

MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL HELD ON THURSDAY 5th APRIL 2018 STARTING AT 7.30PM IN THE VILLAGE HALL.

Present: B.Cunliffe (Chair), J. Lilwall, J. Mallen, K. Ewing, A. Smith and A. Toomey
Mrs. J Boxall (Clerk)

Members of the public – 0

1. To consider accepting apologies for absence.

No apologies for absence were received as all Councillors present. An email of resignation was received from Roy Read. The Notice of Vacancy was displayed.

2. To record declarations of interest from members in any item to be discussed.

No declarations of interest were received.

3. To approve the minutes of the meeting held on Thursday 1st March 2018.

Resolved to approve the minutes as a true and accurate record of the meeting as proposed by Cllr Ewing and agreed unanimously.

4. To adjourn the meeting to allow public participation and also to allow Councillors with a prejudicial interest to speak on agenda items.

No comments were received.

5. To receive reports from District Councillor, County Councillor & Police.

The Police were not in attendance. District Cllr G. Bambridge gave update on Two Fields Way section 106 agreement and update on Local Plan. There was discussion around the 5 year land supply target and the impact this has on Parish Council's making decisions on planning applications. Concern was expressed over developer's lack of action to build houses that have planning permission.

County Cllr B. Borrett confirmed that Highways had allocated money to install 'road narrows' signage on the Reepham Road. Priority signage at this location was requested but it was unknown if this would be possible, it was dependant on if a traffic order was required. Which would be costly.

6. To receive update on matters arising from previous minutes for information only

No update was received, all matters were covered elsewhere on the agenda.

7. Policies – To review & approve Financial Regulations, Risk Assessment and Standing Orders and Code of Conduct

Following review it was unanimously agreed to adopt the Financial Regulation, Financial Risk Assessment including Internal Control Policy, Standing Orders and Code of Conduct as proposed by Cllr Mallen.

8. General Data Protection Regulations – To receive update & approve Privacy Policy

Clerk gave update on GDPR, The Council agreed unanimously to adopt the privacy policy as proposed by Cllr Lilwall. It was accepted that the policy and requirements of compliance with the Regulations would evolve as further information becomes available. It was understood that Councillors would need to be trained.

9. Planning

(a) To consider planning applications

3PL/2018/0211/F

PROPOSAL: Change of use of outbuilding into holiday accommodation

LOCATION: Old Workhouse Paddocks, Reepham Road, Bawdeswell,

The Council agreed unanimously to object to this application. It was acknowledged that conditions set in original planning application in 2001 had not been adhered to. Highways have made submission acknowledging that the visual splays initially requested in 2001 have not been provided (and recognise they cannot be provided). The development is outside the settlement boundary. There was concern that by permitting this it would set a precedent for other developments.

(b) To receive decisions from Breckland District Council

Variation of condition 2 of planning permission 3PL/2017/0581/F - Enlargement of ground floor extension and amendment to roof of extension together with enlargement of 1st floor roof at Denver House, The Street Bawdeswell - approval
Residential development of 40 dwellings, open space, associated infrastructure and vehicle access via Hall Road, Bawdeswell - approval
(It was acknowledged that plans have been altered without further consultation)
Replacement windows (Certificate of Lawfulness) at 8 Reeves Close Bawdeswell - approval
The planning appeal for houses in Foxley was refused.

(c) To consider any late planning applications

No late applications were received

10. Finance

To receive End of Year accounts and bank statements for consideration

End of year accounts were circulated to Council. Bank statements were available for inspection. Expenditure for the year to 31st March 2018 was confirmed as ££19,197.15, income was confirmed as £20,696.66. The balance of the account was confirmed as £ 7,554.02. The balance of the business money manager was £2250.15, Project Bawdeswell account was confirmed as £1894.28.

To approve payments made, to be made and approve late payments as necessary

The Council resolved to approve the payments made and to be made as follows.

The following payments were made by bank transfer on 4th March 2018

Bawdeswell Village Hall – Hall hire £ 30.00

The following payments were made by cheque 5th April 2018

B & L Kuczma- Community Car Scheme £ 30.24
Alex Kirby – Community Car Scheme £ 36.50

The following payments were made by bank transfer on 6th April 2018

F B Consadine – Community Car Scheme £ 17.00
Roger Fryatt – Community Car Scheme £ 29.00
Angela Shannon – Community Car Scheme £ 45.25
Linda Rose – Community Car Scheme £ 72.00
Richard Blyth – Community Car Scheme £ 44.24
K&M Lighting – street lighting maintenance £ 7.08
CGM Group – grounds maintenance £ 225.18
David Bracey – Annual Playground Inspection £ 96.00

The following payments to be made by bank transfer 9th April 2018

Andrew Toomey – Community Car Scheme £ 32.50
Norfolk Association of Local Councils – Annual subscription £ 199.63

The following payments to be made by bank transfer on the 30th April 2018

Mrs Jo Boxall – April salary & expenses – To be confirmed as HMRC PAYE Basic tools package not available.

HMRC – PAYE April – To be confirmed

Gross amount due £434.06

11. Correspondence –

Complaint received regarding speeding on Reepham Road and need for reduced 20mph speed limit outside the school. Complaint received regarding bus speeding. Both complaints addressed.

12. To receive items for information

The Chairman recognised the contribution Roy Read has made to the Village during his time as Councillor and expressed thanks on behalf of the Council.

It was agreed to commemorate 100 years after the end of the First World War in some way. Cllr Lilwall to look into possible grant funding opportunities. It was agreed in principle to renew the village bench (subject to sufficient funding)

It was agreed that Bawdeswell should have a Christmas tree with some form of event.

It was acknowledged that there would not be a fete at the Village Hall / recreation ground and the annual fete was being held in the school grounds.

It was acknowledged that the X29 change in bus service would adversely affect Bawdeswell. It was agreed that the service has deteriorated. PC to write to First Customer Services and Norfolk County Council raising concern, especially in light of increased housing.

13. To receive items for the next agenda May 3rd 2018

It was agreed that the Annual Parish meeting would be held at 7pm and the Annual Parish Council meeting at 7.30pm on the 3rd May 2018. Apologies received in advance from Cllrs J. Lilwall and A. Smith. JL gave his apologies / TS gave his apologies

Items for the next agenda to include Christmas event, WW1 commemoration, exemption from external audit, Village Hall driveway – quotes for repair / remedial work.

14. To close the meeting

There being no further business, the meeting closed at 9.20pm