

**MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL HELD ON THURSDAY 8th NOVEMBER 2018 STARTING AT 7.30PM IN THE VILLAGE HALL.**

**Present: B.Cunliffe (Chair), J. Mallen, K. Ewing and A. Toomey.  
District Cllr G. Bambridge  
Mrs J Boxall (Clerk)**

**Members of the public – 1**

**1. To consider accepting apologies for absence.**

Apologies for absence were received and accepted from Cllr Lilwall, Cllr Hartley-Walder and Cllr Smith.

**2. To record declarations of interest from members in any item to be discussed.**

None received.

**3. To approve the minutes of the meetings held on Thursday 4<sup>th</sup> October 2018**

Resolved to approve the minutes as a true and accurate record of the meeting as proposed by Cllr Toomey.

**4. To adjourn the meeting to allow public participation and also to allow Councillors with a prejudicial interest to speak on agenda items.**

No comments were received.

**5. To receive reports from District Councillor, County Councillor & Police**

County Cllr Borrett was not in attendance. District Cllr Bambridge was hoping to attend later in the meeting. No police were in attendance.

**6. To receive update on matters arising from previous minutes for information only –**

An email was received from Highways refusing permission for a sign on the A1067 directing visitors to the Village Hall, reasons for refusal were read out. No update was received re mile stone, Clerk to chase.

**7. To ratify decision to purchase WW1 memorial bench and approve further action.**

The WW1 memorial bench was ordered at a cost of £889.00 plus VAT. An additional donation of £59 was promised. PC agreed unanimously that they would contribute remaining funds of £60, as proposed by Cllr Cunliffe. It was agreed that the WW1 bench should be placed on the village green and that one of the existing bench would be moved elsewhere as proposed by Cllr Toomey.

**8. To receive further information regarding churchyard wall / Tree Survey**

The tree survey was due to be carried out on 8<sup>th</sup> November, report to be circulated once received. No further information was received regarding the church wall. It was agreed to obtain further quotes for comparison.

**9. To receive update and approve further action re Parish Partnership Scheme**

Despite further emails to Highways to chase, no information had yet been received about the possibility of amending the speed limit around the school. It was acknowledged that it was now too late to apply for Parish Partnership funding this year but that the information should still be obtained for future grant funding schemes.

**10. Planning**

**(a) To consider planning applications**

**REFERENCE: 3PL/2018/1111/O**

**PROPOSAL: Development of three detached self-build properties with garages.**

**LOCATION: Dereham Road Bawdeswell**

PC agreed unanimously to object to the application as proposed by Cllr Cunliffe. It was acknowledged that the site is outside the settlement boundary and previous similar applications have been rejected. There are inadequate visibility splays for highway purposes and no adequate provision for pedestrians

or people with disabilities has been made contrary to that shown on the drawing. There had been an accident recently in that location. There is no local need for housing following approval for 40 dwellings in Bawdeswell.

**REFERENCE: 3PL/2018/1136/LB**

**PROPOSAL: 1. Replacement of first floor window to the staircase & 2. Existing oak floorboards from the first floor master bedroom are to be carefully removed and retained on site.**

**LOCATION: The Willows The Street, Bawdeswell**

PC agreed that they had no comment or objection to the application as proposed by Cllr Cunliffe.

**(b) To receive decisions from Breckland District Council**

3PL/2018/1023 - Operational building works not completed in accordance with Condition 2 on 3PL/2003/1463/F (Certificate of Lawfulness) at Old Workhouse Paddocks, Reepham Road - Approval

**(c) To consider any late planning applications**

No late planning applications were received. Following a request from residents at Denver House for an external flue on the north-east facing wall behind the electricity substation, further information has been requested and residents advised to contact Breckland District Council for further advice as the request may be a planning amendment and require permission.

**(d) To receive update / approve further action re Garden Town development proposal**

No update was received.

## **11. Finance**

### **To receive bank statements for consideration and financial update**

Bank statements were available for inspection. The balance of the Community account after invoices (as detailed below) are paid is £13,665.37. The balance of the Business money manager was £2251.53. Project Bawdeswell account remained as £1894.28. Eon Energy £55.04 was paid by direct debit. The Public Works Loan Board payment of £2090.82 was due to be paid 13<sup>th</sup> November. The Clerk prepared a forecast for the end of financial year 2019 for consideration of unbudgeted expenditure. Enquiries were made regarding Bawdeswell Heath public liability insurance, and although there is the possibility for the trust to obtain a cheaper quote next year, it was not possible for the PC to insure the Heath directly when they were not responsible for it.

The 2018 Charity Commissions annual return for the Allotment to Former Highways Surveyors has been completed.

### **To approve payments to be made and approve late payments as necessary**

#### **The following payments were made by bank transfer 11<sup>th</sup> October 2018**

|  |          |
|--|----------|
| Mant Leisure – WW1 Commemorative bench | £1066.80 |
| Came & Company – Annual Insurance      | £ 413.16 |

#### **The following payments were made by cheque 8th November 2018**

|  |          |
|--|----------|
| Bawdeswell Heath Trust – Insurance contribution – Cheque Number 101051 | £ 150.00 |
|--|----------|

#### **The following payments to be made by Bank transfer on 8th November 2018**

|  |          |
|--|----------|
| K&M Lighting – Street Lighting Maintenance | £ 7.08   |
| CGM – Grounds Maintenance – September      | £ 225.18 |
| NGF Play – Play equipment repairs (July)   | £ 444.00 |
| Bawdeswell Village Hall – Hall hire        | £ 60.00  |

#### **The following payments to be made 30th November 2018**

|  |          |
|--|----------|
| Mrs Jo Boxall – November salary & expenses | £ 349.02 |
| HMRC PAYE - November                       | £ 84.40  |

## **12. Correspondence**

All correspondence was circulated electronically. A request was received from a resident for the PC to consider speed limit changes in the village and to take steps to prevent parking on grass area opposite

school. Speed limits have been discussed on previous occasions and decided by Norfolk County Council. Previous requests to amend have been refused. Email to be sent to NCC. Highway Rangers due to carry out work in the Village. An offer of help was received for the Village fete. Concern was expressed about an overgrown buddleia on the verge near village hall drive, It was agreed that as NCC had disputed responsibility, the chairman would review and arrange removal despite the belief the area was not PC responsibility

**13. To receive items for information**

Concern was expressed over lack of information regarding the defibrillator and how / when to use. It was agreed that further support should be sought from Community Heartbeat Trust.

District Cllr Bambridge joined the meeting at 8.30pm and was invited to provide a report. It was reported that the plans for the Garden Town development were not progressing in the immediate future but may be reintroduced. Breckland Local Plan is now expected to be ratified in June, following delay and no 5 year land supply will be confirmed until this happens which may impact on planning applications. Thanks were extended to DC Bambridge for support with objections to Garden Town Development. Concern over housing development at Foxley was expressed.

**14. To receive items for the next agenda**

Precept considerations, Tree report and church wall consideration.

**15. To confirm date of next meeting (6th December 2018)**

The date of the next meeting was confirmed as Thursday 6<sup>th</sup> December 2018.

**16. To close the meeting**

There being no further business, the meeting was closed at 20.55pm