

**MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL HELD ON THURSDAY 7th FEBRUARY 2019 STARTING AT 7.30PM IN THE VILLAGE HALL.**

Present: B.Cunliffe (Chair), J. Mallen, A. Toomey and A Hartley-Walder.

Mrs J Boxall (Clerk)

Members of the public – 2

**1. To consider accepting apologies for absence.**

Apologies for absence were received from Cllr Lilwall and Cllr Ewing.

**2. To record declarations of interest from members in any item to be discussed.**

None received.

**3. To approve the minutes of the meetings held on Thursday 6th December 2018**

Resolved to approve the minutes as a true and accurate record of the meeting as proposed by Cllr Mallen.

**4. To adjourn the meeting to allow public participation and also to allow Councillors with a prejudicial interest to speak on agenda items.**

No comments were received.

**5. To receive reports from District Councillor, County Councillor & Police. To receive reports from Primary School and Village Hall.**

County Cllr Borrett and the Police were not in attendance, no apologies were received. District Cllr G. Bambridge updated the meeting on Breckland's Local Plan. A delay with the Planning Inspector means that there is still no current 5 year land supply which may impact on planning applications. There was discussion about the Two Fields Way development and the proposed reduction in affordable housing. Information was received about the Breckland Lottery, upcoming district council council tax decision and Western Link road.

A report was circulated from Cllr Lilwall updating the PC on Village Hall matters. PC recognised contribution from Village Hall volunteers who do amazing work to successfully run and maintain the hall. Cllr Hartley-Walder gave a report on matters at the Primary School.

Cllr Toomey joined the meeting.

**6. To receive update on matters arising from previous minutes for information only –**

Highways confirmed that milestone markers are deemed as a heritage assets, permitted in the highway and therefore Highway's responsibility but unless they are part of planned maintenance they are not routinely repaired. They referred the PC to the Milestone Society. Builders had been contacted with regards to providing quotes for church wall repairs.

**7. To approve co-option of new Councillor**

It was unanimously agreed to co-opt Roy Read onto the Parish Council as proposed by Cllr Cunliffe. Concern was expressed about ensuring that vacancies are advertised as widely as possible around the village. The declaration of acceptance of office form was duly signed.

**8. To review & ratify decision re siting of WW1 Commemorative Bench**

Following review it was unanimously agreed to move the WW1 Commemorative bench to the church yard as proposed by Cllr Cunliffe. Concerns were received about siting the bench in the millennium garden where it cannot be seen.

**9. To review Parish Council goals**

It was agreed to review this at the May meeting when a new council would be formed and in a position to set goals for the next term.

**10. To approve response to Breckland proposal to sell land adjacent to Two Fields Way & receive information regarding extension of 20MPH area.**

It was agreed that the PC had no comment to make as it was a small area of land 1m square which had previously been 'missed off' other land registry titles. The land forms part of the section 106 land allocated for open space so would not be built on.

The PC reviewed the proposal from Norfolk County Council to introduce 20MPH limit to Hall Road, Chaucer Close, Bell Close and Two Fields Way with no objections. It was agreed to send email (drafted by Cllr Cunliffe) to Highways encouraging them to extend the 20MPH limit to the area outside the school.

## **11. Planning**

### **(a) To consider planning applications and record decisions made between meetings**

**3PL/2018/1425/VAR**

**PROPOSAL: Removal of agricultural occupancy condition of planning permission MML.5122**

**LOCATION: Sunnyside, 49 Reepham Road, Bawdeswell**

The Parish Council agreed to object to the application as it was outside the settlement boundary and would set a precedent.

### **(b) To receive decisions from Breckland District Council**

Removal of agricultural occupancy condition of planning permission MML.5122 - Approved

### **(c) To consider any late planning applications**

No late planning applications were received. It was confirmed that planning application 3PL/2018/0993/F, Residential development of 40 No. units (20% affordable) at land off Hall Road, Bawdeswell was going to planning committee on 11<sup>th</sup> February.

## **12. Finance**

### **To receive financial update and bank statements for consideration**

Bank statements were available for inspection. The balance of the Community account after invoices (as detailed below) are paid is £ 8382.81. The balance of the Business money manager was £2252.66. Project Bawdeswell account remained as £1894.28. Direct Debit to Eon Energy £55.04 was paid 14<sup>th</sup> January 2019. Payment to Anglia Roadways £2940 was split into two payments on 20<sup>th</sup> & 21<sup>st</sup> January due to restrictions on account payment allowance. HMRC PAYE and salary payments for January were paid early in error.

### **To approve payments to be made and approve late payments as necessary**

#### **The following payments were made 20<sup>th</sup> January 2019**

|   |          |
|---|----------|
| Bawdeswell Village Hall – Hall Hire                                 | £ 20.00  |
| K&M Lighting – 12 <sup>th</sup> December – 13 <sup>th</sup> January | £ 7.08   |
| Mrs Jo Boxall – January salary & expenses                           | £ 345.54 |
| HMRC PAYE - January   | £ 84.40  |

### **To approve payments made, to be made and approve late payments as necessary**

#### **The following payments were made 7<sup>th</sup> February 2019**

|  |         |
|--|---------|
| B&L Kuczma - Community Car Scheme        | £ 5.24  |
| Linda Rose - Community Car Scheme        | £ 35.50 |
| Angela Shannon - Community Car Scheme    | £ 17.74 |
| Andrew Toomey - Community Car Scheme     | £ 26.50 |
| Ruth Whitmore – Community Car Scheme     | £ 21.00 |
| Richard Blyth - Community Car Scheme     | £ 16.50 |
| Barbara Consadine – Community Car Scheme | £ 14.50 |
| W. Cunliffe - Community Car Scheme       | £ 12.24 |
| Roger Fryatt - Community Car Scheme      | £ 12.24 |
| NPFA - Annual membership                 | £ 20.00 |
| CGM Grounds Maintenance – Hedging        | £540.00 |

#### **The following payments to be made 28<sup>th</sup> February 2019**

|  |          |
|--|----------|
| Mrs Jo Boxall – February salary & expenses | £ 345.54 |
|--|----------|

HMRC PAYE - February

£ 84.40

**13. Correspondence –**

Correspondence circulated electronically.

**14. To receive items for information**

No items received for information

**15. To receive items for the next agenda March 7th 2019**

Church wall repair quotes, Highways 20MPH update

**16. To close the meeting**

There being no further business the meeting was closed at 21.00pm