

MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL HELD ON THURSDAY 6th APRIL 2017 STARTING AT 7.15PM IN THE VILLAGE HALL.

Present: B.Cunliffe (Chair), J. Mallen, A. Toomey, P. Lilwall, A. Smith and R. Reed
Mrs. J Boxall (Clerk)

Members of the public – 2

1. To consider accepting apologies for absence.

No apologies were received. As no election was called following the resignation of David Shannon, the vacancy has been advertised for co-option.

2. To record declarations of interest from members in any item to be discussed.

None received.

3. To approve the minutes of the meeting held on Monday 6th March 2017

Resolved to approve the minutes as a true and accurate record of the meeting.

4. To adjourn the meeting to allow public participation and also to allow Councillors with a prejudicial interest to speak on agenda items.

No comments received.

5. To receive reports from District Councillor, County Councillor & Police

The District Councillor, County Councillor and Police were not in attendance

6. To receive update on matters arising from previous minutes for information only –

All matters considered elsewhere on the agenda. Clerk to chase Highways re village hall sign.

7. To consider / approve adoption of BT phone box

Following discussion the Council resolved to **approve** the purchase of the BT phone box for £1 as proposed by Cllr Lilwall, seconded by Cllr Read and approved with 1 abstention and 2 against.

8. To approve safeguarding policy

A draft safeguarding policy was circulated for consideration. The Council resolved to **approve** the policy as proposed by Cllr Mallen, seconded by Cllr Smith and agreed unanimously.

9. To approve use of Parish Council land for Les Beach Hut and consider provision of disabled parking spaces in the recreation ground car park

Proposals were circulated for the Les Beach Hut. It was confirmed that the Village Hall Trustees would be fully responsible for installation and maintenance. The Parish Council **approved** the proposal. It was agreed that the disabled parking bays would be repositioned. The village hall trustees would arrange for the signs to be moved.

10. To accept offer of defibrillator

Following discussion, the Parish Council **agreed** in principle to accept the offer of a defibrillator. It was agreed further information was needed – provision of electrical supply, housing for the unit and maintenance

11. Planning

(a) To consider planning applications

3PL/2017/0339

Replacement dwelling

Pigmans House Wood Farm Reepham Road, Bawdeswell

A revised application was received. It was agreed that the Councils original objections still applied and that there was no recollection of the 'dwelling' ever being inhabited.

It was noted that a planning notice was put up regarding the 44 house development on Two Fields Way, dated 23rd March 2017 welcoming comments. Concern was expressed about statements made on the notice. It was requested that this application be called in to committee.

(b) To receive decisions from Breckland District Council

Single storey extension at Barn Cottage, Paradise Lane, Bawdeswell – Approved
Extension and alterations at The Cottage, Copperfields, Dereham Road, Bawdeswell – Approved
Erection of a single dwelling, relocation of site access and associated infrastructure at Land between Copperfield Barn and Oak Cottage, Dereham Road, Bawdeswell – Application withdrawn

(c) To consider any late planning applications

3PL/2017/0116

Outline application for 18 dwellings with associated gardens, private drives & public open spaces Old Fakenham Road, Foxley

Revised proposal - The Parish Council agreed to reiterate their objections to the application.

Concern was raised about the lack of support from the District Councillor regarding the influx of housing and the Local Service Centre allocation. It was agreed that there should be a meeting to discuss and express concerns.

12. Finance

To receive financial update and bank statements for consideration

Bank statements were available for inspection. The end of year balance of the Community account was confirmed as £6055.62 and the balance of the business money manager was £2249.04 as at 31st March 2016. Project Bawdeswell account was confirmed as £1894.28. The Clerk confirmed that end of year accounts have been prepared. It was agreed to appoint Tim Summers as internal auditor with a stipend of £100.00. A direct debit for £43.32 for electricity supply 1st January to 31st March 2017 was approved. Bank statements were available for inspection. Notification that the first instalment of the precept and grant £9525 had been paid was received. It was reported that there would be a change in the administration of the Community Car Scheme. The Council agreed to this change subject to a review in 12 months' time. Payments received from Community Car Scheme 2016/17 was confirmed as £369.28.

To approve payments made, to be made and approve late payments as necessary

It was proposed and **agreed** to approve payments to be made and late payment as detailed below. Cllr Smith presented invoice for late payment £69.12.

The following payments were made by cheque on 6th April 2017

R Humphrey – Community Car Scheme	101019	£ 34.30
A Toomey – Community Car Scheme	101020	£ 43.76
Mr Ken Bush – Public Liability Insurance	101021	£ 75.59

The following payments were made on 7th April 2017

Mrs A Shannon – Community Car Scheme	£ 11.50
Roger Fryatt – Community Car Scheme	£ 9.26
Mr A Smith – Community Car Scheme	£ 20.50
R. Blyth – Community Car Scheme	£ 11.00
CGM Group – Grounds Maintenance – March 2017	£ 213.24
Bawdeswell Village Hall – Hall hire Dec – March	£ 40.00
K&M Lighting – Street Lighting Maintenance 13th April to 12th May	£ 7.08
Norfolk ALC – Annual Membership	£ 170.22

The following payments to be made on 28th April 2017

Mrs Jo Boxall – April salary and expenses	£ 339.00
HMRC – PAYE April	£ 81.80

To approve skip hire for churchyard

A request was received from a resident for a skip in the churchyard to clear away debris. It was agreed to review amount of waste before agreeing to hire a skip.

13. Correspondence –

All correspondence received was circulated.

14. To receive items for information

Heavy goods vehicles on Reepham Road, sign in wrong place – Clerk to contact Highways.

Andrew Toomey updated on Bawdeswell Heath matters.

It was agreed to contact Planning Enforcement re items for sale outside The Shetlands, Reepham Road.

15. To receive items for the next agenda May 4th 2017

Approve financial accounts. As the village hall was being used for the election it was agreed that the meetings should be held at the Church starting at 7pm with the annual parish meeting, followed by the Annual Parish Council meeting.

16. To close the meeting

There being no further business, the meeting closed at 9pm