

**MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL HELD ON
MONDAY 1st February 2016 AT 7.30pm AT THE VILLAGE HALL.**

Present: D. Shannon (Chair), W. Mason, J Mallen, J. Lilwall, T.Smith, R. Reed and B. Cunliffe
County Cllr B. Borrett and District Cllr G. Bambridge
Mrs. J Boxall (Clerk)

Members of the public – 11

Meeting started at 7.50pm

1. To consider accepting apologies for absence.

All Councillors present.

2. To record declarations of interest from members in any item to be discussed.

None received.

3. To approve the minutes of the meeting held on Monday 7th December 2015.

Resolved to approve the minutes as a true and accurate record of the meeting.

4. To adjourn the meeting to allow public participation and also to allow Councillors with a prejudicial interest to speak on agenda items.

No comments were received.

5. To receive report from District Councillor, County Councillor and Police

PCSO Hayley Greenhill sent her apologies and forwarded a report. Clerk to seek further clarification on public order offences. District Cllr G. Bambridge offered the PC support in ensuring their views were represented to Breckland.

6. To receive update on matters arising from previous minutes for information only – Stopping up order, Electricity refund, Water on Reepham Road,

County Cllr B. Borrett reported that there was no further update on the stopping up order. Following discussion he offered to take the PC's concerns to Norfolk County Council on the understanding that if no feedback was received a Freedom of Information request would follow. The Clerk received no response regarding other matters

7. To approve response to Breckland Local Plan consultation

Cllr Shannon prepared and circulated a draft response that was used as a basis for the PC's response.

The Council went through the draft systematically and made amendments as appropriate.

The Council **resolved** to **approve** the inclusion of the statement 'the Parish Council strongly believes that Bawdeswell should not be designated a Local Service Centre.' as proposed by Cllr Smith, seconded by Cllr Lilwall and approved with one against.

Site options were considered. The Council agreed to make a general statement confirming that the PC was against large scale development. The Council agreed unanimously that the amended draft should be submitted to Breckland.

8. To approve a plan including funding for the refurbishment/repair of the VH car park and drive

The Council recognised that due to the recent bad weather and increased usage, the recreation ground car park and drive were in urgent need of attention. Thanks were expressed to Andrew Toomey for his work in researching solutions and obtaining quotes (which were circulated).

Following discussion the Council **resolved** to **approve** the option of resurfacing the existing car park and installing drainage, costing £35598 as proposed by Cllr Smith, seconded by Cllr Lilwall and approved unanimously. Donations of £1200 had already been received. The Council resolved to put £11000 from general reserves into the scheme as proposed by Cllr Shannon, seconded by Cllr Lilwall and approved unanimously. The Council **resolved** that the PC should include funds held in Project Bawdeswell account for car park renovations as proposed by Cllr Cunliffe, seconded by Cllr Mallen and approved unanimously. It was agreed these funds should be set aside for separate preliminary repairs.

The Council **resolved** that the PC should seek all alternative funding sources including donations and grant funding, as proposed by Cllr Shannon, seconded by Cllr Lilwall and approved unanimously. Andrew Toomey and Roger Fryatt agreed to work with Councillor Shannon to manage the project and to seek additional funding.

9. To receive update on Village Hall projects, approve purchase of BBQ & planters and receive Village Hall accounts.

Village hall build final accounts were not available for consideration. Although there was no update on Recreation Ground BBQ area, it was recognised there was a need to spend the £1000 grant funding before end of financial year. The Council **resolved** to allow Cllr Smith to spend up to £850 on BBQ and £150 on tree planter and native tree as proposed by Cllr Mallen, seconded by Cllr Mason and approved unanimously. It was agreed to delay purchase and planting of saplings until car park works are carried out. Clerk to obtain costings for notice board. Church Clock repairs due to carried out February.

10. To approve pension scheme to offer Council employees

The Council **resolved** to offer the NEST pension scheme to employee/s as proposed by Cllr Mason, seconded by Cllr Shannon and approved unanimously.

11. To approve further action re Queens 90th Birthday celebrations

Following discussion it was decided no further action would be taken.

12. Planning

(a) To record planning decision made between meetings

REFERENCE: 3PL/2015/1393/F

PROPOSAL: Extension and conversion of barn to residential dwelling and new build garage

LOCATION: Wooful Farm, Reepham Road, Bawdeswell

APPLICANT: Mr M Romancuk

The Council agreed that they had concerns about the application as the proposed residence is outside the settlement boundary for Bawdeswell and, so far as can be ascertained, has no agricultural condition proposed, so is inconsistent with Breckland Local Plan policy and the exit from the driveway to Wooful Farm and the barns is onto the B1145 at a point where traffic is very fast and visibility is restricted so would not be suitable for the additional traffic that the proposal will generate.

(b) To receive decisions from Breckland District Council

Installation of approximately 220KW of ground mounted solar PV, to generate renewable electricity for use on site at Bernard Matthews, Reepham Road, Bawdeswell - Approval

(c) To consider any late planning applications

No late applications were received.

13. Finance

To receive financial update and bank statements for consideration

Bank statements were available for inspection. Budget figures were circulated. The balance of the Community account was confirmed as £ £19,366.95 after invoices (as detailed below) are paid and the balance of the business money manager was £2247.79 as at 31st January 2016.

To approve payments made, to be made and approve late payments as necessary

The Council **resolved to approve** the payments made and to be made. The Direct debit to Eon for street lighting electricity for £38.14 was taken on the 11th January for period 1st October to 31st December 2015

The following payments were made by bank transfer on 17th January 2016

David Bracey – Play area inspection	£ 90.00
K&M Lighting – Street Lighting Maintenance 13 th Dec – 12 th January	£ 6.96
LCPAS – Cllr training course	£ 25.00

The following payments were made by bank transfer on 29th January 2016

Mrs Jo Boxall – January salary & expenses	£ 271.68
HMRC – PAYE January	£ 66.00

The following payments were made by cheque on 1st February 2016

Norfolk County Council – DBS check CCS	100989	£ 25.00
Bawdeswell Heath – insurance contribution	100990	£ 150.00

The following payments were made by bank transfer 2nd February 2016

K&M Lighting – Street Lighting Maintenance 13 th Jan – 13 th February	£ 6.96
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The following payment to be made by bank transfer 5th February 2016

Mr R Fryatt – Community Car Scheme payment	£ 33.70
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The following payments to be made by bank transfer on 29th February 2016

Mrs Jo Boxall – February salary & expenses	£ 271.68
HMRC – PAYE February	£ 66.00

14. Correspondence –

The Bus Shelter in Norwich Road had been vandalised. It was agreed to get a local contractor to have a look, get quotes for repairs and bring to next meeting. Emails had been received about the condition of the recreation ground car park.

15. To receive items for information

It was reported that following consultation, the Reeves Tale will remain as 10 issues per annum, the council expressed disappointment that the consultation had led to that decision.

16. To receive items for the next agenda

Bus shelter, Village Hall accounts, Recreation Ground car parking area

17. To confirm date of next meeting (7th March 2016) 7.30pm in VH

The next meeting was confirmed as the 7th March 2016 at 7.30pm in the village hall.

18. To close the meeting

There being no further business the meeting was closed at 21.45pm