

**MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL HELD ON THURSDAY 1st MARCH 2018 STARTING AT 7.30PM IN THE VILLAGE HALL.**

Present: B.Cunliffe (Chair), J. Lilwall, K. Ewing, A. Smith and A. Toomey  
Mrs. J Boxall (Clerk)

Members of the public – 0

**1. To consider accepting apologies for absence.**

Apologies for absence were received and accepted from Cllr Mallen and Cllr Read who were unable to attend due to severe weather conditions.

**2. To record declarations of interest from members in any item to be discussed.**

No declarations of interest were received.

**3. To approve the minutes of the meeting held on Thursday 1<sup>st</sup> February 2018.**

Resolved to approve the minutes as a true and accurate record of the meeting as proposed by Cllr Ewing and agreed unanimously.

**4. To adjourn the meeting to allow public participation and also to allow Councillors with a prejudicial interest to speak on agenda items.**

No comments were received.

**5. To receive reports from District Councillor, County Councillor & Police.**

District Councillor G. Bambridge, County Councillor B. Borrett and the Police were not in attendance.

**6. To receive update on matters arising from previous minutes for information only**

No update was received, matters covered elsewhere on the agenda.

**7. To approve renewal of Grounds Maintenance contract for 3 years**

It was unanimously approved to award grounds maintenance contract to CGM for a 3 year term as proposed by Cllr Cunliffe.

**8. Policies – To review & approve Equal opportunities policy, Health & Safety policy and Model Publication Scheme**

It was unanimously approved to approve the Equal Opportunities Policy, Health & Safety Policy and the Model Publication Scheme with no amendments as proposed by Cllr Cunliffe.

Cllr Toomey arrived at the meeting at 19.35pm with apologies for being late.

**9. Planning**

**(a) To consider planning applications**

**Proposal: Remodelling and re-construction of existing roof and roof space over existing integral garage at a detached residential property to provide additional usable space within roof void.**

**Location: 21 Hall Road, Bawdeswell, NR20 4SQ**

It was unanimously agreed that the Council had no comment or objection.

Cllr Cunliffe agreed to speak with Foxley Parish Council regarding the planning application for housing at Foxley. It was agreed to send an email to MP George Freeman regarding the applications following consultation.

**(b) To receive decisions from Breckland District Council**

Conversion of barn outbuilding into annexe at Copperfields, Dereham Road, Bawdeswell – Withdrawn  
Extension to existing listed dwelling, including some demolition of 1960's extension. Internal reconfiguration works to the first floor which involves some demolition to partition walls. Increasing the projection to the extension roof at both gable ends to provide definition of the eaves - Approval

**(c) To consider any late planning applications**

**3PL/2018/0199**

**Proposal: Alterations to dormer windows front and rear, 2 storey side extension**

**Location: 4 Church Close, Bawdeswell**

It was unanimously agreed that the Council had no comment or objection.

## **10. Finance**

### **To receive financial update and bank statements for consideration**

Bank statements were available for inspection. The balance of the Community account after invoices (as detailed below) are paid is £7584.02. Expenditure for the year to date was £19167.15, income to date was confirmed as £20,696.54. The balance of the business money manager was £2250.03. Project Bawdeswell account was confirmed as £1894.28. The balance of the Community Car Scheme grant was £153.00. Cllr Toomey carried out internal audit checks. A letter received from Eon energy confirmed that the cost of street lighting electricity would be increasing.

### **To approve payments made, to be made and approve late payments as necessary**

#### **The following payment was made by bank transfer on the 6th February 2018**

Norfolk Playing Fields Association – Annual Membership	£ 20.00
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#### **The following payment was made on 20<sup>th</sup> February 2018**

NGF Play – deposit play equipment repairs	£ 529.20
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#### **The following payments were made on 2<sup>nd</sup> March 2018**

K&M Lighting – Street lighting maintenance	£ 7.08
CGM Group – Additional cut to recreation ground	£ 95.52

#### **The following payments to be made by bank transfer on the 30th March 2018**

Mrs Jo Boxall – March salary and expenses	£ 346.40
HMRC – PAYE March	£ 84.60

## **11. Correspondence**

It was confirmed that the work to remove dead tree on boundary with recreation ground would be removed as soon as possible. Permission was given for work to be carried out from recreation ground side subject to appropriate health and safety precautions.

## **12. To receive items for information**

Cllr Cunliffe contacted Bawdeswell Primary school regrading impact on school places from new development. The school confirmed it could take 10 new pupils and more the following year. Cllr Cunliffe to attend Planning committee re Foxley development. It was agreed to circulate objections for agreement prior to committee

There was concern raised about trees in churchyard.

## **13. To receive items for the next agenda April 5th 2018**

Future agenda items to include End of year accounts, GDPR policies. Standing Orders and Financial Regulations to be reviewed once further information about GDPR received.

## **14. To close the meeting**

There being no further business the meeting was closed at 20.03pm.

