

**MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL
HELD ON THURSDAY 7th SEPTEMBER 2017 STARTING AT 7.30PM IN
THE VILLAGE HALL.**

Present: B.Cunliffe (Chair), J. Mallen, A. Toomey and R. Reed
Mrs. J Boxall (Clerk)

Members of the public – 1

1. To consider accepting apologies for absence.

Apologies were received and accepted from A. Smith & J. Lilwall. No application has yet been received regarding councillor vacancy although interest has been expressed.

2. To record declarations of interest from members in any item to be discussed.

No declarations of interest were received.

3. To approve the minutes of the meeting held on Thursday 20th July 2017

Resolved to approve the minutes as a true and accurate record of the meeting as proposed by Cllr Mallen and agreed unanimously.

4. To adjourn the meeting to allow public participation and also to allow Councillors with a prejudicial interest to speak on agenda items.

No comments were received.

5. To receive reports from District Councillor, County Councillor & Police

District Councillor G. Bambridge sent his apologies. County Councillor B. Borrett and Police were not in attendance. The Police sent apologies and a report was circulated. Cllr Cunliffe confirmed he had written to the Chief Inspector and was awaiting a response.

6. To receive update on matters arising from previous minutes for information only – Highway matters.

An email was sent to Highways and County Cllr re lack of response to request for Village Hall sign on A1067. Initial enquiry was made in March.

7. To approve response to Breckland Local Plan pre-submission document

The Local Plan pre-submission document includes the Two Fields Way site already approved by Breckland Planning and is shown as within the proposed new settlement boundary. Following discussion the Parish Council unanimously agreed that they had no further comments to make with regards to the Local Plan document.

8. To formulate plan for response to Breckland re open space land at Two Fields Way.

As Breckland District Council will not be interested in taking on ownership of open space, the Parish Council will need to consider if they wish to take on ownership and responsibility. To be considered as a future agenda item.

9. Recreation Ground – approve plan for overflow parking, car park/ driveway Maintenance budget

- consider plans for football storage facility and grounds maintenance

Following discussion it was agreed that the end of the playing field remained the best option for overflow car parking. On past occasion where this area was used there was no issues with cars stuck or damage to the field. It was agreed that this decision would be reviewed if circumstances change.

The Parish Council unanimously agreed a budget of £1200 for essential car park / driveway repairs and to use the original contractor as proposed by Cllr Toomey. Cllr Toomey recommended an ongoing maintenance budget of £500 / year to ensure the upkeep of the area and that the area should be resprayed and chipped every 3 years.

It was reported that the grass was cut to the correct length this week to enable football to be played. As no proposals were received with regards to storage of football equipment, no decision can be made.

10. Planning

(a) To record planning decisions made between meetings

3PL/2017/0123

PROPOSAL: Conversion of barn outbuildings into Annex

LOCATION: Barn Outbuilding, Copperfields Dereham Road, Bawdeswell

The Parish Council agreed that they do not object to the application but make the proviso that they agree with Highways who are insisting that the barn remains part of the main house and not ever be allowed to be sold separately in the future.

(b) To consider planning applications

3PL/2017/1025/VAR

PROPOSAL: Variation of condition 2 on 3PL/2015/0454/F – Redesign (Proposed side extension)

LOCATION: Barn Cottage Meadow Loke, Bawdeswell

The Parish Council agreed that they had no comment or objection.

(c) To receive decisions from Breckland District Council

Single storey extensions to front & rear & first floor extension to rear. Alterations to single storey roof to side at Loran, Dereham Road, Bawdeswell - approved
Residential development of 36 dwellings Land off Hall Road, Bawdeswell - approved

(d) To consider any late planning applications

No late planning applications were received

11. Finance

To receive bank statements for consideration

Bank statements were available for inspection. The balance of the Community account after invoices (as detailed below) are paid is £8110.63. Expenditure for the year to date was £8540.54, income to date was confirmed as £10595.93. The balance of the business money manager was £2249.42. Project Bawdeswell account was confirmed as £1894.28. The balance of the Community Car Scheme grant was £45.51. Cllr Toomey carried out an internal audit and check bank reconciliations. A donation of £325 was received from Jo Porter, to be ring fenced for play area equipment.

To approve payments made, to be made and approve late payments as necessary

The Council resolved to approve the payments made and to be made. A direct debit for ICO Data Protection for £35 was taken on 28th July.

The following payments were made by bank transfer on the 30th August 2017

Mrs Jo Boxall - August salary & exps	£350.74
HMRC PAYE August	£84.60

The following payments were made by bank transfer on the 8th September 2017

K& M Lighting - street lighting maintenance	£7.08
Bawdeswell Village Hall - Hall Hire	£30.00
Anthony Smith - community car scheme	£7.25

The following payment was made by cheque on the 8th September 2017

Alex Kirby - Community car scheme	101029	£30.50
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The following payment was made by bank transfer on the 30th September 2017

Mrs Jo Boxall - September salary & exps	£346.40
HMRC PAYE September	£84.60

12. Correspondence

All correspondence received was circulated electronically. Concerns were raised over Windfarm proposals and an email received regarding dog mess at Bawdeswell Heath (bags have since been cleared). Permission was granted for documentary series Helimedics to use footage taken in Bawdeswell.

13. To receive items for information

Defibrillator – it has been decided which unit would be most suitable. Projected ongoing costs less than £100/year. New pads and battery required (£137). Cllr Mallen to ask Village Hall trustees to allow unit to be mounted on wall near entrance. Clerk to include cost of ongoing maintenance in precept calculation.

14. To receive items for the next agenda

Items to include Precept items, football club proposal, Clerks appraisal,

15. To confirm date of next meeting

It was agreed that the next meeting should be held on 5th October 2017.

16. To close the meeting

There being no further business the meeting was closed at 20.50pm