

**MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL HELD ON MONDAY 7th DECEMBER 2015 AT 7.30pm AT THE VILLAGE HALL.**

Present: D. Shannon (Chair), W.Mason, J. Lilwall, J Mallen, T.Smith, R. Reed and B. Cunliffe  
Mrs. J Boxall (Clerk)

Members of the public - 1

**1. To consider accepting apologies for absence.**

All Councillors in attendance so no apologies for absence received

**2. To record declarations of interest from members in any item to be discussed.**

None received.

**3. To approve the minutes of the meeting held on Monday 2<sup>nd</sup> November 2015.**

**Resolved** to approve the minutes as a true and accurate record of the meeting.

**4. To adjourn the meeting to allow public participation and also to allow Councillors with a prejudicial interest to speak on agenda items.**

No comments were received.

**5. To receive report from District Councillor, County Councillor and Police**

DC Gordon Bambridge sent an update as he was unable to attend the meeting. CC Bill Borrett and PCSO Hayley Greenhall were not in attendance.

**6. To receive update on matters arising from previous minutes for information only – Stopping up order, Highway matters, LDF, Jubilee Garden tree, electricity supply**

No response has yet been received from CC Bill Borrett with regards to the Stopping Up Order. A list of requests for the Highway Rangers had been sent. The LDF consultation would be held from 11<sup>th</sup> January to 22<sup>nd</sup> February. PC recognised need to advertise consultation to residents. Work was carried out to the tree in the Jubilee Garden following receipt of permission from Breckland. First electricity bill received from Eon following transfer of supply to the PC. Clerk chasing Council Tax refund from Breckland.

**7. To receive update regarding recreation ground security / Village Hall matters**

No concerns to report with regards to Recreation Ground security. Cllr Mallen gave an update and reported that footfall was over 1000 since new village hall opened and bookings are up.

**8. To receive update on Village Hall projects and receive Village Hall accounts.**

Cllr Mason confirmed that the final build accounts have still not been finalised / received. The PC received copies of the main accounts for the period 1.4.14 – 31.3.15 and an estimation of the final build accounts for consideration.

Various proposals for village projects were received for consideration

The Council **resolved to approve** the purchase of hawthorn saplings for hedging with wire and post (as appropriate) to the value of £300, as proposed by Cllr Shannon, seconded by Cllr Lilwall and approved by majority with 2 abstentions and 1 objection. The hedging would be put in to try and prevent children running across the car park (in front of cars) from the play area.

The Bowls Club were managing their area and it was confirmed that no funding was required.

As competitive quotes were circulated for consideration, the PC unanimously confirmed their approval to grant £879.41 recycling monies to the repair of the church clock. It was confirmed that other funding has been obtained to make up the short fall.

Research into the costs involved with resurfacing the village hall car parking area were ongoing but an initial quote of £45000 was received for a tarmac surface with space for 45 – 50 cars. Concern was expressed as there was no provision for drainage in the quote provided. Additional soakaways may be required.

**9. To approve precept requirements for 2016/17**

The Clerk circulated draft budget proposals for 2016 / 17. Following discussion the Council **resolved to approve a precept request of £17500**, as proposed by Cllr Mallen, seconded by Cllr Lilwall and approved with 1 against. A copy of the approved budget is attached to these minutes. It was reported that the Parish Grant Allocation would be £803 and paid in addition to the precept request.

## **10. Planning**

### **(a) To consider planning applications**

No planning applications were received

### **(b) To receive decisions from Breckland District Council**

Sweet Chestnut (T1) Raise crown to 2.5m above ground level – Trees at Jubilee Garden – Tree Preservation Order consent was granted.

Erection of single storey and two storey extensions at The Orchard, 40 Reepham Road, Bawdeswell  
– Permission granted

It was reported that the planning application for the construction of new dwelling and garage on land adjacent to Copperfield Barn, Dereham Road, Bawdeswell has been withdrawn.

### **(c) To consider any late planning applications**

No late planning applications were received

## **11. Finance**

### **To receive financial update and bank statements for consideration**

Bank statements were available for inspection. Budget figures were circulated. The balance of the Community account was confirmed as £ £20,384.37 after invoices (as detailed below) are paid and the balance of the business money manager was £2247.53 as at 30<sup>th</sup> November 2015.

### **To approve payments made, to be made and approve late payments as necessary**

The Council **resolved to approve** the payments made and to be made. The Direct debit to Eon for street lighting electricity for £33.16 was taken on the 9<sup>th</sup> November for period 13<sup>th</sup> July to 30<sup>th</sup> September

### **The following payments were made by cheque on 7<sup>th</sup> December 2015**

Norfolk County Council – DBS check fee	100985	£	25.00
Susan Ward – Community Car Scheme	100986	£	56.70
Angela Shannon – Community Car Scheme	100987	£	81.80
Ruth Whitmore – Community Car Scheme	100988	£	24.50

### **The following payments to be made by bank transfer 8<sup>th</sup> December 2015**

Bawdeswell Village Hall – Hire charge	£	18.00
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### **The following payment to be made by bank transfer 9<sup>th</sup> December 2015**

K&M Lighting – Street Lighting Maintenance 13 <sup>th</sup> Nov – 12 <sup>th</sup> Dec	£	6.96
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### **The following payments to be made by bank transfer on the 31<sup>st</sup> December 2015**

Mrs Jo Boxall – December salary & expenses	£	272.83
HMRC – PAYE December	£	65.80

## **12. Correspondence –**

All correspondence was circulated electronically. The PC agreed they had no comment to make with regards to the Norfolk Fire & Rescue Service draft integrated risk management plan 2016 – 2020 consultation.

A complaint was received from a resident about the condition of the bus shelter. Cllr Smith to carry out repairs to the roof. PC agreed to review at the next meeting

## **13. To receive items for information**

No items received.

## **14. To receive items for the next agenda**

Village Hall accounts, LDF, Bus shelter

## **15. To confirm date of next meeting**

The next meeting was confirmed as 1<sup>st</sup> February 2016.

**16. To close the meeting**

There being no further business, the meeting was closed at 21.39 pm