

MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL HELD ON MONDAY 6th JUNE 2016 STARTING AT 7.30PM IN THE VILLAGE HALL.

Present: B.Cunliffe (Chair), W. Mason, D. Shannon, J Mallen and R. Read
District Councillor G. Bambridge.
Mrs. J Boxall (Clerk)

Members of the public – 2

1. To consider accepting apologies for absence.

Apologies for absence received from Cllrs T. Smith and J. Lilwall who were away

2. To record declarations of interest from members in any item to be discussed.

No declarations of interest were received.

3. To approve the minutes of the meetings held on Monday 9th & 16th May 2016

Resolved to **approve** the minutes as a true and accurate record of the meeting following removal of the word ‘Council’ from Annual Parish Meeting minutes.

4. To adjourn the meeting to allow public participation and also to allow Councillors with a prejudicial interest to speak on agenda items.

No comments were received.

5. To receive reports from District Councillor, County Councillor & Police

The Police report was circulated electronically. County Cllr B. Borrett was not in attendance. District Cllr G. Bambridge gave an update on devolution and matters at Breckland DC. There was discussion over LDF and the future of development boundaries. As no prompt action had been taken regarding vehicles parked on pavement, letter to be sent to SNT requesting further attention

6. To receive update on matters arising from previous minutes for information only – Vehicles parking on pavements,

The matter was addressed under agenda item 5.

7. To receive update on fundraising for village hall driveway

Thanks were expressed to the Cinema Club for the donation of £322 from the quiz night towards the driveway. Total raised to date confirmed as £2552. £7920 is needed to refurbish driveway. Grant funding bids totalling £10740 have been submitted to various grant funding bodies.

The Council **resolved** that when sufficient funding was in place the driveway refurbishment should go ahead, as proposed by Cllr Cunliffe, seconded by Cllr Read and approved unanimously. Clerk to chase Breckland re grant award monies.

8. To approve scheme for recycling credits

It was confirmed that glass recycling credits of £443.08 had been received. It was agreed to advertise the fund for grant applications. Cllr Shannon proposed that the monies be used for the driveway refurbishment. The Council agreed to review in September. Clerk to make enquiries about the can bank.

9. To approve format for future Annual Parish Meeting and Annual Parish Council Meeting

The Council **resolved** that future Annual Parish Council meetings and Annual Parish Meetings should be held on the same night and that there should be no separate May Council Meeting, as proposed by Cllr Shannon, seconded by Cllr Mallen and approved unanimously. Annual Parish Meeting to be held at 7pm.

10. To receive update on Village Hall and approve nomination of Councillor Trustees

Cllr Mason gave update on Village Hall and confirmed that final accounts would not be available until builders install expansion joints (missed from initial works) The Committee were holding onto the retention monies.

The Council **resolved** to **approve** putting forward Cllr Lilwall and Cllr Mallen as Trustees for the Village Hall as proposed by Cllr Shannon, seconded by Cllr Read and approved unanimously. Cllr Mason was thanked for his work as the Parish Council’s Village Hall Trustee

11. Planning

(a) To consider planning applications

No planning applications were received

(b) To receive decisions from Breckland District Council

No decisions were received

(c) To consider any late planning applications

No late planning applications were received

12. Finance

To receive bank statements for consideration

Bank statements were available for inspection. The balance of the Community account after invoices (as detailed below) are paid is £32761.02 and the balance of the business money manager was £2248.05. Project Bawdeswell account was confirmed as £1894.28.

To approve payments made, to be made and approve late payments as necessary

The Council **resolved to approve** the payments made and to be made.

The following payment was made by cheque dated 6th June 2016

Ken Bush – Grass cutting Village Green / Gardens 2015 season	- 100998	£ 250.00
Ken Bush – Grass cutting Churchyard 2015 season	- 100999	£ 625.00
NPTS – Chairmanship course	- 101000	£ 70.00

The following payment to be made by bank transfer on 7th June 2016

K&M Lighting – Street Lighting Maintenance 13 th May – 12 th June	£ 6.96
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The following payments to be made by bank transfer on 30th June 2016

Mrs Jo Boxall – June salary & expenses	£ 283.67
HMRC – PAYE June	£ 68.60

13. Correspondence –

Parish Partnership grant funding information was circulated but no further action requested. Concern was expressed over the Norwich to Fakenham bus service and the lack of bus stops on the main road. It was agreed that the Parish Council should try and contact Stagecoach and request that the buses come through the village. The Council agreed that if they request bus stops on the main road there was a danger of losing the bus service in the village. Copy of letter to be sent to CC Bill Borrett.

14. To receive items for information

Following the recent bad weather, the need to ask Highways to clear out the groups was raised.

15. To receive items for the next agenda

Adding Chairman as signatory to the bank account, Update on Recreation Ground Driveway.

16. To confirm date of next meeting (4th July 2016)

It was confirmed that the next meeting would be held on the 4th July 2016

14. To close the meeting

There being no further business, the meeting was closed at 20.47pm