

**MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL HELD ON THURSDAY 1<sup>st</sup> JUNE 2017 STARTING AT 7.30PM IN THE VILLAGE HALL.**

Present: B.Cunliffe (Chair), J. Mallen, A. Toomey, P. Lilwall and R. Reed  
Mrs. J Boxall (Clerk)

Members of the public – 0

**1. To consider accepting apologies for absence.**

Apologies were received and accepted from A. Smith.

**2. To record declarations of interest from members in any item to be discussed.**

None received.

**3. To approve the minutes of the meetings held on Thursday 4th May 2017**

Resolved to approve both sets of minutes as true and accurate records of the meetings as proposed by Cllr Mallen and agreed unanimously.

**4. To adjourn the meeting to allow public participation and also to allow Councillors with a prejudicial interest to speak on agenda items.**

No comments received.

**5. To receive reports from District Councillor, County Councillor & Police**

The District Councillor, County Councillor and Police were not in attendance. Cllr Cunliffe gave an update from the SNAP meeting and confirmed that the Police will monitor the Reepham Road following complaints of speeding motorcycles.

**6. To receive update on matters arising from previous minutes for information only – Highway matters**

The Council agreed to send an email to County Cllr B. Borrett regarding response rates for County Council departments in light of the lack of response from Highways to outstanding issues. The Parish Council expressed thanks to the Village Hall Trustees for their work on the 'Beach Hut'. Recycling bins to be moved back onto new concrete plinth.

**7. To approve further action re BT phone box**

Clerk circulated updates. Following further enquiries, a representative from BT property confirmed that land transfer isn't an option. Council to await further communication from BT's legal team to see if there is an alternative solution.

**8. To approve further action re Neighbourhood Plan**

Following discussion it was agreed that a Neighbourhood Plan was not in the best interests of the village, as the housing allocation had already been made, but that the Statement on future development should be recirculated for reviewed at the next meeting.

**9. To approve repairs to car parking area**

As no information was available it was agreed to defer to next agenda. It was agreed that an annual maintenance programme was necessary in order to budget accordingly for repairs to the car parking area and driveway.

It was also agreed to discuss at the next meeting the need to provide an overflow car park for large events and review current infrastructure to ensure best use.

**10. To approve defibrillator – location & responsibility**

There was no progress on defibrillator as awaiting consultation with expert. It was agreed to include as an agenda item when there was a firm proposal, what unit? where it should be located, maintenance costs and to confirm the donor is happy with the proposal

**11. To approve further action re traffic issues junction of the B1145 with the A1067**

Concerns were raised about traffic issues at the junction of the B1145 and A1067. It was agreed that traffic is increasing and would increase further following the completion of the Northern bypass and following the approval of the 36 houses at Two Fields Way.

The lorries parked near the junction outside the garden centre were also causing concern as vehicles are unable to see past the lorry to overtake.

The issue of cars parking on pavements in The Street, outside The Bell and on the Reepham Road was discussed. The cars are obstructing the pavement making it impossible for pedestrians and people with prams / wheelchairs to pass. The Parish Council are keen that the current issues with parking / access in The Street do not impact on the bus service which currently travels through the village.

Following discussion it was agreed that the PC would write to the District and County Councillor and Highways with concerns and request a review of the junction.

## **12. Recreation Ground – To receive update and consider future plan**

It was agreed that Parish Council needed to make plans for future development of the recreation ground / play area to ensure that it remains the key infrastructure it currently is. Suggestions were made for community involvement, consultation and potential grant funding opportunities.

It was recommended that there should be access to the play area in the far left corner of the car park. The access should be slabbed as should the area around the flag. The work was anticipated to cost around £80. It was agreed that the Parish Council should pay for the disabled parking signs and the Village Hall Trustees would organise for them to be fixed.

Concern was expressed about the frequency of grass cutting as it had not been cut. Clerk to make enquiries. Concern was also raised about Highways verge cutting schedule. Highway Rangers to be sent list of issues for attention.

## **13. Planning**

### **(a) To consider planning applications**

3PL/2017/0581/F

PROPOSAL: Change of use of butchers shop to dwelling & 2 storey rear extension

LOCATION: The Butchers Shop Denver House The Street, Bawdeswell

Residents have expressed concerns over provision of parking facilities which has not been addressed in planning application. Following discussion the Council agreed that they had no objection but wished to comment on the lack of elevation drawings, the concern over poor situation for parking for 5 bedroom house. (already concerns re parking in The Street) and the fenestration suggested for a property in the conservation area.

### **(b) To receive decisions from Breckland District Council**

3PL/2016/1196/F, Standing of 3 units of accommodation at The Shetlands Reepham Road, Bawdeswell – Approved

3PL/2017/0339/O, Replacement dwelling at Pigmans House Wood Farm Reepham Road, Bawdeswell – Refusal

### **(c) To consider any late planning applications**

3PL/2017/0668/HOU

PROPOSAL: Replacement front & rear dormers and extension at first floor to form new bedroom & en-suite over enlarged garage

LOCATION: Maytree Cottage 4 Church Close, Bawdeswell

The Council agreed they had no comment or objection

## **14. Finance**

### **To receive bank statements for consideration**

Bank statements were available for inspection. The balance of the Community account after invoices (as detailed below) are paid is £11203.22 and the balance of the business money manager was £2249.19. Project Bawdeswell account was confirmed as £1894.28. The Public Works Loan repayment of £2090.82 was taken by direct debit on the 15<sup>th</sup> May.

### **To approve payments made, to be made and approve late payments as necessary**

The Council resolved to approve the payments made and to be made.

The following payments were made by cheque on the 1<sup>st</sup> June 2017

Mr K Bush – Grass cutting village green / QE gardens - cheque 101022	£ 545.00
Mr K Bush – Grass cutting Churchyard – cheque 101023	£ 660.00

The following payments to be made by bank transfer 2<sup>nd</sup> June 2017

K&M Lighting – street lighting maintenance 13 <sup>th</sup> May – 12 <sup>th</sup> June 2017	£ 7.08
CGM – Grounds maintenance w/c 17 April 2017	£ 95.52

The following payments to be made by bank transfer on 30<sup>th</sup> June 2017

Mrs Jo Boxall – June salary & expenses	£ 372.34
HMRC – PAYE June	£ 90.00

#### **15. Correspondence**

All correspondence was circulated electronically

#### **16. To receive items for information**

Cllr Cunliffe reported on his meeting with the Planning Department and District Cllr Bambridge. Planning acknowledged there were issues and confirmed they were trying to address them. They confirmed that now there is a 5 year plan, they will stop granting permission to sites outside the settlement boundary. Applications already approved will be included in new settlement boundary.

#### **17. To receive items for the next agenda**

Items for next agenda to include review of Statement of future development, Recreation Ground – overflow parking, Car Park / Driveway maintenance budget,

#### **18. To confirm date of next meeting (20th July 2017)**

As both Cllrs Lilwall and Mallen were unable to attend the meeting on the 6<sup>th</sup> July, it was agreed to postpone the meeting until Thursday 20<sup>th</sup> July.

#### **19. To close the meeting**

There being no further business, the meeting was closed at 21.14pm