

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF BAWDESWELL PARISH COUNCIL HELD AT 7.30PM ON MONDAY 9th MAY 2016 AT THE VILLAGE HALL.

Present: D. Shannon (Chair), W. Mason, J Mallen, J. Lilwall, B Cunliffe, T. Smith and R. Read
District Councillor G. Bambridge, County Councillor B. Borrett
Mrs. J Boxall (Clerk)

Members of the public – 44

1. To elect the Chairman and sign Declaration of Acceptance of Office.

Cllr Shannon gave his thanks to members of the Council and Clerks during his period of office. The Council resolved to approve Cllr Cunliffe as Chairman as proposed by Cllr Smith, seconded by Cllr. Read and approved unanimously. Cllr Cunliffe gave thanks to departing Chairman. The Declaration of Acceptance of Office form was duly signed

2. To elect the Vice Chair and sign Declaration of Acceptance of Office

The Council resolved to approve Cllr Mason as Vice Chair as proposed by Cllr Mallen, seconded by Cllr Shannon and agreed unanimously. Declaration of Acceptance of Office Form was duly signed.

3. To consider accepting apologies for absence.

No apologies for absence received, all Councillors were in attendance.

4. To receive the Clerk's annual report

The Clerk gave an annual report (copy attached to the minutes)

5. To close the meeting

There being no further business the Annual Parish Council Meeting was closed at 7.40 pm

CLERKS REPORT 2015-16

ACCOUNTS

The end of year figures were circulated to Council prior to the April meeting.

• Parish Council Accounts

- The opening balance for the year was £45366.31
 - Plus a total income of £30059.89 during the year
 - Less total expenditure of £49326.39 during the year
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- = Balance at end of 2015-16 of £26099.81**

Business Money Manager Account

- Opening balance for the year £2246.49
- Plus interest £1.56 added during the year
- **Closing balance at end of 2015 – 16 of £2248.05**

£8266.50 is held in earmarked reserves for the Recreation Ground car park refurbishment. It was agreed that £11000 from general reserves should also be allocated to the project. (This was later increased to £13097.22 plus £1894.28 Project Bawdeswell balance making total of £14991.50)

• Project Bawdeswell Account

- The opening balance for the year was £1894.28
- There was no income or expenditure. The funds in this account have been allocated to the Recreation Ground car park fund. The PC will need to decide if this account should then be closed.
- = Balance at end of 2015-16 of £1,894.28**

The Annual Return form and Annual Governance Statement must be considered and approved by Council. The Statutory deadline by which the Parish Council must approve the Annual Return is 30th June 2016. Andrew Toomey carried out the internal audit and has provided a concise report. This will be approved at the May Parish Council Meeting to follow.

RESUME OF BUSINESS IN 2015-16

Following the May elections, John Mallen was co-opted back onto the Council leaving one vacancy. Roy Read was co-opted onto the Council in July so the Council once again has a full complement of Councillors.

In July the Parish Council took over responsibility and began to pay for the street lighting electricity supply. A refund of money paid to Breckland for this service by residents was received.

The first payment of the PC's Public Works Loan (£50000) was made in May followed by another in November. Following the opening of the village Hall in July, and further discussion it was there was no requirement to borrow the further £70000 approved at a previous meeting, although final accounts are still awaited.

The Parish Council confirmed their previous decision not to formulate a Neighbourhood Plan. They responded to the Breckland Local Plan Consultation and agreed that Bawdeswell should not be designated as a Local Service Centre.

The PC awarded £897 recycling credits towards the repair of the Church Clock
£443.08 recycling credit was received for glass recycling for 2015-16 from Breckland District Council.
The VAT paid in 2015-2016 has been reclaimed. A claim for £744.10 has been submitted to HMRC.

ITEMS STILL OUTSTANDING

The PC will continue to fundraise for the refurbishment of the Recreation Ground driveway. A grant of £11400 towards the Car park refurbishment is awaited. The work to the car park is due to start in July.

PLANNING

8 planning applications were received, the PC mainly had no comment or objections to the applications except where the applications were outside the settlement boundary.

DEEDS

All original deeds are held by Mrs Jackie Wilson of Hood Vores & Allwood, The Priory, Church Street, Dereham. Photocopies are held on file.

STANDING ORDERS

The standing orders will need to be reviewed along with the financial regulations and other policies necessary to ensure good governance.

Jo Boxall 9th May 2016