

MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL HELD ON THURSDAY 2nd NOVEMBER 2017 STARTING AT 7.30PM IN THE VILLAGE HALL.

Present: B.Cunliffe (Chair), J. Mallen, J. Lilwall, R. Read, A. Smith and A. Toomey
Mrs. J Boxall (Clerk)

Members of the public – 2

1. To consider accepting apologies for absence.

No apologies were received as all councillors were present.

2. To record declarations of interest from members in any item to be discussed.

No declarations of interest were received.

3. To approve the minutes of the meeting held on Thursday 5th October 2017.

Resolved to approve the minutes as a true and accurate record of the meeting as proposed by Cllr Mallen and agreed unanimously.

4. To adjourn the meeting to allow public participation and also to allow Councillors with a prejudicial interest to speak on agenda items.

No comments were received.

5. To receive reports from District Councillor, County Councillor & Police.

County Councillor B. Borrett was not in attendance. H. Greenhill PCSO sent her apologies. District Councillor G. Bambridge gave an update from Breckland District Council. The Parish Council expressed their disappointment as they did not feel that District Cllr Bambridge had represented the views of the Parish Council in recent planning matters. An explanation was received for actions taken.

6. To receive update on matters arising from previous minutes for information only – Highway matters.

Highways sent incorrect form for completion so no further forward with request for Village Hall sign on the A1067. It was reported that the heavy load restriction sign was still in the hedge on the Reepham Road.

7. To approve co-option of new Councillor

Mr Ken Ewing was co-opted onto the council as proposed by Cllr Cunliffe and approved unanimously. Declaration of Acceptance of Office form was duly signed and Mr Ewing joined the council.

8. Recreation Ground – to receive update and approve proposal for Football Club storage and approve change in grant award. Consider/ approve future play equipment expenditure

Since the PC awarded a grant for a lining machine, one has been donated to the Football Club. The PC approved the use of the grant award for flood lighting equipment as proposed by Cllr Cunliffe and agreed unanimously.

The Chairman of the Football Club informed the Council on the current situation regarding storage. They propose to obtain a container (20 x 8ft) and requested permission to site it in the corner of the recreation ground. The PC approved in principle that a storage container can be placed within the curtilage of the recreation ground subject to consultation with neighbouring properties and documentation confirming that the container is the Football Clubs responsibility in terms of liability and maintenance. It was agreed a 'contract' would be drawn up.

The PC approved an additional grass cut as proposed by Cllr Cunliffe and approved unanimously. The PC were thanked for their support.

The Clerk circulated details of a DC11 grant available from Breckland. It was agreed to submit an application to cover repairs to the climbing frame surround, bark and sand and replacement bench. Cllr Cunliffe and Cllr Mallen to obtain costings and Clerk to submit grant application.

9. To approve further action re signage - Village Hall on A1067

As form sent to PC was not appropriate, Cllr Lilwall agreed to take a photo of the signage that is required. Clerk to send to Highways with request for similar sign.

10. Receive update from Village Hall Trustee and approve purchase of defibrillator and maintenance.

It was confirmed that the Village Hall Trustee agreed to permit the defibrillator to be positioned at the Village Hall subject to the PC accepting full responsibility for maintenance etc. It was agreed that £200 should be included in the budget for future maintenance. Cllr Mallen to arrange purchase with donor.

11. Planning

(a) To record planning decisions made between meetings

3PL/2017/1245/LB – consultation amendments – Listed building

Extension to existing listed dwelling, including some demolition of 1960's extension. Internal reconfiguration works to the first floor which involves some demolition to partition walls at The Willows The Street, Bawdeswell.

The PC recorded that they had no comment or objection

(b) To consider planning applications

3PL/2017/1328

Construction of Garage/ Workshop and Home Office at Heath Cottage, Dereham Road, Bawdeswell, NR20 4AA

The Council agreed to object to the application on the grounds that the development was out of proportion and scale for the plot, it was twice the size of the existing cottage. Concern was expressed that the garage may become a holiday let in future years.

(c) To receive decisions from Breckland District Council

No decisions were received

(d) To consider any late planning applications

None were received. It was agreed that no further action should be taken with regards to the Saffron Housing scheme in Foxley until planning application is received.

12. Finance

To receive bank statements for consideration

Bank statements were available for inspection. The balance of the Community account after invoices (as detailed below) are paid is £12,941.95 Expenditure for the year to date was £13,809.22, income to date was confirmed as £20,696.08 The balance of the business money manager was £2249.57.

Project Bawdeswell account was confirmed as £1894.28. The balance of the Community Car Scheme grant was £156.29 as £250 was received from Norfolk Community Foundation. Direct debit to Eon Energy for street lighting electricity was taken 12th October 2017 £48.44. Public Works Loan Board repayment £2090.82. Replacement cheque book was received.

To approve payments made, to be made and approve late payments as necessary

The Council resolved to approve the payments made and to be made as follows.

The following payments paid by cheque 2nd November 2017

Linda Rose – Community Car Scheme payment	cheque number 101034	£ 34.00
Richard Humphrey – Community Car Scheme	cheque number 101035	£ 28.00
Bawdeswell Heath – Insurance donation	cheque number 101036	£ 150.00

The following payments to be made by bank transfer on 3rd November 2017

K&M Lighting - street lighting Maintenance	£ 7.08
CGM Group - Grounds Maintenance	£ 213.24
Andrew Toomey – Community Car Scheme Payment	£ 31.74

The following payments to be made by bank transfer 30th November 2017

Mrs Jo Boxall - November salary & exps	£352.14
HMRC PAYE November	£ 84.60

To review bank accounts and associated use and approve further action

It was agreed to leave funds in the Project Bawdeswell account until such a time that the funds are required.

13. Correspondence

All correspondence circulated electronically. Details of the Vattenfall consultation were also circulated.

14. To receive items for information

The Clerk informed the PC on the General Data Protection Regulations. Cllr Ewing requested further clarification from District Cllr Bambridge on planning matters. Cllr Read raised concern about bags containing dog's mess being left around.

15. To receive items for the next agenda

Agenda items to include precept considerations and consideration of implementing dog restrictions on recreation ground.

16. To confirm date of next meeting

The date of the next meeting was confirmed as 7th December 2017

17. To close the meeting

There being no further business, the meeting closed at 21.09pm