

MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL HELD ON MONDAY 6th MARCH 2017 STARTING AT 7.15PM IN THE VILLAGE HALL.

Present: B.Cunliffe (Chair), J. Mallen, P. Lilwall, A. Smith and R. Reed
Mrs. J Boxall (Clerk)

Members of the public – 34

1. To consider accepting apologies for absence.

No apologies were received. The notice of vacancy had been posted following Cllr Shannon's resignation.

2. To record declarations of interest from members in any item to be discussed.

None received.

3. To approve the minutes of the meeting held on Monday 6th February 2017

Resolved to approve the minutes as a true and accurate record of the meeting.

4. To adjourn the meeting to allow public participation and also to allow Councillors with a prejudicial interest to speak on agenda items.

Members of the public expressed concern regarding planning application 3PL/2017/0121/HOU for 44 houses on the Two Fields Way site. Objections were raised due to additional pressure on an already struggling sewerage / water system. There were Highway concerns as Hall Road would be the only exit point for a potential 72 additional vehicles and the lack of places available at the Primary School was discussed. It was confirmed the development was outside the settlement boundary. Residents were encouraged to submit their views to Breckland. Whilst it was acknowledged that the application for 36 houses on this site had already been approved by planning, there was agreement that all the previous objections still applied to this application.

It was proposed and agreed to move item 11 Planning up the agenda

11. Planning

(a) To consider planning applications

3PL/2017/0035/F

Residential Development of 44 dwellings

Land off Hall Road, Bawdeswell, NR20 4SQ

Following discussion it was proposed and unanimously agreed to object to the application. A draft response had been circulated. It was agreed to extend the argument to include more facts and figures, including oversubscribed primary school. Cllr Cunliffe to redraft and circulate for approval.

3PL/2017/0121/HOU

Extension & Alterations

The Cottage, Copperfields, Dereham Road

The council agreed that they had no comment or objection to make to this application.

3PL/2017/0116/O

24 residential dwellings with associated gardens, private drives & public open spaces

Old Fakenham Road, Foxley

The Council agreed to object to this application as Foxley has no services so it was likely that residents would visit Bawdeswell as the nearest village and thus put further strain on the existing infrastructure.

To record decision regarding - 3PL/2016/1336/O

Erection of new dwelling (revised details) at The Chestnuts The Street/Dereham Road –

The Council agreed that the amendments to the plans did not alter their original decision to object to this application.

(b) To receive decisions from Breckland District Council

Erection of new dwelling at The Chestnuts, The Street / Dereham Road, Bawdeswell - refused
Erection of a one and half storey detached dwelling at Land adjacent to 6 Reeves Close, Bawdeswell – refused
Replacement dwelling at Pigmans House, Wood Farm, Reepham Road, Bawdeswell – Withdrawn
Two storey rear extension, linked entrance at Rose Cottage, Dereham Road, Bawdeswell - Withdrawn

(c) To consider any late planning applications

3PL/2017/0226

Single storey extension

Barn Cottage, Paradise Lane, Bawdeswell

The Council agreed that they had no comment or objection to this application

5. To receive reports from District Councillor, County Councillor & Police

District Cllr G. Bambridge sent his apologies. County Cllr B. Borrett was not in attendance. The Police sent their apologies but sent a police crime report which was circulated to Councillors.

**6. To receive update on matters arising from previous minutes for information only –
BT phone box, section 106 Two Fields Way, Highways,**

Response received from Breckland DC was read out. It was agreed to contact BT and highlight phone box grade 2 listed status and request confirmation of their intention. No response was received regarding Two Fields Way section 106 agreement. It was confirmed that the advertising on the A1067 has been removed.

7. To approve co-option of new Councillor

One application for councillor vacancy was received from Mr Andrew Toomey, who sent his apologies. It was proposed and **agreed** unanimously to co-opt Mr Toomey onto the Council. The Declaration of Acceptance of Office form and Register of Members Interests to be completed as soon as possible.

8. To review and approve Standing Orders & Financial Regulations

Draft copies of the Standing Orders and Financial Regulations were circulated for consideration. It was proposed and **agreed** unanimously to adopt both.

**9. To approve grounds maintenance for Churchyard & Village Green & approve Grounds
Maintenance contract**

It was proposed and **agreed** unanimously to approve the grounds maintenance contract to CGM. Cllr Mallen confirmed one cut had already been done to a high standard. Public Liability Insurance was presented for Mr Bush. It was proposed and agreed that the Council would cover the cost of this insurance at a cost of £75.59.

10. To receive Final Village Hall accounts

Final accounts were circulated to Council. It was confirmed that the contractor had been paid. It was confirmed that although the hall was making a trading surplus of around £7000, when depreciation of building was taken into account the hall was running at a loss. Trustees were focused on maintaining the hall at the high standard it was at.

12. Finance

To receive financial update and bank statements for consideration

Bank statements were available for inspection. It was agreed to allow Cllr Smith to spend up to £50 to finish the BBQ area. The Clerk highlighted that the Council did not currently have an internal auditor as Mr Toomey was now a Councillor so unable to audit the accounts. As Cllr Mallen was now a signatory he was unable to carry out the bank reconciliation checks. It was agreed that the remaining £300 budget for Adams Pit should remain in the PC account in general reserves.

To approve payments made, to be made and approve late payments as necessary

It was proposed and agreed to approve payments to be made and late payment as detailed below.

The following payment was made on 7th March 2017

A2Z Technology – Laptop repairs	£ 28.00
K&M Lighting – Street Lighting Maintenance 13 th February to 12 th April	£ 14.16
Mr Andrew Toomey – Community Car Scheme	£ 41.50

The following payments to be made on 31st March 2017

Mrs Jo Boxall – March salary and expenses	£ 341.14
HMRC – PAYE March	£ 82.60

13. Correspondence

All correspondence was circulated electronically. Information about the windfarm consultation was circulated.

14. To receive items for information

Cllr Mallen reported that the village had been offered a defibrillator, it was agreed to discuss at the next meeting. Village Hall Trustees would like to take responsibility for ‘Beach hut’ project. It was agreed that a proposal would be brought to the Council for consideration as shed would be on PC land.

Clerk to contact Highways re request for Village Hall sign on A1067. It was reported that restriction of heavy goods vehicles signage was in wrong place – Clerk to contact Highways.

It was reported that there was a dangerous pothole on the Reepham Road requiring urgent attention.

It was agreed that until decision was made on Two Fields Way site no further action would be taken on section 106 agreement.

15. To receive items for the next agenda April 6th 2017

Clerk to circulate draft Safe guarding policy. To consider request for skip for churchyard. Defibrillator, Beach hut project, Disabled parking spaces

16. To close the meeting

There being no further business the meeting was closed at 21.30pm