

MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL HELD ON THURSDAY 7th JUNE 2018 STARTING AT 7.30PM IN THE VILLAGE HALL.

Present: B.Cunliffe (Chair), J. Mallen, J. Lilwall, and A. Toomey.
Mrs J Boxall (Clerk)

Members of the public – 2

1. To consider accepting apologies for absence.

Apologies were received from Tony Smith and Ken Ewing. One application has been received for the councillor vacancy. Co-option of new councillor to be included on July agenda.

2. To record declarations of interest from members in any item to be discussed.

None received.

3. To approve the minutes of the meetings held on Thursday 3rd May 2018

Resolved to approve the minutes as a true and accurate record of the meetings as proposed by J. Lilwall.

4. To adjourn the meeting to allow public participation and also to allow Councillors with a prejudicial interest to speak on agenda items

No comments were received

5. To receive reports from District Councillor, County Councillor & Police

District Cllr G. Bambridge, County Cllr B. Borrett and Police were all absent, no reports nor apologies received

6. To receive update on matters arising from previous minutes for information only –

All matters included elsewhere on agenda

7. To approve further action re driveway maintenance

Following discussion it was agreed that as the driveway was not causing immediate concern, the Council would seek further quotes for driveway repairs including work to create vehicular access to the basketball court as a potential area for overflow parking. It was acknowledged that due to the success of the Village Hall there was a need to ensure that the infrastructure to support the village hall remained in good condition and to consider additional parking. It was agreed to seek the views of user groups. Concern was expressed over the difficulties with ensuring adequate drainage for the car parking area.

8. To approve further action re village events

Following discussion, it was agreed to defer this item to the July meeting. It was agreed that the aim to purchase two memorial garden seats with commemorative plaques in recognition of the end of WW1 is dependent on donations received from the donation box in the village Hall at the heritage exhibition, in conjunction with the Open Gardens weekend.

9. To approve Subject access request policy and records retention policy

The Subject Access Request Policy and Records Retention Policy were approved as proposed by Cllr Cunliffe and agreed unanimously. Thanks were extended to the Clerk for her work on implementing GDPR

10. Planning

(a) To consider planning applications

3PL/2018/0449

PROPOSAL: Conversion of barn outbuilding into annex

LOCATION: Barn Outbuilding, Copperfields, Dereham Road, Bawdeswell, NR20 4AA

Following discussion it was agreed that as there is an existing structure and no new access to the development is proposed, the Parish Council have no objection or comment.

3PL/2018/0578/F

PROPOSAL: 3 no safari tents (Holiday homes)
LOCATION: The Hawthorns, Billingford Road, Foxley

Following discussion, it was agreed that even though the development is outside the parish boundary, the Parish Council would object on the grounds that the proposal it is out of character for the area, The proposed 'tents' are incongruous and an intrusion on the countryside.

(b) To receive decisions from Breckland District Council

Remodelling and re-construction of existing roof and roof space over existing integral garage to provide additional usable space within roof void at 21 Hall Road, Bawdeswell - Approval

(c) To consider any late planning applications

No late planning applications received

11. Finance

To receive bank statements for consideration

Bank statements were available for inspection. The balance of the Community account after invoices (as detailed below) are paid is £12,298.86 and the balance of the Business money manager was £2250.41. Project Bawdeswell account remained as £1894.28. Recycling credits were received: £316.49 for glass and £114.19 for textiles. Community car scheme payment of £115 received from Foxley Parish Council.

To approve payments to be made and approve late payments as necessary

The Council resolved to approve the payments made and to be made.

The following payments were made by bank transfer on 8th June 2018

K&M Lighting – Street Lighting Maintenance	£ 7.08
CGM – Grounds Maintenance – May	£ 225.18
NGF Play – Play equipment repairs	£ 1234.80
NPTS –GDPR Training	£ 35.00

The following payments to be made by bank transfer on 28th June 2018

Mrs Jo Boxall – June salary & expenses	£ 345.54
HMRC – PAYE June	£ 84.40

12. Correspondence

All correspondence was circulated electronically. Invitation to bid – Parish Partnership details were circulated. Following discussion it was agreed to consider potential projects. Clerk to remind County Cllr B. Borrett regarding signage at narrow point on Reepham Road.

13. To receive items for information

Tree survey is due later this year. PC agreed that bark and sand were required for the play area. Clerk to contact Saga louts and request help.

14. To receive items for the next agenda

Agenda items to include co-option of new Councillor, consideration of future events and driveway

15. To confirm date of next meeting

The date of the next meeting was confirmed as Thursday 5th July 2018

16. To close the meeting

There being no further business, the meeting was closed at 20.58pm