

MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL HELD ON THURSDAY 20th JULY 2017 STARTING AT 7.30PM IN THE VILLAGE HALL.

**Present: B.Cunliffe (Chair), J. Mallen, P. Lilwall, A. Smith and R. Reed
District Councillor G. Bambridge
Mrs. J Boxall (Clerk)**

Members of the public – 3

1. To consider accepting apologies for absence.

Apologies were received and accepted from A. Toomey

2. To record declarations of interest from members in any item to be discussed.

Cllr A. Smith declared a personal interest in planning application 3PL/2017/0846/HOU as a neighbour.

3. To approve the minutes of the meeting held on Thursday 1st June 2017

Resolved to approve the minutes as a true and accurate record of the meeting as proposed by Cllr Mallen and agreed unanimously.

4. To adjourn the meeting to allow public participation and also to allow Councillors with a prejudicial interest to speak on agenda items.

No comments were received.

5. To receive reports from District Councillor, County Councillor & Police

The County Councillor and Police were not in attendance. A Police report was circulated. It was agreed Cllr Cunliffe would write to the Chief Inspector re lack of Police attendance at PC meetings and out of date information provided in the reports.

District Cllr Bambridge gave an update on the Local Plan and confirmed planning meeting for Two Fields Way application.

It was unanimously agreed to move to agenda item 9

9. To receive update from Football Club, review pitch hire and approve allocation of recycling credits

An update was received from Bawdeswell Youth Football Club. Following discussion it was agreed that no charge should be made for pitch hire for the first season. It was agreed that as the Football Club had confirmed their status, the recycling credits from 2016/17 of £443.08 should be awarded to the Football Club towards the purchase of a line marking machine.

It was agreed that the Football Club could remove the existing large goals and store in a suitable location and replace with smaller goalposts as these were more suitable for under 13's. The need for a separate storage facility was discussed. The Football Club agreed to come up with proposals for consideration. There was discussion over frequency of grass cutting. There was public liability concerns over the proposal to use own mower. Agreed to monitor the current grass cutting schedule. It was agreed that a Bawdeswell Youth FC sign could be placed near the entrance to the Village Hall and that the flag pole could be used.

6. To receive update on matters arising from previous minutes for information only – Highway matters,

No response was received from Highways re Village Hall sign. It was agreed to send an email to County Cllr B. Borrett re slow response. Highways acknowledged receipt of the letter regarding concerns about junction with B1145.

7. To approve further action re BT phone box

Following discussion it was agreed that the Parish Council would not enter into a land lease agreement with BT. The box had now been painted and as it is located in a conservation area, the box would not be removed so no further action should be taken.

8. Review statement of future development

Cllr Cunliffe circulated draft revised statement. Following minor amendment it was agreed to adopt the revised Statement of Future Development.

10. Recreation Ground – approve plan for overflow parking, car park/ driveway maintenance budget

As Cllr Toomey was absent, it was agreed to defer this agenda item to September when costings would be available.

11. Planning

(a) To consider planning applications

3PL/2017/0035/F

PROPOSAL: Residential development of 40 dwellings, open space, associated infrastructure and vehicle access via Hall Road

LOCATION: Hall Road, Bawdeswell

It was confirmed that Breckland DC have negotiated with the developer on density and recommend planning committee accept the 40 houses proposed. Objections have already been made directly to Breckland. Cllr Cunliffe circulated proposed objection for submission. Concern was expressed that previous objections would not be forwarded to the Planning Committee and may be dealt with as a new application. PC have not received new layout for 40 dwellings. Council agreed unanimously to object.

3PL/2017/0846/HOU

PROPOSAL: Single storey extensions to front & rear & first floor extension to rear

LOCATION: Loran, Dereham Road, Bawdeswell

The PC agreed that they had no comment or objection, although concern was expressed about the parking provision for a 6 bedroom dwelling.

3PL/2017/0485/HOU

PROPOSAL: Two storey front extension & alterations

LOCATION: Vyne Cottage, The Drift, Dereham Road, Bawdeswell

The PC agreed that they had no comment or objection.

(b) To receive decisions from Breckland District Council

Single storey rear extension at 14 Reepham Road, Bawdeswell

- Approval

Replacement rear dormer, front two storey extension & first floor extension over existing garage with new dormer at Maytree Cottage, 4 Church Close, Bawdeswell

- Approval

Erection of one and a half storey dwelling at Land adjacent to 6 Reeves Close, Bawdeswell – Appeal made

(c) To consider any late planning applications

No late planning applications were received

12. Finance

To receive bank statements for consideration

Bank statements were available for inspection. The balance of the Community account after invoices (as detailed below) are paid is £9086.80. Expenditure for the year to date was £7564.37, income to date was confirmed as £10595.70. The balance of the business money manager was £2249.27. Project Bawdeswell account was confirmed as £1894.28. The balance of the Community Car Scheme grant was £83.26. Mazar's external auditor report and certificate 2016/17 was received. No concerns were raised. The Annual return for the year ended 31st March 2017 was published / displayed for public consideration.

To approve payments made, to be made and approve late payments as necessary

The Council resolved to approve the payments made and to be made. Street lighting electricity direct debit to Eon £47.91 was taken 11th July 2017

The following payments were made by cheque on the 20th July 2017

A. Toomey – Community Car Scheme	101024	£ 25.00
Ruth Whitmore - Community Car Scheme	101025	£ 9.24

Linda Rose - Community Car Scheme	101026	£ 16.00
Richard Humphrey - Community car scheme	101027	£ 32.00
Bawdeswell Youth FC – Grant line marking machine	101028	£443.08

The following payments were made by bank transfer on 21st July 2017

Tony Smith - Community Car Scheme	£ 20.50
Richard Blyth - Community car scheme	£ 11.50
Roger Fryatt - community car scheme	£ 26.00
Angela Shannon - Community car scheme	£ 26.50
K& M Lighting - street lighting maintenance 13th June – 12th July 2017	£ 7.08
K& M Lighting - street lighting maintenance 13th July – 12th August 2017	£ 7.08
Tim Summers - Internal auditor	£ 100.00
CGM Group - Grounds Maintenance – May 2017	£ 330.96
CGM Group - Grounds Maintenance – June 2017	£ 95.52
Mr David Shannon - Rec Ground exps	£ 91.45
Mrs Jo Boxall - Printer Ink	£ 35.60
Mazars - External Audit	£ 360.00

The following payments were made by bank transfer 31st July 2017

Mrs Jo Boxall - July salary & exps	£ 346.40
HMRC PAYE July	£ 84.60

To ratify decision to approve play equipment repairs

The Clerk gave an update on the play area following inspection and recommended that a loose ‘stepping block’ be removed as it can be lifted. The Council agreed unanimously to approve play area repairs of £1226.40 + VAT.

13. Correspondence

All correspondence was circulated electronically. An email from Breckland regarding street naming / numbering consideration was briefly discussed.

14. To receive items for information

Concern was expressed about the removal of the rabbit guards from the newly planted hedge. It was reported there was an ongoing issue with dog fouling on the recreation ground. It was agreed to take further action if the problem continues.

15. To receive items for the next agenda

Football storage proposals, recreation ground maintenance and overflow car park

16. To confirm date of next meeting (7th September 2017)

The next meeting was scheduled for Thursday 7th September 2017. Cllr Smith and Cllr Lilwall sent their apologies in advance.

17. To close the meeting

There being no further business the meeting was closed at 21.15pm