

MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL HELD ON THURSDAY  
4th OCTOBER 2018 STARTING AT 7.30PM IN THE VILLAGE HALL.

Present: B.Cunliffe (Chair), J. Lilwall, A. Toomey and A Hartley-Walder.  
District Cllr G. Bambridge  
Mrs J Boxall (Clerk)

Members of the public – 2

**1. To consider accepting apologies for absence.**

Apologies for absence were received and accepted from Cllr Mallen, Cllr Smith and Cllr Ewing.

**2. To record declarations of interest from members in any item to be discussed.**

None received.

**3. To approve the minutes of the meetings held on Thursday 6th September 2018**

Resolved to approve the minutes as a true and accurate record of the meeting as proposed by Cllr Lilwall.

**4. To adjourn the meeting to allow public participation and also to allow Councillors with a prejudicial interest to speak on agenda items.**

No comments were received.

**5. To receive reports from District Councillor, County Councillor & Police**

County Cllr Borrett was not in attendance. Cllr Cunliffe attended the Police SNAP meeting and reported from the meeting. Concern regarding crime statistics and their value to the community in their current format was raised. District Cllr Bambridge reported on matters in Breckland and information regarding the proposed Garden Town meeting at Breckland.

**6. To receive update on matters arising from previous minutes for information only –**

Textile bank would be moved. A further email was sent to Highways re request for village hall sign on A1027.

**7. To consider and approve options to provide additional car parking space**

It was reported that residents responsible for the funding and planning of the basketball court were happy for the court to be used for additional parking. Three quotes were obtained for the work. Clerk reported on meeting she had earlier in the week with Sovereign playgrounds re refurbishing deteriorating play equipment which included advice re refurbishing basketball court to maximise recreational use. Other options to provide additional parking were suggested and financial constraints acknowledged. Clerk highlighted annual budget allocation for driveway and current lack of financial provision for the proposed scheme. It was agreed by majority that the car park be extended in principle to join basketball Court subject to further financial consideration as proposed by Cllr Cunliffe

**8. To receive information re Mile Stone and approve further action**

The Mile Stone Appreciation Society contacted the Council re Bawdeswell Mile Stone refurbishment. A contribution from the PC of £150 was suggested. Following a site meeting, the offer to refurbish was withdrawn. Letter to be sent to NCC highlighting damaged Mile Stone and enquiring about repair / consider carrying out repairs locally. The historical importance of the Mile Stone was recognised.

**9. To review and approve amended Standing Orders**

Following review, it was agreed to approve the amended standing orders as proposed by Cllr Cunliffe

**10. To consider maintenance of Church yard & approve Tree survey quote.**

Church wall – for repointing and replacing worn bricks it was estimated to cost around £2000. Further quotes / information to be obtained. Cllr Cunliffe proposed PC accept quote of £245 for tree survey which was agreed unanimously.

**11. To receive update and approve project for Parish Partnership Funding**

An email was sent to Highways requesting response to request for extension to 20MPH zone outside the school. Clerk to chase as no response received.

## **12. To approve response re street lighting Two Fields Way**

It was agreed that the PC do not want street lighting in Two Fields Way and are not willing to cover the cost as proposed by Cllr Cunliffe.

## **13. Planning**

### **(a) To consider planning applications**

**REFERENCE: 3PL/2018/1053/O**

**PROPOSAL: Seven residential dwellings with associated gardens, garages and private drives.**

**LOCATION: Old Fakenham Road Foxley**

The Parish Council agreed that their objections for previous application for 12 houses remained despite reduction in number of dwellings.

**REFERENCE: 3PL/2018/1023/EU**

**PROPOSAL: Operational building works not completed in accordance with Condition 2 on 3PL/2003/1463/F (Certificate of Lawfulness)**

**LOCATION: Old Workhouse Paddocks Reepham Road Bawdeswell**

Parish Council acknowledged they were unable to verify that the building has not been used in accordance with the application. It was agreed that whilst the PC object to the application, should the application be approved, it should be requested that constraints should be included so that the premises are restricted to specified use only.

### **(b) To receive decisions from Breckland District Council**

Conversion of Barn outbuilding into Annex, including extension at Copperfields, Dereham Road,

Bawdeswell

- Approval

### **(c) To consider any late planning applications**

3PL/2018/0578/F

**PROPOSAL: 3 no Safari Tents (Holiday Homes) – amended layout plan**

**LOCATION: The Hawthorns, Billingford Road, Foxley**

PC previously objected to this application. It was agreed that original objections still stand despite amended plans.

### **(d) To receive update / approve further action re Garden Town development proposal**

First meeting of CANT (Campaign against New Town) to be held on 9<sup>th</sup> October. PC have written to all 49 Breckland Councillors and to MP George Freeman. Correspondence has been widely circulated. Agreed to highlight on website.

## **14. Finance**

### **To receive bank statements for consideration**

Bank statements were available for inspection. The balance of the Community account after invoices (as detailed below) are paid is £17310.87 and following receipt of the second instalment of the precept and grant. The balance of the Business money manager was £2250.80. Project Bawdeswell account remained as £1894.28. £250 grant payment was received for Community Car Scheme Grant, the balance of the CCS funds was £173.40. An additional £30 was received for the WW1 commemorative bench, leaving £770 in earmarked reserves for the project. £1270 was received from a resident as a donation to be ring fenced for the children's play area.

### **To approve payments to be made and approve late payments as necessary**

#### **The following payment was made by bank transfer 27<sup>th</sup> September 2018**

Mr D Shannon – Recreation Ground repairs / maintenance £33.34

#### **The following payments were made by cheque 4<sup>th</sup> October 2018**

Citizens Advice Bureau – Annual Donation – Cheque Number 101046 £ 50.00

Bawdeswell PCC – Post Office Heating – Cheque Number 101047 £100.00

The Reeves Tale – Annual Donation – Cheque Number 101048	£330.00
Norfolk Accident & Rescue – Annual Donation – Cheque Number 101049	£ 50.00
B & L Kuczma- Community Car Scheme – Cheque Number 101050	£ 20.00

**The following payments to be made by Bank transfer on 5<sup>th</sup> October 2018**

William Cunliffe – Community Car Scheme	£ 9.75
Richard Blyth – Community Car Scheme	£ 34.00
Andrew Toomey – Community Car Scheme	£ 32.50
Roger Fryatt – Community Car Scheme	£ 14.75
B. Consadine – Community Car Scheme	£ 25.00
Angela Shannon – Community Car Scheme	£ 28.00
Ruth Whitmore – Community Car Scheme	£ 29.50
K&M Lighting – Street Lighting Maintenance	£ 7.08
CGM – Grounds Maintenance – September	£ 225.18

**The following payments to be made 31<sup>st</sup> October 2018**

Mrs Jo Boxall – October salary & expenses	£ 345.54
HMRC PAYE - October	£ 84.40

**15. Correspondence**

All correspondence was circulated electronically.

**16. To receive items for information**

Cllr Lilwall investigated options for WW1 Commemorative bench / tree planting. Council unanimously agreed to purchase metal commemorative bench £750 + VAT as proposed by Cllr Toomey. Decision to be ratified at the next meeting.

**17. To receive items for the next agenda**

Siting / presentation of WW1 commemoration bench, Financial update, Churchyard and Tree survey,

**18. To confirm date of next meeting**

The date of the next meeting was confirmed as 8<sup>th</sup> November 2018

**19. To close the meeting**

There being no further business, the meeting was closed at 9.23pm