

MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL HELD ON THURSDAY 7th DECEMBER 2017 STARTING AT 7.30PM IN THE VILLAGE HALL.

**Present: B.Cunliffe (Chair), J. Mallen, K. Ewing, R. Read, A. Smith and A. Toomey
Mrs. J Boxall (Clerk)**

Members of the public – 2

1. To consider accepting apologies for absence.

Apologies for absence were received and accepted from Cllr Lilwall who was away on business.

2. To record declarations of interest from members in any item to be discussed.

No declarations of interest were received.

3. To approve the minutes of the meeting held on Thursday 2nd November 2017.

Resolved to approve the minutes as a true and accurate record of the meeting as proposed by Cllr Smith and agreed unanimously.

4. To adjourn the meeting to allow public participation and also to allow Councillors with a prejudicial interest to speak on agenda items.

No comments were received.

5. To receive reports from District Councillor, County Councillor & Police.

District Councillor G. Bambridge, County Councillor B. Borrett and H. Greenhill were not in attendance. No apologies received. Concern was expressed over the loss of PCSOs.

6. To receive update on matters arising from previous minutes for information only

Cllr Mallen confirmed that a company had been found to supply the defibrillator, to be followed up after Christmas.

7. To approve precept requirements for 2018 / 19

Draft budget figures were circulated for consideration. The Council agreed to keep the precept at £18500 as proposed by Cllr Mallen and agreed with one objection from Cllr Smith.

8. To approve request for temporary access to property via Jubilee Gardens

A request was received from residents of Denver House for access through Jubilee Gardens to carry out building work. It was agreed to grant permission provided the land is returned to its original condition and that adequate public liability insurance is in place, as proposed by Cllr Cunliffe.

9. Recreation Ground – to receive update and consider implementing dog restrictions

Following a piece in Reeves Tale, the Parish Council agreed to wait and see if the publicity has had any effect before taking further action. CGM were asked to carry out an additional cut to the recreation ground, but had not yet done so. It was unanimously agreed that the Parish Council would request an updated quote from CGM for grounds maintenance 2018/19 and compare with previous quotes obtained as proposed by Cllr Ewing.

10. Planning

(a) To record planning decision made between meetings

3PL/2017/1360/O - Erection of 18 dwellings, Old Fakenham Road Foxley

The parish Council unanimously agreed to object to this application. It was acknowledged that an appeal had been made regarding the original application.

(b) To consider planning application

3PL/2017/1465/HOU

PROPOSAL: Two Storey Extension

LOCATION: 2 Saxon Meadows, Bawdeswell

The Parish Council agreed unanimously that they had no comment or objection

(b) To receive decisions from Breckland District Council

Construction of Garage / Workshop and Home Office at Heath Cottage, Dereham Road, Bawdeswell,
NR20 4AA - Approved

(c) To consider any late planning applications

None received

11. Finance

To receive bank statements for consideration

Bank statements were available for inspection. The balance of the Community account after invoices (as detailed below) are paid is £ 11631.62. Expenditure for the year to date was £ 15119.55, income to date was confirmed as £20,696.16 The balance of the business money manager was £2249.65. Project Bawdeswell account was confirmed as £1894.28. The balance of the Community Car Scheme grant was £156.29. Cllr Toomey carried out an internal audit / bank reconciliation.

To approve payments made, to be made and approve late payments as necessary

The Council resolved to approve the payments made and to be made as follows.

The following payments to be made by bank transfer on 8th December 2017

K&M Lighting - street lighting Maintenance	£ 7.08
Mr D Shannon – Recreation Ground expenses	£ 25.17
CGM Group - Grounds Maintenance	£ 540.00
Trustee of allotment – Transfer	£ 500.00

The following payments to be made by bank transfer 29th December 2017

Mrs Jo Boxall - December salary & exps	£ 346.40
HMRC – PAYE December	£ 84.60

12. Correspondence

Letter received from resident of Reepham Road concerned about vans parking on grass it was agreed to contact Highways.

13. To receive items for information

Confirmation was received that the bottle banks had been moved, textile bank to be moved when next emptied. Highway sign still laying down

14. To receive items for the next agenda

GDPR, Policy reviews, Grounds Maintenance, Defibrillator.

15. To confirm date of next meeting (1st February 2018)

It was confirmed that the next meeting would be held on the 1st February 2018

16. To close the meeting

There being no further business the meeting was closed at 20.28pm