**MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL HELD ON THURSDAY 4th JULY 2019 STARTING AT 7.30PM IN THE VILLAGE HALL.**

**Present: B.Cunliffe (Chair), J. Mallen, K. Ewing, A. Toomey, A Hartley-Walder and R. Read**

**Mrs J Boxall (Clerk)**

**District Cllr Bambridge**

Members of the public – 1

**1. To consider accepting apologies for absence**.

Apologies for absence received from Cllr Lilwall

**2. To record declarations of interest from members in any item to be discussed.**

None received.

**3. To approve the minutes of the meeting held on Thursday 6th June 2019**

Resolved to approve the minutes as a true and accurate record of the meeting as proposed by Cllr Hartley-Walder.

**4. To adjourn the meeting to allow public participation and also to allow Councillors with a prejudicial interest to speak on agenda items.**

No comments received

**5. To receive reports from District Councillor, County Councillor & Police. To receive reports from Primary School and Village Hall.**

County Cllr Borrett was not in attendance, no apologies were received. Breckland Police June Parish Newsletter was circulated. District Cllr Bambridge gave update on Local Plan and other matters in Breckland.

Cllr Lilwall had circulated an update report from the Village Hall to Councillors prior to the meeting, having sought advice the Village Hall trustees have approved becoming a Charity incorporated organisation (CIO). It was reported problems with water penetration in the roof has caused unforeseen issues but a resolution was being being sought. Cllr Hartley-Walder updated the PC on Primary School matters. The Clerk reported that a grant application had been received from the Friends of Bawdeswell School and further information was being sought.

**6. To receive update on matters arising from previous minutes for information only –**

Cllr Cunliffe reported on the meeting at Billingford re traffic concerns on B1145. No further action required. Work on church wall has started. The Clerk gave an update on play equipment and it was agreed that she should make further enquiries about the cost of activity trails. Concern was raised about the hedge on edge of play / car parking area being too high for people at the hall to see children on the play equipment.

**7. To approve further action regarding possible future housing development**

Following a meeting on 13th June with Breckland and the developer re proposed development of 25 houses off Reepham Road, it was agreed that there was no need for a public meeting at this time as no planning application had been submitted. Cllr Cunliffe proposed no meeting be held until further indication of action by developer. This was agreed with three for, two against and one abstention. It was suggested that if a public meeting is held then the developer and Breckland planning officer should be invited to attend.

**8. Planning**

**(a) To consider planning applications**

No planning applications were received.

**(b) To receive decisions from Breckland District Council**

It was reported that an appeal has been made in respect of Application reference 3PL/2019/0113F Change of use of outbuilding into holiday accommodation at Old Workhouse Paddocks Reepham Road, Bawdeswell.

District Cllr Bambridge recommended that the PC resubmit the PC’s objection directly to the Planning Inspector.

Two storey rear extension at Barwick House The Street, Bawdeswell - Approval

**(c) To consider any late planning applications**

No late planning applications were received.

Concern was raised about which applications are circulated to PC- permitted development?

**9. Finance**

**To receive financial update**

Bank statements were available for inspection. The balance of the Community account was £14,135.30 business money manager was £2254.52, Project Bawdeswell account was confirmed as £3273.90 (ringfenced funds). A further £40 was received in donation to the play equipment fund and would be transferred to Project Bawdeswell account.. The quarterly internal audit check was carried out by Cllr Toomey. The Data protection renewal fee is due to be paid by direct debit on / around 28th July. Clerk to make enquiries from Breckland re increased expenditure for Community Car Scheme.

**To approve payments made, to be made and approve late payments as necessary**

The Council resolved to approve the payments made and to be made as follows.

**The following payments were made by cheque on 4th July 2019**

Alex Kirby – Community Car Scheme £ 27.00

Elizabeth Ollier – Community Car Scheme £ 45.24

Ken Bush – Grounds Maintenance £1139.70

**The following payments to be made by bank transfer on 5th July 2019**

Richard Blyth – Community Car Scheme £ 12.00

F B Consadine – Community Car Scheme £ 38.00

Mr W Cunliffe – Community Car Scheme £ 29.50

Roger Fryatt – Community Car Scheme £ 12.24

L & R Kuczma – Community Car Scheme £ 11.50

Linda Rose – Community Car Scheme £ 69.74

Angela Shannon - Community Car Scheme £ 39.74

Andrew Toomey – Community Car Scheme £ 76.00

Ruth Whitmore – Community Car Scheme £ 96.24

K&M Lighting – Street Lighting 13th June 2019 – 12th May 2019 £ 7.08

CGM Group – grounds maintenance June £ 225.18

NALC Annual subscription £ 242.87

**The following payments to be made by bank transfer on the 31st July 2019**

Mrs Jo Boxall – July salary & expenses £ 355.68

HMRC – PAYE July £ 87.00

**10. Correspondence**

All correspondence was circulated electronically. Details of Parish Partnership Scheme 2019 was received. A grant enquiry from the Primary School was received, additional information had been requested.

**11. To receive items for information**

Concern raised about footpaths / verges. Reepham road derestriction sign (40) on right hand side needs replacing after tree branch fell on it.

**12. To receive items for the next agenda September 5th 2019**

Play equipment, Housing development, Grant request

**13. To close the meeting**

There being no further business, the meeting was closed at 21.18pm