

MINUTES OF THE MEETING OF BAWDESWELL PARISH COUNCIL HELD ON MONDAY 5th DECEMBER 2016 STARTING AT 7.30PM IN THE VILLAGE HALL.

Present: B.Cunliffe (Chair), J. Mallen, D. Shannon, T. Smith and R. Reed
District Councillor G. Bambridge.
Mrs. J Boxall (Clerk)

Members of the public – Two

1. To consider accepting apologies for absence.

Apologies for absence received from Cllr J. Lilwall. A letter of resignation was received from William Mason.

2. To record declarations of interest from members in any item to be discussed.

A personal declaration of interest was received from Cllr Reed regarding planning application 3PL/2016/1396.

3. To approve the minutes of the meeting held on Monday 7th November 2016

Resolved to approve the minutes as a true and accurate record of the meeting.

4. To adjourn the meeting to allow public participation and also to allow Councillors with a prejudicial interest to speak on agenda items.

No comments were received.

5. To receive reports from District Councillor, County Councillor & Police

District Cllr G. Bambridge gave a brief update on matters at Breckland including timescale for Local Plan. Final public consultation was expected at the start of April with the final plan submitted to the Planning Inspector at the end of May. No police report was available. County Cllr B. Borrett was not in attendance. Cllr Shannon reported back from the Police SNAP meeting.

6. To receive update on matters arising from previous minutes for information only – BT phone box, section 106 Two Fields Way, Highways

BT were unable to provide a further update on when the phone box would be repainted. PC requested further email be sent expressing frustration at BT's lack of response and action. Email response from Chris Hobson re Section 106 for Two Fields Way development was circulated. It was agreed that PC would email and express their concern that the proposal is that amenity land would not be owned by PC, therefore the PC would have no control over future development. The PC requested clarification of the agreement and invited consultation with Breckland. Standard response received from Highways to complaint raised, email to be sent requesting Mr Good's complaint be addressed.

It was confirmed that Mr Bush does not currently hold public liability insurance. It was suggested that the PC consider covering the cost of his public liability so he can continue to carry out the grounds maintenance and that he should be asked to obtain quotes for consideration at February meeting.

Following discussion it was proposed and agreed to move to agenda item 9,

9. Planning

(a) To consider planning applications

3PL/2016/1336

Erection of new dwelling

The Chestnuts, The Street, Dereham Road, Bawdeswell

Following discussion it was proposed and agreed by majority that the PC would object to this application as the land is outside the settlement boundary but inside the conservation boundary. It is garden infill and there is concern permission would set a precedent

3PL/2016/1340

Demolish conservatory to rear and erect 2 storey side extension at 21 Two Fields Way, Bawdeswell

The Parish Council agreed that they had no comment or objection to make with regards to this application.

3PL/2016/1396

Erection of a single dwelling, relocation of site access and associated infrastructure at Land between Copperfield Barn and Oak Cottage, Dereham Road, Bawdeswell

It was proposed and agreed to object to this application on the same grounds as previously submitted. Despite the access being altered from the previous application, there remains concern that access to and from the site would pose a serious highway risk as there is insufficient visual splay and is directly onto a busy road. The development is outside the settlement boundary with no agricultural connections. If permission was granted then then a precedent would be set for further development in that area

(b) To receive decisions from Breckland District Council

3PL/2016/1230 - 21 Reepham Road, Bawdeswell

– Approval

The PC agreed to send an email to Breckland expressing their concern that despite the PC's objections, approval was granted without referral to planning committee or further consultation with the Parish Council.

(c) To consider any late planning applications

No late planning applications were received.

7. To approve precept requirements for 2017/18

The Clerk circulated draft budget proposals for 2017 / 18. Following discussion it was proposed and agreed by majority, with Cllr Smith and Cllr Cunliffe against, to approve a precept request of £18500, A copy of the approved budget is attached to these minutes. It was reported that the Parish Grant Allocation would be £550 and paid in addition to the precept request.

8. To ratify change of meeting date

Following discussion it was agreed that any change in meeting date should take effect from the start of the financial year. Previous proposal to change to the third Tuesday was not suitable. Further discussion would take place in February once Cllr availability was established.

10. Finance

To receive financial update and bank statements for consideration

Bank statements were available for inspection. The VAT refund of £9028.41 was received.

To approve payments made, to be made and approve late payments as necessary

It was proposed and agreed to approve payments to be made and late payments as detailed below. As the mandate was still not confirmed as approved with HSBC and only one existing signatory was in attendance, it was proposed and agreed to suspend the financial regulations and allow the payments to be made with one signature on the invoice / payment slip. Clerk to contact HSBC. As HSBC had previously refused to transfer funds to Trustee of Allotment account by written request, a bank payment was made.

The following payment was made by cheque on 5th December 2016

Bawdeswell Heath Trustee – Insurance contribution	101014	£ 150.00
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The following payments were made on 6th November 2016

Trustee of Allotment to Former Highways Surveyor		£ 200.00
K&M Lighting – Street Lighting Maintenance 13 th November – 12 th December 2016		£ 7.08
David Bracey – Annual Play Area Inspection		£ 96.00

The following payments were approved as late payments and made by cheque on 6th December 2016

Ruth Whitmore – Community Car Scheme	£ 20.00
Linda Rose – Community Car Scheme	£ 88.00

The following payments to be made by bank transfer 30th December 2016

Mrs Jo Boxall – December salary & expenses	£ 429.86
HMRC – PAYE December	£ 105.60

11. Correspondence –

All correspondence was circulated to Council

12. To receive items for information

Thanks to Peter Good for clearing leaves on the village green. There was concern that no one was available to open the Village Hall Gate in the mornings. It was agreed that the litter bin would remain at Adams Pit. There was discussion about Community Speed Watch scheme.

13. To receive items for the next agenda

Village hall gate, Community Speed Watch, Meeting date/time

14. To confirm date of next meeting

The next meeting was confirmed as the 6th February 2017 at 7.30pm

15. To close the meeting

There being no further business, the meeting was closed at 21.51pm