

**MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL HELD ON MONDAY 4<sup>th</sup> JULY 2016 STARTING AT 7.30PM IN THE VILLAGE HALL.**

Present: B.Cunliffe (Chair), W. Mason, J Mallen, J. Lilwall and R. Read  
District Councillor G. Bambridge.  
Mrs. J Boxall (Clerk)

Members of the public – 2

**1. To consider accepting apologies for absence.**

Apologies for absence received from Cllrs T. Smith and D. Shannon who were away

**2. To record declarations of interest from members in any item to be discussed.**

No declarations of interest were received.

**3. To approve the minutes of the meeting held on Monday 6<sup>th</sup> June 2016**

**Resolved to approve** the minutes as a true and accurate record of the meeting.

**4. To adjourn the meeting to allow public participation and also to allow Councillors with a prejudicial interest to speak on agenda items.**

Representatives from La Ronde Wright sought PC views on future planning application for site adjacent to Copperfield Barn in light of the design and access issues raised over previous application.

**5. To receive reports from District Councillor, County Councillor & Police**

District Cllr Bambridge gave an update on devolution and confirmed date of Local Plan Working Group meeting 15<sup>th</sup> July. He advised that a strong argument against Bawdeswell becoming a Local Service Centre would need to be presented – Cllrs Shannon and Mason to attend. Police sent apologies and a report was circulated. County Cllr Borrett was not in attendance.

**6. To receive update on matters arising from previous minutes for information only – Vehicles parking on pavements, bus service,**

An email received from the Police was circulated confirming that action had been taken re vehicle parking on pavement. Following discussion it was agreed that Norfolk County Council Transport should be invited to attend the next PC meeting to discuss the bus service concerns. Clerk confirmed she will continue to chase BT re phone box repaint.

**7. To receive update on fundraising for village hall driveway**

Cllr Shannon circulated email outlining various options for consideration. It was confirmed that £2752 had been received to date towards driveway refurbishment. Thanks were extended to David Cockburn for the £110 donation. £3960 was awarded in match funding from Breckland District Council. Following discussion about how to fund the shortfall. The Council **resolved** that the Parish Council and the Village Hall Committee each contribute half of the outstanding balance, understanding that should further grant funding be successful, the money will be returned to the Village Hall Committee, as proposed by Cllr Cunliffe, seconded by Cllr Mason and approved unanimously. It was confirmed that the contractor had been delayed on another job.

**8. Planning**

**(a) To consider planning applications**

No planning applications were received

**(b) To receive decisions from Breckland District Council**

No decisions were received

**(c) To consider any late planning applications**

No late planning applications were received

It was agreed that Cllr Mason and Cllr Shannon, would attend the Local Plan Working Group meeting and reconfirm Bawdeswell's position, not wanting to be a Local Service Centre and keeping the existing settlement boundary. It was agreed to review the position in September when a decision on Two Fields Way site had been received.

## **9. Finance**

### **To receive bank statements for consideration**

Bank statements were available for inspection. The balance of the Community account after invoices (as detailed below) are paid is £ 45,023.94 and the balance of the business money manager is £2248.18. Project Bawdeswell account was confirmed as £1894.28. Direct Debit to Eon for street lighting electricity £37.72 would be taken on or around 11<sup>th</sup> July. Directs Debit to ICO for data protection renewal £35.00 would be taken on or around 28<sup>th</sup> July. Following discussion the Council **resolved not** to pay the invoice from Norse for grounds maintenance (£1077.73) as they agreed they had not received the service, as proposed by Cllr Mallen, seconded by Cllr Cunliffe and agreed unanimously. Clerk to contact Norse and request amended invoice.

The recycling income was confirmed as £443.08 and a need to encourage residents to use recycling bins was expressed. Can bank to remain in situ. Ken Bush had not received his cheques. PC agreed for cheques to be cancelled and payment reissued.

### **To approve payments made, to be made and approve late payments as necessary**

#### **The following payment was made by cheque dated 4<sup>th</sup> July 2016**

Ruth Whitmore – Community Car Scheme	- 101001	£ 22.00
Bawdeswell PCC- Church Hall Hire	- 101002	£ 10.00

#### **The following payments to be made by bank transfer on 5<sup>th</sup> July 2016**

K&M Lighting – Street Lighting Maintenance 13 <sup>th</sup> June – 12 <sup>th</sup> July	£ 6.96
Mr D Shannon – barrier tape for recreation ground	£ 10.99
Bawdeswell Village Hall – Hall hire April – June	£ 60.00

#### **The following payments to be made by bank transfer 29<sup>th</sup> July 2016**

Mrs Jo Boxall – July salary & expenses	£ 292.93
HMRC – PAYE July	£ 71.20

### **To approve Chairman as additional signatory**

The Council resolved to approve Cllr Cunliffe as a signatory, as proposed by Cllr Mason, seconded by Cllr Lilwall and agreed unanimously.

## **10. Correspondence –**

All correspondence was circulated electronically

## **11. To receive items for information**

Grups remain blocked and require further action from Highways. Footpath from Bwdeswell to Foxley has become overgrown. It was agreed to report to Highway Rangers.

## **12. To receive items for the next agenda**

Items to include Grounds maintenance schedule. Insurance, settlement boundary, NCC transport – bus service

## **13. To confirm date of next meeting**

Date of next meeting confirmed as 5<sup>th</sup> September 2016

## **14. To close the meeting**

There being no further business, the meeting was closed at 21.16pm.