

**MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL  
HELD ON THURSDAY 3rd DECEMBER 2020  
STARTING AT 7.30PM.**

The meeting was held under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 via Zoom.

**Present: B.Cunliffe (Chair), J. Lilwall, A. Hartley-Walder, K. Ewing, A. Toomey and R. Reed**

**County Councillor B. Borrett**

**Mrs J Boxall (Clerk)**

**Members of the public – 0**

**1. To receive and note apologies for absence.**

No apologies for absence were received.

**2. To record declarations of interest from members in any item to be discussed.**

None received.

**3. To approve the minutes of the Parish Council meeting held on Thursday 5th November 2020**

It was unanimously resolved to approve the minutes of the Parish Council meeting held on Thursday 5<sup>th</sup> November 2020, as a true and accurate record as proposed by Cllr Cunliffe, seconded by Cllr Ewing

**4. To adjourn the meeting to allow public participation.**

No comments were received.

**5. To receive reports from District Councillor, County Councillor & Police. To receive reports from Village Hall.**

County Councillor B. Borrett, District Councillor G. Bambridge and the Police were not in attendance. The monthly Police report was circulated. Cllr Lilwall gave a brief update on matters at the village hall.

**6. To receive update on matters arising from previous minutes for information only -**

All matters covered elsewhere on the agenda

**7. To receive update re specification for car parking area at the Village Hall and approve further action**

Cllr Ewing & Cllr Cunliffe met with the farmer responsible for maintaining land next to Village Hall with regards to making further enquiries about drainage. Whilst permission was granted for pipework to be extended to VH car parking area a need to check levels to ensure drainage into field was identified. It was agreed to investigate further.

**8. To receive update on noticeboard move and approve further action**

It was previously agreed that the noticeboard needed refurbishment and should be moved to the left of the archway in the Jubilee Garden. Suggestions were made by residents to position the noticeboard to the right of the arch. It was unanimously agreed to get the noticeboard refurbished immediately and position it to the right as proposed by Cllr Cunliffe.

**9. To approve quote for 2021/22 for maintenance Churchyard & Jubilee Garden.**

As it was confirmed that the current contractor was no longer able to carry out the work, three quotes were received for the maintenance of the Churchyard and Jubilee Garden. It was unanimously agreed to approve the quote from Garden Guardian. It was acknowledged that quotes would need to be sought for all maintenance areas for 2022/23.

#### **10. To approve precept requirements for 2021 / 22**

The Clerk circulated the financial report / budget. Following discussion it was unanimously agreed to keep the precept at the same level as the current year and request a precept of £24000 for 2021/22 as proposed by Cllr Cunliffe.

#### **11. Planning**

##### **(a) To consider planning applications**

No planning applications were received.

It was acknowledged that an appeal has been made to the Secretary of State against an enforcement notice issued by Breckland District Council in respect of unauthorised development at Pigmans House Reepham Road Bawdeswell.

##### **(b) To receive decisions from Breckland District Council**

Proposed dwelling at 6 Reeves Close, Bawdeswell – Approval. The Council expressed disappointment that their request to add a planning condition to prevent the sale of the dwelling separate to the main dwelling was ignored.

##### **(c) To consider any late planning applications**

No late planning application were received.

#### **12. Finance**

##### **To receive financial update and bank statements for consideration**

The balance of the Community account as at 30<sup>th</sup> November was confirmed as £19,227.56, Business Money Manager was £2258.78, Project Bawdeswell account (earmarked reserves) was confirmed as £5006.64.

##### **To approve payments made, to be made and approve late payments as necessary**

All payments made and to be made for November and December approved as proposed by Cllr Cunliffe.

#### **13. Correspondence**

All items received were circulated to Council. The Clerk confirmed that she was trying to locate the deeds for the recreation ground with solicitors.

#### **14. To receive items for information**

Residents raised concern over the state of Common Lane. Councillors agreed to investigate further. As this is a bridleway / footpath it was agreed to seek confirmation from Norfolk County Council regarding whose responsibility it is to maintain.

It was reported that the work to raise the manhole covers has been scheduled but not yet started.

#### **15. To receive items for the next agenda February 4th 2021**

Future agenda items to include Village Hall car parking area / drainage and update on meeting with Norfolk Wildlife Trust regarding Adams Pit.

#### **16. To close the meeting.**

Thanks were extended to Councillors and the Clerk for all their hard work this year. There being no further business the meeting was closed at 8.15pm