

**MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL HELD ON MONDAY 8th APRIL 2015 AT THE CHURCH.**

Present: D. Shannon (Chair), W. Mason, J Mallen, J. Lilwall, B Cunliffe and C. Beane  
District Councillor G. Bambridge, County Councillor B. Borrett, Mrs. J Boxall (Clerk)

Members of the public - 5

**1. To consider accepting apologies for absence.**

No apologies for absence were received.

**2. To record declarations of interest from members in any item to be discussed.**

No declarations of interest were received.

**3. To approve the minutes of the meeting held on Monday 2nd March 2015.**

Resolved to approve the minutes as a true and accurate record of the meeting.

**4. To adjourn the meeting to allow public participation and also to allow Councillors with a prejudicial interest to speak on agenda items.**

Resolved to suspend the meeting to allow members of the public opportunity to inform the meeting. No comments were received.

**5. To receive report from District Councillor, County Councillor and Police**

Police were not in attendance. District Cllr G. Bambridge had nothing to report. County Councillor B. Borrett intended to report on stopping up order, under agenda item 6.

**6. To receive update on matters arising from previous minutes for information only – Stopping up order, kissing gate, village maintenance, litter bin, improvements to bus services, Highway matters.**

Following discussion, the Parish Council requested that County Cllr Borrett take the PC's concerns back to Norfolk County Council (NCC). The PC continues to believe that an open and above board process of disposal of the land has not been demonstrated and wish to ensure that the land is disposed of at the highest possible price. They are disgusted at the obstructive actions of the legal officials in failing to supply information in a timely fashion despite numerous requests. It was confirmed that the District Valuer had valued the land. The PC requested CC B. Borrett ascertain if this valuation was obtained before or after the stopping up order was granted as this would affect the value.

The Clerk reported that no further quotes had been received for Grounds Maintenance and Kissing Gate, she would chase and bring to next meeting.

The PC resolved to approve the siting of a rubbish bin at Adams Pit, the PC approved a green bin with internal ballast for fixing.

Following PC request for improved bus services, CC B. Borrett reported that there was no support from NCC for extending the bus service and no external company willing to take this on. There were no plans for improvement to X29 service. PC requested CC Borrett obtain an official written response from NCC on this matter.

Cllr Shannon reported that Highways had attempted to clear out the drainage holes. Clerk asked to remind Highways that there was an undertaking to solve the problem of flooding by inserting more grups.

An email received from a concerned resident was discussed. Clerk to circulate email again to Councillors for further consideration. It was understood Highways were reluctant to put physical barriers to prevent vehicular access to the grass. It was noted that the tracks were less evident with better weather.

**7. To approve further action following Tree report**

The Tree report was circulated to Council. It was noted that there was no requirement for urgent work to be carried out. It was agreed that any recommendations could be carried out as part of the regular village maintenance.

**8. To receive update from Village Hall Committee regarding progress on the new hall and surrounds, including funding requirements and PC support required against expected capital expenditure, and to consider / approve grant for opening event. To consider driveway improvements and further action following Breckland Grant award**

Cllr Lilwall gave an update on the Village Hall project, several issues had arisen which had eaten into the contingency fund. A conversation with the Architect was due to take place to ascertain financial responsibility for these issues. Hall due to be handed over on 15<sup>th</sup> May.

Cllr Mason provided a financial update and suspected that the Village Hall would be using all the PC's £50000 grant. The PC requested that the Village Hall Committee take the architect to task over the additional costs. It was confirmed that the PC would receive a refund of any monies not needed for the project.

It was reported that the PC had been awarded a £1000 grant from Breckland towards tree planters and BBQ. It was agreed to defer discussion until the next meeting. Following discussion it was agreed to defer a decision regarding a grant for the opening weekend until after the Village Hall Committee meeting where it was hoped there would be a better perspective on the financial situation.

The Clerk reported that the noticeboard had collapsed and was asked to obtain quoted for repairs and signage as appropriate.

Thanks were extended to Les Beach for his offer to carry out the play inspections. It was confirmed that the recreation ground rota would continue until the next meeting.

**9. Planning**

**(a) To consider planning applications**

No planning applications were received

**(b) To receive decisions from Breckland District Council**

No decisions were received

**(c) To consider any late planning applications**

No late planning applications were received.

The Clerk sent a report to Breckland Planning Enforcement following a resident's concern over development on Two Fields Way site. Breckland confirmed that they have not received any plans for development on that site.

**10. Finance**

**To receive financial report and approve Financial Regulations**

The Clerk provided a financial report. The Council resolved to approve the financial regulations after omitting the requirement for a three year budget.

**To receive bank statements for consideration**

Bank statements were not available for consideration as they were with the internal auditor

**To receive end of year financial / budget figures**

The Clerk circulated the end of year financial figures. It was confirmed that no money had yet been received from Bylaugh in respect of the Car club.

**To approve payments to be made**

The Council resolved to approve the following payments in accordance with the budget

Payee details	Cheque number	Amount
K&M Lighting Services – street lighting maint	100955	£ 6.96
Ravencroft Tree Services – Tree report	100956	£ 294.00
Mrs Jo Boxall – Salary, exps & additional hours	100957	£ 371.36
HMRC PAYE March Salary	100958	£ 87.00
David Shannon – bark for Jubilee Garden	100959	£ 30.00
Bawdeswell Village Hall – grant payment	100960	£15000.00

**11. Correspondence –**

The email received from Mr Good was discussed earlier in the meeting.

**12. To receive items for information**

Cllr Shannon expressed the PC's gratitude to Cllr Beane for his long and dedicated service to the PC and community as he was 'retiring' from his Councillor role.

**13. To receive items for the next agenda**

Village Hall update and associated works. Breckland Grant award, village Green issues

**14. To confirm date of next meeting (11<sup>th</sup> May 2015) and Parish meeting**

The annual parish meeting would take place at 7pm on the 11<sup>th</sup> May followed by the usual PC meeting. The Annual Parish Meeting to be held on 18<sup>th</sup> May at 6.30pm.

**15. To close the meeting**

There being no further business, the meeting was closed at 9.22pm