acceptance of Office
2. To elect the Vice Chair
3. To receive and note apologies for absence
4. To record declarations of interest from members in any item to be discussed
5. To approve the minutes of the meeting held on Thursday 4<sup>th</sup> April 2024
6. To adjourn the meeting to allow members of the public to speak on agenda items
7. To receive reports from District Councillor, County Councillor & Police. To receive report from Village Hall and Primary School.
8. To receive update on matters arising from previous minutes for information only – pot hole VH drive
9. To consider / approve co-option of new Councillor/s and receive declaration of acceptance of office.
10. To elect Councillor Representatives for Village Hall & appoint internal control officer
11. To review & approve Financial Regulations and associated policies, Risk Assessment. Standing Orders (no amendment proposed).
12. Bawdeswell Heath – To receive update and approve further action in respect of Charity Commission submission
13. Vandalism – To receive information and approve further action in respect of vandalism
14. Play equipment – To receive update (Dog fouling) and approve further action as appropriate – zip wire repair / grant funding
15. Dog Fouling – To receive update and approve further action as appropriate
16. Grounds Maintenance – To receive update and approve further action in respect of Mower
17. Breckland Local Plan – To receive update and approve further action
18. Dog bin – To consider / approve purchase of dog bin jubilee garden
19. Planning
  - (a) To consider planning applications  
3PN/2024/0011/UC - Change of Use of Part of an agricultural building to B8 Storage and Distribution at Agricultural Barn Dereham Road, Bawdeswell
  - (b) To receive decisions from Breckland District Council
  - (c) To consider any late planning applications
20. Finance
  - a) To receive financial update and bank statements for consideration
  - b) To approve payments made, to be made and approve late payments as necessary & approve transfer £4500 from 2023/24 driveway budget underspend to earmarked reserves
  - c) To receive internal audit report and appoint internal auditor 2023/24
  - d) To receive and approve Section 1 Annual Governance Statement 2023/24
  - e) To receive and approve Section 2 – Accounting Statements 2023/24
  - f) To approve period for the exercise of public rights
  - g) To review and approve insurance provision
  - h) To consider / approve grant request from Village Hall for centenary event
21. Correspondence
22. To receive items for information and receive items for the next agenda
23. To approve the date of the next Parish Council Meeting – 6<sup>th</sup> June 2024
24. To close the meeting

Jo Boxall 24th April 2024

