

MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL HELD ON THURSDAY 5th OCTOBER 2017 STARTING AT 7.30PM IN THE VILLAGE HALL.

Present: B.Cunliffe (Chair), J. Mallen, A. Toomey and J. Lilwall
Mrs. J Boxall (Clerk)

Members of the public – 0

1. To consider accepting apologies for absence.

Apologies were received and accepted from A. Smith & R. Read.

2. To record declarations of interest from members in any item to be discussed.

No declarations of interest were received.

3. To approve the minutes of the meeting held on Thursday 7th September 2017.

Resolved to approve the minutes as a true and accurate record of the meeting as proposed by Cllr Mallen and agreed unanimously.

4. To adjourn the meeting to allow public participation and also to allow Councillors with a prejudicial interest to speak on agenda items.

No comments were received.

5. To receive reports from District Councillor, County Councillor & Police.

District Councillor G. Bambridge and County Councillor B. Borrett were not in attendance. H. Greenhill PCSO presented crime figures with comparison to previous year. Cllr B. Cunliffe expressed the Council's frustration at the lack of information and out of date statistics.

6. To receive update on matters arising from previous minutes for information only – Highway matters.

No response received from Highways with regards to sign on A1067 despite several emails to chase. Cllr Lilwall to send further email to County Councillor. Parish Council expressed their disappointment at the recent lack of support from the District and County Councillors.

7. To approve co-option of new Councillor

It was agreed to defer this item to next agenda due to applicant's ill health

8. To consider items for inclusion in precept

Following discussion it was agreed that there should be consideration for the recreation ground driveway / car park, fund for the recreation ground – play equipment and maintenance. It was agreed that there should be further discussion about the future of the project Bawdeswell bank account.

9. Recreation Ground – to receive update

Additional play area repairs were highlighted. The work to repair the tractor and log crossing was completed. The Defibrillator proposal was referred to Village Hall trustees who will be making decision on at their next meeting. It was agreed that there should be a speed restriction sign (5mph) on the driveway. No proposal has yet been received from the football club re storage.

10. Planning

(a) To record planning decisions made between meetings

3PL/2017/0485/HOU Two storey front extension & alterations at Vine Cottage The Drift, Dereham Road – amended plans re-design of proposed extension / alterations

The Parish Council recorded that they had no comment or objection

(b) To consider planning applications

No planning applications were received

(c) To receive decisions from Breckland District Council

Variation of condition 2 on 3PL/2015/0454/F - Redesign (Proposed side extension) at Barn Cottage Meadow Loke, Bawdeswell - Approval

Part demolition of ancillary structures and alterations and extension to existing hatchery site to include erection of two new buildings, realigned vehicle entrances, additional staff parking and various associated works at Cobb Breeding Co Ltd Elsing Lane, Bawdeswell. - Approval
 Outline application for 18 dwellings with associated gardens, private drives & public open spaces at site on Old Fakenham Road, Foxley - Refusal
 Proposed side extension at Barn Cottage, Meadow Loke, Bawdeswell - Approval
 Change of use of butchers shop to dwelling & 2 storey rear extension at Denver House, The Street, Bawdeswell. - Approval
 Two storey extension & alterations at Vyne Cottage, The Drift, Dereham Road, Bawdeswell- Approval

(d) To consider any late planning applications

None were received.

11. Finance

To receive bank statements for consideration

Bank statements were available for inspection. The balance of the Community account after invoices (as detailed below) are paid is £ £15,998.38. Second payment of precept and grant was received. Expenditure for the year to date was £ £10,502.79, income to date was confirmed as £ £20,445.55. The balance of the business money manager was £2249.50. Project Bawdeswell account was confirmed as £1894.28. The balance of the Community Car Scheme grant was £65.71DR. It was agreed to allow D. Shannon to spend up to £40 effecting recreation ground fencing repairs. Work to be carried out in November.

To approve payments made, to be made and approve late payments as necessary

The Council resolved to approve the payments made and to be made as follows.

The following payments were made by bank transfer 15th September 2017

| | |
|---------------------------------|---------|
| CGM Group - Grounds Maintenance | £235.44 |
| Came & Company Annual Insurance | £401.13 |

The following payments were made by cheque on the 5th October 2017

| | | |
|------------------------------|----------------------|---------|
| Donation Post Office heating | cheque number 101030 | £100.00 |
| Donation NARS | cheque number 101031 | £ 50.00 |
| Donation Reeves Tale | cheque number 101032 | £330.00 |
| Donation CAB | cheque number 101033 | £ 50.00 |

The following payments to be made by bank transfer on 6th October 2017

| | |
|---|---------|
| K&M Lighting - street lighting Maintenance | £ 7.08 |
| CGM Group - Grounds Maintenance | £117.72 |
| CGM Group - Grounds Maintenance | £191.04 |
| Richard Blyth – Community Car Scheme Payment | £ 5.00 |
| Roger Fryatt – Community Car Scheme Payment | £ 20.24 |
| Angela Shannon – Community Car Scheme Payment | £ 20.24 |

The following payments to be made by bank transfer 31st October 2017

| | |
|---------------------------------------|---------|
| Mrs Jo Boxall - October salary & exps | £349.76 |
| HMRC PAYE October | £ 84.60 |

To approve annual insurance – 3 year contract

The Council agreed unanimously that they would take advantage of the 3 year long-term agreement.

12. Correspondence

All correspondence was circulated electronically. Information was received from Saffron housing re potential development in Foxley.

13. To receive items for information

Cllr Toomey spoke with the contractor regarding the driveway. No indication of cost, works required and time scale. Contractor has advised work to be carried out in the spring.

Council agreed no further action should be taken at present with regards to 20mph speed limit outside the school.

14. To receive items for the next agenda

Items to include precept considerations, Co-option of new councillor, Bank account review, Play equipment expenditure.

15. To confirm date of next meeting (2nd November 2017)

Next meeting was confirmed as 2nd November 2017.

16. To close meeting to members of the press and public

‘Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it was resolved that, because of the confidential nature of the business to be transacted, the press and public leave the meeting during the Clerk’s appraisal.

The Chairman acknowledged the Clerk’s extensive workload and proposed that the Council record a positive appraisal with a 3% pay increase effective from 1st April 2018. This was unanimously agreed.

17. To close the meeting

There being no further business, the meeting closed at 8.30pm.