

# Accessibility statement for Bawdeswell Parish Council

This accessibility statement applies to Bawdeswell Parish Council

This website is run by Bawdeswell Parish Council. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- change colours, contrast levels and fonts
- zoom in up to 300% without the text spilling off the screen
- navigate most of the website using just a keyboard
- navigate most of the website using speech recognition software
- listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)

We've also made the website text as simple as possible to understand. [AbilityNet](#) has advice on making your device easier to use if you have a disability.

## How accessible is this website?

We know some parts of this website are not fully accessible:

- the text will not reflow in a single column when you change the size of the browser window
- you cannot modify the line height or spacing of text
- most older PDF documents are not fully accessible to screen reader software
- you cannot skip to the main content when using a screen reader

## Feedback and contact information

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording or braille:

- Jo Boxall – [bawdeswellpc@hotmail.co.uk](mailto:bawdeswellpc@hotmail.co.uk)  
White House, Pettywell, Reepham, Norfolk, NR10 4RN, Tel; 01603 879480

We'll consider your request and get back to you in 5 working days.

## Reporting accessibility problems with this website

We're always looking to improve the accessibility of this website. If you find any problems not listed on this page or think we're not meeting accessibility requirements, contact: the Bawdeswell Parish Clerk by phone or email as detailed above.

## Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, [contact the Equality Advisory and Support Service \(EASS\)](#).

## Technical information about this website's accessibility

Bawdeswell Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

## Non accessible content

The content listed below is non-accessible for the following reasons.

## **Non-compliance with the accessibility regulations**

### *Images*

Some images don't have a text alternative (alt text), so the information in them isn't available to people using a screen reader. This doesn't meet WCAG 2.1 success criterion 1.1.1 (Non-text Content). We plan to add text alternatives for all images by September 2020. When we publish new content, we'll make sure our use of images meets accessibility standards.

Some finance documents are scanned images which cannot be read by a screen reader.

### *Links*

On some pages the same link text is used for different link destinations. This doesn't meet WCAG 2.1 success criterion 2.4.4 Link Purpose (In Context). We plan to make resolve this issue on all pages by September 2020. When we publish new pages, we'll make sure link text meets accessibility standards.

On some pages the purpose of each link can't be determined from the link text alone. This doesn't meet WCAG 2.1 success criterion 2.4.4 Link Purpose (In Context). We plan for all link text to make sense in isolation by September 2020. When we publish new pages, we'll make sure link text meets accessibility standards.

### *PDFs and other documents*

Some of our PDFs and other documents are not formatted so they're accessible to a screen reader. This doesn't meet WCAG 2.1 success criterion 4.1.2 (Name, role value). By September 2020, we plan to fix the top 10% most viewed documents. Any new documents we publish should meet accessibility standards where they are required for essential services or users who are likely to have disabilities or impairments.

### *Contrast*

On some pages there isn't sufficient contrast between the colour of the text and the background, making it hard to read the information. This doesn't meet WCAG 2.1 success criterion 1.4.3 Contrast (Minimum). We plan to improve colour contrast by September 2020.

### *Navigation*

On some pages the tabbing order is not logical when navigating using a keyboard. This doesn't meet WCAG 2.1 success criterion 2.4.3 Focus Order. We plan to resolve this issue by September 2020.

The focus indicator when navigating using a keyboard is visible but not sufficiently clear. This doesn't meet WCAG 2.1 success criterion 2.4.7 Focus Visible. We plan to resolve this issue by September 2020.

## **Disproportionate burden**

Bawdeswell Parish Council do not categorise any of the accessibility issues on [bawdeswell.norfolkparishes.gov.uk](http://bawdeswell.norfolkparishes.gov.uk) as a **disproportionate burden** to fix within the meaning of the regulations, with the exception of **PDFs and other documents**.

We are carrying out **detailed** accessibility checks of [Bawdeswell.norfolkparishes.gov.uk](http://Bawdeswell.norfolkparishes.gov.uk)

We are carrying out **basic** checks of the website, as paying for detailed checks would be a disproportionate burden on our organisation.

We plan to fix the top **10%** most viewed documents on [Bawdeswell.norfolkparishes.gov.uk](http://Bawdeswell.norfolkparishes.gov.uk) by September 2020, and ensure that any new document required to access an essential service is accessible.

## **Content that's not within the scope of the accessibility regulations**

You can find the complete list of **content exempt from meeting the accessibility regulations** on [legislation.gov.uk](http://legislation.gov.uk).

This website is partially compliant with the **Web Content Accessibility Guidelines version 2.1** AA standard.

## **Preparation of this accessibility statement**

This statement was prepared on 30<sup>th</sup> September 2020 It will be reviewed annually.

This website was last tested on 1<sup>st</sup> October 2020. The test was carried out by Bawdeswell Parish Council using the [wave.webaim.org](http://wave.webaim.org) tool.