

MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL HELD ON MONDAY 11th MAY 2015 AT THE CHURCH.

Present: D. Shannon (Chair), W. Mason (Vice Chair), J Mallen, J. Lilwall, and B Cunliffe
District Councillor G. Bambridge, Mrs. J Boxall (Clerk)

Members of the public - 1

1. To consider accepting apologies for absence.

Apologies for absence received from Tony Smith who was away on holiday

2. To record declarations of interest from members in any item to be discussed.

No declarations of interest were received.

3. To approve the minutes of the meeting held on Monday 13th April 2015.

Resolved to approve the minutes as a true and accurate record of the meeting.

4. To adjourn the meeting to allow public participation and also to allow Councillors with a prejudicial interest to speak on agenda items.

Resolved to suspend the meeting to allow members of the public opportunity to inform the meeting. No comments were received.

5. To receive report from District Councillor, County Councillor and Police

County Cllr Borrett sent his apologies, Police were not in attendance but crime statistics circulated were not encouraging. . District Cllr G. Bambridge was congratulated on his re-appointment as District Councillor following the elections.

6. To receive update on matters arising from previous minutes for information only – Stopping up order, kissing gate, village maintenance, litter bin, improvements to bus services, Highway matters.

The Parish Council asked District Cllr Bambridge to remind County Cllr Borrett to chase up PC concerns over stopping up order. It was agreed to put the kissing gate on hold until further discussion on the overall security of the recreation ground has taken place. No quotes yet received regarding village maintenance. The Clerk confirmed that the Litter bin was in situ at Adams Pit. Clerk to chase Highways re promised additional channels on verge, although it was confirmed the road had not flooded following the recent downpour.

7. To receive update from Village Hall Committee regarding progress on the new hall and surrounds, including funding requirements and PC support required against expected capital expenditure, and to consider / approve grant for opening event. To approve further action following receipt of grant funds for rec ground improvement

Cllr Lilwall gave an update and confirmed that as the Building Control Officer had made additional requests, the hall would not be officially handed over on Friday as originally hoped. The Contractors had started to clear surrounding area. There was debate over the location of the electrical supply box and it was confirmed it would not be moved. There was focus on the opening weekend, it may still be a charged event. There was concern about security and discussion would need to take place with regards to the overall security of the recreation ground and gate locking.

Cllr Mason reported that there was no need to call on the PC for the additional £70,000. He confirmed that there was no recourse with the architect or the Building Control Officer about the additional costs highlighted at the previous meeting. Following discussion and concern about releasing the final grant payment prior to completion, return of the surroundings to its original condition. Cllr Lilwall gave the PC assurance that they had confidence in the Contractor and would ensure the PC's interests were protected. The Council resolved to approve the final grant amount of £15,000 as proposed by Cllr Cunliffe, seconded by Cllr Shannon. It was confirmed that the PC still have the option to borrow a further £70,000 for the car parking area as necessary as it was not needed for the building. The Clerk confirmed the grant of £1000 was received from Breckland, it was agreed to defer a decision on the grant to a later meeting when an overall plan for the area could be considered.

8. To approve further action to restrict parking on grassed areas.

Following concern about vehicles encroaching on the village green and churning up the grass, the PC resolved to create movable cement shapes, painted white to prevent vehicles accessing the green.

9. Planning

(a) To consider planning applications

REFERENCE: 3PL/2015/0429/F

PROPOSAL: MMA to 3PL/2014/0966/F vary elevations & plans & condition 4 amend opening hours

LOCATION: BAWDESWELL The Park Dereham Road NR20 4AA

APPLICANT: Mrs A Benton

Following discussion the PC agreed that whilst it would not wish to object in principle to extended opening hours, it remains concerned about the potential for increased light and noise disturbance and road safety issues. It was recognised that objections have been made by local residents.

REFERENCE: 3PL/2015/0454/F

PROPOSAL: Proposed side extension

LOCATION: BAWDESWELL Barn Cottage Meadow Loke NR20 4RR

APPLICANT: Mr & Mrs Taylor

The PC agreed that it had no comment or objection to this application.

(b) To receive decisions from Breckland District Council

No decisions were received

(c) To consider any late planning applications

No late planning applications were received

10. Finance

To receive financial report for 2015/16 to date

The Clerk circulated the budget consideration to date figures up to end May. Cheques were signed, payments being made by bank transfer were approved and the transfer notices signed.

To receive bank statements for consideration

Bank statements were available for inspection. Following the start of internet payments, the Council agreed that a copy of the bank statements be circulated on a monthly basis for consideration

To approve payments to be made and approve late payments as necessary

The Council resolved to approve the following payments in accordance with the budget. Cheque number 100962 was cancelled as incorrect payee. The first repayment of the Public Works Loan £2090.82 would be paid by direct debit on 13th May.

Payee details	Cheque number	Amount
Mr J Mallen – Dereham Road Trod refund	100961	£ 636.12
Mrs M King – Dereham Road Trod refund	100963	£ 150.00
Mr & Mrs Taylor – Dereham Road Trod refund	100964	£ 100.00
Mr P Smith – Dereham Road Trod refund	100965	£ 500.00
Mr K Bush – Churchyard grass cutting	100966	£ 620.00
Mr R Blyth – Community Car Scheme	100967	£ 46.00
Mr A Smith – Community Car Scheme	100968	£ 25.50
Bawdeswell Village Hall – final grant payment	100969	£15000.00
Mrs M Collier – Dereham Road Trod refund	100970	£ 500.00

The following payments were made by bank transfer on the 15th May

K&M Lighting Services – street lighting maint	£ 6.96
Mrs Jo Boxall – Salary, exps & additional hours	£ 274.58
HMRC PAYE April	£ 65.80
Norfolk ALC- Annual subscription	£ 156.39

Glasdon – Adams Pit Litter bin	£ 155.98
Mike Cowdrey – Internal audit	£ 50.00
Mr R Fryatt – Community Car Scheme	£ 47.50

The Council approved the Clerk's May salary & exps to be paid by bank transfer 31st May 2015

Mrs Jo Boxall - May salary & exps	£ 271.68
HMRC – PAYE May	£ 66.00

11. Correspondence

District Cllr Bambridge circulated update regarding better broadband for Norfolk and it was confirmed that Bawdeswell was due superfast broadband by end of September. Following an email from Mike Brennan at Breckland, requesting the PC identify potential projects for open space / recreation ground as it was highlighted that future monies collected through S.106 Agreements for open space/play space etc. will only be able to be collected if a specific project has been identified on which the monies can be spent. The PC agreed to formulate and cost a plan. It was decided not to take any further action regarding the Community Biodiversity awards.

12. To receive items for information

Cllr Lilwall offered to send round again the invitation to the Annual Parish Meeting to be held on the 18th May. The Clerk confirmed she had not received any response.

It was agreed that a small group would assess the condition of the old village sign with a view to placing in the new village hall.

Following discussion about security at the Village Hall it was agreed that further There was discussion regarding security at the new village hall, several options were considered. The PC decided it required deeper debate and discussion.

Whilst it was agreed that Project Bawdeswell would be a sub set of the Parish Council and the Parish Council would oversee expenditure, it was agreed further discussion was needed about what Project Bawdeswell should be.

13. To receive items for the next agenda

To consider future of Project Bawdeswell, Formulate Plan for recreation ground project/s. Recreation ground security

14. To confirm date of next meeting (1st June 2015)

The next meeting was confirmed as the 1st June 2015, hopefully in the new village hall.

15. To close the meeting

There being no further business, the council resolved to close the meeting at 9pm

These minutes remain unconfirmed until approved by full council