

**MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL HELD ON MONDAY 1<sup>st</sup> JUNE 2015 AT THE VILLAGE HALL.**

Present: D. Shannon (Chair), W. Mason (Vice Chair), J Mallen, J. Lilwall, and B Cunliffe  
County Councillor B.Borrett, District Councillor G. Bambridge, Mrs. J Boxall (Clerk)

Members of the public - 2

**1. To consider accepting apologies for absence.**

Apologies for absence received from Tony Smith who was away on holiday

**2. To record declarations of interest from members in any item to be discussed.**

No declarations of interest were received.

**3. To approve the minutes of the meetings held on Monday 11<sup>th</sup> & 18th May 2015.**

Resolved to approve the minutes as a true and accurate record of the meetings.

**4. To adjourn the meeting to allow public participation and also to allow Councillors with a prejudicial interest to speak on agenda items.**

Resolved to suspend the meeting to allow members of the public opportunity to inform the meeting. No comments were received.

**5. To receive report from District Councillor, County Councillor and Police**

CC Bill Borrett gave an update on budget discussions at County Hall. He was unable to provide an update on the situation regarding the bus service and stopping up order, and the Council requested the issues remain on the agenda. DC Gordon Bambridge confirmed he was now Chair of Breckland DC and gave update on the budget situation.

**6. To receive update on matters arising from previous minutes for information only – Stopping up order, kissing gate, village maintenance, improvements to bus services, Highway matters.**

No update was received from Highways, Clerk to chase quotes for village maintenance

**7. To receive update from Village Hall Committee regarding progress on the new hall and surrounds, including funding requirements and PC support required against expected capital expenditure, and to consider / approve grant for opening event.**

**To approve further action following receipt of grant funds for rec ground improvement  
To approve further action regarding recreation ground security**

J. Lilwall confirmed the focus of the Village Hall Committee was migrating users back into the village hall, getting to grips with the new technology and ensuring the snagging list was rectified.

Cllr D. Shannon circulated ideas for the Village Hall surrounds working to a budget of £18000. The Clerk highlighted the need to retain sufficient reserves. Resurfacing of the car parking area was excluded from the proposals as it was recognised this would require additional funding.

Following discussion it was agreed to review and discuss at the next meeting. It was confirmed there had been no further issues regarding security. Cllr Cunliffe attended the SNAP meeting where the Police promised to prioritise visits to the village hall site.

The gate rota was discussed, The Council agreed that it was important for the VH Committee to determine what security is necessary and agreed it was preferable to have one individual who would be responsible for gate duty and paid a small honorarium.

Following the play inspection report, there are items still needing attention. A quote of £250 had been received. Clerk to pass list of repairs to Cllrs Mallen and Cunliffe for approval.

**8. To consider future of Project Bawdeswell**

The balance of account was confirmed as £1894.28. Following discussion it was agreed that although Project Bawdeswell was inactive at present, it has a good reputation, could be used as a vehicle for future community projects and still has a role to play. It was agreed to leave on the backburner under the umbrella of the Parish Council with funds kept separate but available.

## **9. Planning**

### **(a) To consider planning applications**

**REFERENCE:** 3PL/2015/0429/F

**PROPOSAL:** MMA to 3PL/2014/0966/F vary elevations & plans & condition 4 amend opening hours

**LOCATION:** BAWDESWELL The Park Dereham Road NR20 4AA

**APPLICANT:** Mrs A Benton

The Council agreed they had no comment re elevations but were concerned with parking outside the building. The Clerk had been unable to speak to Breckland (planning enforcement) about this matter. DC G. Bambridge to forward council's concerns.

### **(b) To receive decisions from Breckland District Council**

No decisions were received

### **(c) To consider any late planning applications**

No late planning applications were received

## **10. Finance**

### **To receive bank statements for consideration**

Bank statements were circulated and inspected by all Councillors. Budget figures were circulated. The balance of the Community account was confirmed as £18554.98 after invoices (as detailed below) are paid and the balance of the business money manager was £2246.75 as at 31<sup>st</sup> May 2015.

### **To approve payments to be made and approve late payments as necessary**

The Council resolved to approve the following payments in accordance with the budget.

Payee details	Cheque number	Amount
Mrs A. Shannon – Community Car Scheme	100971	£ 30.76

The following payments to be made by bank transfer on the 2nd June 2015

K&M Lighting Services – street lighting maint	£ 6.96
Norse – Grounds Maintenance	£ 1077.73

The following payments to be made by bank transfer 30<sup>th</sup> June 2015

Mrs Jo Boxall – June salary & expenses	£ 274.92
HMRC – PAYE June	£ 66.00

### **11. Correspondence –**

No correspondence was received.

### **12. To receive items for information**

No items for information were received.

### **13. To receive items for the next agenda**

Village hall surrounds and security. Neighbourhood Plan,

### **14. To confirm date of next meeting**

The next meeting was confirmed as Monday 6<sup>th</sup> July 2015

### **15. To close the meeting**

There being no further business, the meeting was closed at 20.41pm