

MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL HELD ON MONDAY 2nd FEBRUARY 2015 AT THE CHURCH.

Present: D.Shannon (Chair), W. Mason, J Mallen, B Cunliffe, C. Beane and J. Lilwall
G Bambridge (District Councillor) & Mrs. J Boxall (Clerk)

Members of the public - 2

1. To consider accepting apologies for absence.

No apologies for absence were received

2. To record declarations of interest from members in any item to be discussed.

No declarations of interest were received.

3. To approve the minutes of the meeting held on Monday 1st December 2014.

Minutes were circulated, read and approved unanimously, minutes were duly signed

4. To adjourn the meeting to allow public participation and also to allow Councillors with a prejudicial interest to speak on agenda items.

No comments were received.

5. To receive report from District Councillor, County Councillor and Police

Police were not in attendance. District Cllr Bambridge had nothing to report.

6. To receive update on matters arising from previous minutes for information only.

Cllr Shannon attended the recent SNAP meeting with District Cllr Bambridge and as a result Bawdeswell have been placed on the police priority list for attention over the next 2 months as a result of continuous anti-social behaviour.

Following unanimous agreement from residents and the Council, Highways confirmed they would not be progressing with the Trod scheme and all the money that had been so generously donated would be refunded to all parties. Clerk to chase the repayment. Clerk to contact Highways to reinstate gruts outside Heath Cottage as a large puddle had formed.

Clerk to chase situation regarding stopping up order, quotes for kissing gate and update on suspected planning Breach at The Orchard.

7. To discuss play area report, village maintenance and approve further action

An inspection of the play area was carried out in December and the report circulated to Councillors. Low to medium concerns were highlighted including the need for signage. Following discussion the Council unanimously approved that all repairs would be carried out under the maintenance budget. Clerk to obtain a quote for the work. District Cllr Bambridge highlighted the possibility of grant funding from Breckland DC. PC confirmed their approval to appoint Mr Bracey for future annual play inspections.

It was confirmed that Les Beech had kindly agreed to carry out weekly play area inspections. Council ratified decision to pay for Mr Beech to attend a play area inspection course (expected cost around £40) as soon as one was available. Clerk had produced inspection form for weekly reports.

As previously discussed, Bawdeswell are facing a dwindling volunteer base and attempts to try and recruit more had not proved entirely successful (although an additional volunteer had been found to help with the gate rota). It was recognised that Bawdeswell would need to pay for day to day maintenance. Cllr Shannon highlighted the maintenance required in the village and suggested that quotes be obtained for consideration. Clerk to seek quotes and place item in Reeves tale. Consideration was given to the idea of youngsters helping with recreation ground maintenance but it was felt this would have health and safety implications and was therefore dismissed.

8. To discuss and approve further action re small communities grant

Cllr Shannon had circulated the information for consideration and confirmed that the deadline for applications was 26th February. There was a need to put together a costed plan and present the scheme to Breckland in March. District Cllr Bambridge explained the process.

Following discussion the PC felt the idea of a brick built BBQ to go in the area between the village hall and the play area would be a good scheme. Members of the PC unanimously agreed to Cllr Shannon pursuing the idea.

9. To discuss and approve further action re Norfolk PCSO Partnership

The Clerk circulated details of the Norfolk Constabulary PCSO partnership scheme for consideration. Following discussion the PC agreed that they had considered the offer but without further detailed information, in particular information with regards to ownership and usage within the village the PC are unlikely to agree to fund either in part or in whole. Clerk was asked to feed this response back to Norfolk Constabulary.

10. To receive update from Village Hall Committee

Cllr Lilwall gave an update and confirmed that the project is progressing well. Handover has been moved back to 30th April but no further delays were expected. Focus was now on fitting out the kitchen and hall. It was confirmed that the driveway seemed to be holding up well.

Cllr Mason gave a financial update and did not believe a further grant (above the initial £50000) would be required from the PC but could not yet confirm if there would be any of the £50000 grant left over. It was agreed that a discussion would take place in March / April with regards to the driveway when the financial situation would be clearer.

A logo for the new hall had been approved and David Coburn was thanked for his help with the website.

11. Planning

To consider planning applications

Application number – 3PL/2014/1034

Description – Change of use of existing sun room / store / shower WC to a holiday let

Location – Waratah, The Street, Bawdeswell, Dereham, NR20 4RT

Applicant – Mrs C Kirkcaldy

The deadline for PC comments was extended. Following discussion the PC agreed that they were concerned about this planning application in that it is prospectively turning what was a garden shed into a domestic dwelling within a conservation area and that there are traffic implications, as the site exits onto a busy section of road opposite the shop. This application is effectively infill garden development which should not be allowed within the conservation area. The PC therefore requested the application be refused. Should the application be approved the Council requested that a restriction on residency condition be applied on the development.

To receive decisions from Breckland District Council

Detached school room building for business use at The Old Police House, Foxley Road, Bawdeswell – permission granted

Amenity / Storage building at 5 Bell Close, Bawdeswell – Application withdrawn

To consider any late planning applications

No late planning applications were received

Cllr Lilwall expressed concern about the number of signs being erected on the 1067. Clerk to make further enquiries if these signs require planning permission or if they should be removed.

12. Finance

To receive financial report

The Clerk confirmed she had submitted a claim to Breckland for £813.74 for community car scheme payments. A financial report was circulated showing expenditure in line with budget expectations.

To receive bank statements for consideration

Bank statements were available for inspection. The balance of the Community account was confirmed as £56287.53 after invoices (as detailed below) were paid and the balance of the business money manager was £2245.98.

To approve payments to be made and approve late payments as necessary

Payee details	Cheque number	Amount
Bawdeswell Village Hall – grant payment	100931	£10000.00
A. Shannon – Community car scheme	100932	£ 193.50
K&M Lighting Services – street lighting maint	100932	£ 6.96
D. Shannon – refund rec ground lock	100933	£ 34.99
D. Bracey – Play area inspection	100934	£ 90.00
R. Fryatt – Community car scheme	100935	£ 31.45
K&M Lighting Services – street lighting maint	100936	£ 6.96
Mrs Jo Boxall – December salary & exps	100937	£ 207.83
HMRC – PAYE December	100938	£ 48.20
Mrs Jo Boxall – January salary & exps	100939	£ 202.15
HMRC – PAYE January	100938	£ 48.40

District Cllr Bambridge queried street lighting payment as he believed that this charge was still included in residents Council Tax. Clerk to check and take further action as appropriate.

13. Correspondence – to discuss email received regarding football team needing site to play

An email was received seeking premises for a football team. Cllr Shannon confirmed that the PC would endorse in principle the idea of building a team and using the pitch on the assumption that they would look after the pitch and provide all necessary equipment. Village Hall Committee accepted responsibility of following up the enquiry as they are keen to see pitch and changing facilities used.

14. To receive items for information

Cllr Lilwall reported that there was an issue with moles on the football pitch, PC granted permission for them to be removed. Following a request from Cllr Cunliffe, it was proposed that the PC place a litter bin at Adams Pit following a litter problem. Clerk to make further enquiries and report back to council.

15. To receive items for the next agenda

Litter bin at Adams Pit, Review of Council policies, Village Maintenance proposals, tree survey quotes and PC to consider grant for official village hall opening party.

16. To confirm date of next meeting (2nd March 2015) and set dates for annual meetings.

It was confirmed that the Annual Parish meeting would be held on the 11th May 2015 and the Annual Parish Council meeting would be held on the 18th May 2015, directly followed by the usual Parish Council meeting.

17. To close the meeting

There being no further business, the meeting was closed at 9.20pm