**Report of the annual internal audit of Bawdeswell Parish Council for the year ended 31st March 2020**

 I confirm I have acted independently and on the basis of the assessment of risk, carried out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the relevant period.

 I have followed the ‘Governance and Accountability for Local Councils Appendix 9 – an Approach to internal audit testing’ as provided by the Parish Clerk.

I have completed the Annual internal audit report 2019/20 and agreed with all the objectives (except for F. petty cash records which are not applicable).

 Although overall I am, on the basis of my limited testing, in agreement that the Council has complied with its responsibilities, I make the following comments / recommendations:

· The minute authorising the quote for playground works from Playdale does not give any financial information either from Playdale or the alternative quotes obtained;

· At the time of audit the second deposit payment to Playdale (40%) does not appear to have been minuted and the payment schedules had not been signed as authorised. This was due to no meeting being held because of the COVID-19 crisis;

· I have not been able to agree the final year figures to post year end minutes (because no meeting has been held due to the COVID-19 crisis). However I have been able to agree to the draft figures in Section 2 –Accounting Statements 2019/20.

 I trust that the above fulfils the Council’s requirements as regards the internal audit but please let me know if there is anything I have missed or if anything is unclear.

Regards

Tim